

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19.2.21	Prepared by:	T Bhasker				
PO/WO no.	74187	PO / WO Date.	28/1/21				
Supplier Name	Reflections Electronics	PO/WO amount	18189				
Firm/Company	M M R K LLP	Project	CHT				
Sl. No.	Bill No.	Bill Date	Bill amount				
1	3086	10/2/21	18189				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			18189				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	906	10/2/21	88634	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18189				
Amount E – PO / WO value:			18189				
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No					
Payment – due date		25/2/21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19.2.21	18/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve attachment'. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude all bills from 10,000/- to 1,00,000/- . 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

REFLECTIONS
ELECTRICALS PVT. LTD.

5-4-187/7, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776

M/s. Melita & Modi Realty
Kocchor LLP.

Site: Kowloon

Hyderabad

Date: 10/02/21 No: 906

Invoice No.....No.of CasesDate.....Way Bill No.....

45521
156

INWARD

Inward No: 10803	Dr: 11/02/21
MRN No: 88634	Dr: 12/02/21
Received By:	Sign:

MEHTA & MODI REALTY KOWLIUR LLP

Time = 11:22

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

28-01-2021 4:15:58 PM



74187

16.01.21 11:00:15

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	74187	140399
Doc Date	28-01-2021	
Quote No	Nil	
Quote Date	25-01-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos 540527	42.00	370.00	0.00	12.00	17,404.80
2 4746 - Electrical - other - LED Lights - NA - nos 54127	1.00	700.00	0.00	12.00	784.00
Total Order Value . . .					18,188.80

Rupees : Eighteen Thousand One Hundred Eighty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for B 113 fise ceiling purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur Realty LLP		Date:		27-01-2021	
Site & Phase :		GHT		Time:		12:00	
Supplier		SSLLP		Req. No.		140399	
Material required before date:			30-01-2021		ID No.		63411
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	False ceiling Lights	Warm	05 Wattage	44	Nos		
2	False ceiling lights	Warm	12Wattage	01	Nos		
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For GHT site B-Block Model Flat no 110 false ceiling inside fixing purpose							
Prepared by:		Shravya		Approved by		Suresh	
Sign. & Date		27-01-2021		Sign. & Date		27-01-2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

