

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19/02/2021		Prepared by: T.D. Murthy	
PO/WO no. 74612	PO / WO Date. 09/02/2021	Supplier Name M. Sudarshan	
Firm/Company Summit Sales LLP	Project SHLLP	Bill No.	
1.	150	16/02/2021	Rs. 17,558/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount A - Bills total (Excluding Transport & Hamali Charges):		Rs. 17,558/-	
SL. No.	DC No.	DC. Date	MRN No.
1.	-	18/02/2021	88972
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount B - Other Credits :		☐ Yes ☐ No	
Amount C - Other Debits :		-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:		Rs. 17,558/-	
Amount E - PO / WO value:		Rs. 17,558/-	
Amount F - Difference (A - E):		Rs. 17,558/-	
Quantity received as per PO / WO			
☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?			
☒ Yes ☐ No (explained below)			
Excess / short material received			
Close PO / WO			
☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)			
☐ Yes - Rs. /- ☒ No			
Payment - due date		27/02/2021	
Remarks:			
Approved by Purchase Officer Purchase Manager Procurement Manager M D Accounts - receiver of bill Accountant Accounts Manager			
Sign:		Date	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollaram, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name :

Summit Sales UP

3-4-187/344 II Floor MG Road Sec-bad

GST No 36 AC 8 FS 2044 CI 27

Bill No.

Date : 16.12.21

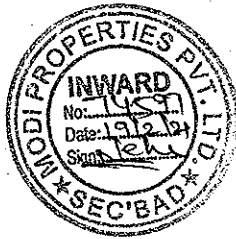
D.C No. 150

Date :

Order No. 74612

Date :

SI No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs. Ps.
1	Aluminium Powder Coating 3 nos Sliding windows with 4mm plain glass 47-50 x 35-50 x 4 nos			SFT 480	310000	14880 00



Rupees in Words : Seven thousand

Five hundred fifty Eight
and forty paise only

SUB TOTAL			14880	00
SGST	%	9	1339	20
CGST	%	9	1339	20
IGST	%			
GRAND TOTAL			17558	40

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsibility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Sudarshan

Signature

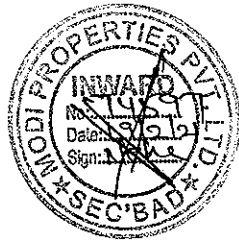
M. Sudarshan A Window

18/2/21

3 Trgt Styling window

PO:- 74612

① 4'-0 x 3'-0 x 4 nos



INWARD	
Inward No: 15859	Date: 18/02/21
ARN No: 88982	Date: 19/02/21
Received By:	Sign: [Signature]
SUMMIT SALES LLP	

Certified by: [Signature]
Stores Manager

Purchase Order

Page(s) 1 Of 1

09-02-2021 16:02:52



74612

10.02.21 4:59:45

PY

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	74612	168369
Doc Date	09-02-2021	
Quote No	Nil	
Quote Date	09-02-2021	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2405 - Carpentry - windows - Al.sliding Windows 3 track - 4 ft X 3 ft - Sft 47.50" x 35.50" - 04nos	48.00	310.00	0.00	18.00	17,558.40
Rupees : Seventeen Thousand Five Hundred Fifty Eight and Paise Fourty Only.					Total Order Value . . . 17,558.40

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintainance purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurement	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

09/02/2021

Name : _____

Accepted the above Terms And Conditions

For **Mr. M. Sudarshan**

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		4.2.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168369	
Material required before date:				ID No.		63748	
No	Description	Size	Quantity	Units	Inward No	Date	
1	AL sliding windows-3 track	4'x3'	4	nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
Remarks: for sslp stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		4.2.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 FEB 2021
SOHAM MODI
MANAGING DIRECTOR