PURCHASE DIVISION

Advice for approval for credit to supplier

Date: 19/02/21		Prepared by:	NEHA
PO/WO no.	74497	PO / WO Date.	06/02/21
Supplier Name	Praful Sanitary	PO/WO amount	6,372/-
Firm/Company	Modi properties Pvt. ltd	Project	SM Modi complex
Sl. No.	Bill No.	Bill Date	Bill amount
1	861	12/02/21	3,493/-
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,493/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,493/-
Amount E – PO / WO value:				6,372/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	~~22-02-21~~ 26/02/21
Remarks	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kult	[signature]	APPROVED 19 FEB 2021				
Date	19/02/21	19/2	2 MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST INVOICE *(ORIGINAL FOR RECIPIENT)*

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 861**	Dated **12-Feb-2021**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **9966674740**
Buyer **Modi Properties Private Limited** 5-4-187/3 & 4, IInd Floor, M.G. Road Secunderabad GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **74497**	Dated **6-Feb-2021**
	Despatch Document No. **Invoice**	Delivery Note Date **12-Feb-2021**
	Despatched through **Goods Vehicle**	Destination **Head Office**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**600x600mm Rcc Cover Square**	6810	18 %	**2 No:**	1,350.00	No:	20 %	**2,160.00**
	Output CGST							**266.40**
	Output SGST							**266.40**
	Transport Charges @ 18%	99	18 %					**800.00**
	ROUNDING OFF							**0.20**
	Total			**2 No:**				**₹ 3,493.00**

INWARD
Inward No: 820 Dt: 12/02/21
MRN No: Dt:
Received By: Samarth Sign:
MODI PROPERTIES

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Three Thousand Four Hundred Ninety Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6810	2,160.00	9%	194.40	9%	194.40	388.80
99	800.00	9%	72.00	9%	72.00	144.00
99		14%		14%		
Total	**2,960.00**		**266.40**		**266.40**	**532.80**

Tax Amount (in words) : **Indian Rupees Five Hundred Thirty Two and Eighty paise Only**

PRAFUL SANITARY HIMAYATNAGAR

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD
No: 7440
Date: 13/2
Sign:

Purchase Order

74497
05.02.21 11:33:36

 06-02-2021 12:59:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Praful Sanitary	**Doc No**	74497	182597
3-6-138/5, Himayat Nagar, Hyderabad.	**Doc Date**	06-02-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	06-02-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7145 - Plumbing - other - Manhole sq. covers - - other - nos *F 28' C 24" 25t*	5.00	1,350.00	20.00	18.00	6,372.00
	Total Order Value . . .					**6,372.00**

Rupees : Six Thousand Three Hundred Seventy Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	S M Modi Complex Ranigunj Phone. .
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Septic tank connection purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt. Ltd.	Date:	2-02-21
Site & Phase :	Sm complex	Time:	11:40
		Req. No.	182597
Material required before date:		ID No.	63572

No	Description	Size	Quantity	Units	Inward No	Date
01	Square man hole 74497	2'x 2'	05	No's		
02	Araldite	std	1	Nos		
3	Jantha paste	std	1	Nos		

Remarks: Septic Tank Construction at Sm complex

Prepared By	Date	Approved by	
Meenakshi.N	02-02-21	Sign. & Date	APPROVED BY 03 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

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