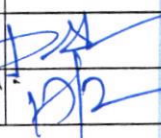
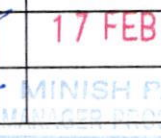


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	17/02/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Subash Chandra Maurya	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting work		
Villa/flat/block no.	116 & 256		
Request for payment date	19/01/2021	Request for payment amount – B	Rs. 5,000/-
GST on bills – C	Rs. 900/-	Total D = B + C	Rs. 5,900/-
Work done from	12/01/2021	Work done to	19/01/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	005	19/01/2021	Rs. 5,900/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 5,900/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 5,900/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	20/02/2021		
Remarks: <u>No work order for above bill.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

SUBASH CHANDRA MAURYA**Specialists in : ALL KINDS OF PAINTING WORKS**

1-1-30/5, P No. 5 Part, GR Reddy Nagar, Near Sakat Kapra, Hyderabad - 500 062, Telangana.

BILLED TO :

Villa orchide up

INVOICE No. : 005

Date : 19/01/2021

ORDER No.:

Date :

GSTIN :

36AANFG4817C12H

STATE : TELANGANA

CODE : 36

Sl. No.	WORK DESCRIPTION	HSN CODE	QUANTITY SQ. FT.	RATE PER SFT.	TAXABLE VALUE	
					Rs.	Ps.
①	V. NO 116 main door polished door		01	2500	2500	
②	V. NO 256 main door polished door		01	2500	2500	



Invoice Value (in words) : Rupees

Five thousand nine hundred

SUB TOTAL

5,000/-

SGST @ 9 %

5,000/- 450/-

CGST @ 9 %

450/-

E. & O. E.

Subject to Hyderabad Jurisdiction only.

TOTAL VALUE

5,900/-

Approved the Work as per Order.

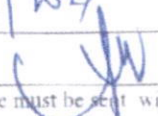
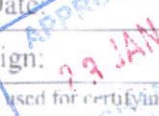
For SUBASH CHANDRA MAURYA

Subash

Receiver's Signature with Stamp

19: 7455, 7458

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	11376	Date - site bills Register	19/01/2021			
Company Name:	VOC UP	Site:	VOC			
Name of Contractor	Subash chandra marya					
Nature of work	main dw polinu wone					
Work done	From Date	12/01/2021	To Date 19/01/2021			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	256	01	2500	B3	2,500	
2.	116	01	2500	B3	2,500	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				5,000/-	
Bill required	☒ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:	☐ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.	—		PO/WO date.		—	
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.O.		
Date: 19/01/2021		Date: 22/01/21		Date: 23 JAN 2021		
Sign: 		Sign: Nagalakshmi		Sign: 		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

19 JAN 2021

Measurement Sheet										
Company Name:		Villa orchids LLP								
Project:		Villa orchids								
Description :		Painting wok done vilas details								
Prepared By:		A Suresh								
Date :		19-01-2021								
Name of the Contractor :		Subash chandra maurya								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	Villa no 256	Maindoor polish	1.0	1.0	1.0	1.0	1.0	No	1.0	
	Villa no 116	maindoor polish	1.0	1.0	1.0	1.0	1.0	No	1.0	



19 JAN 2021

Estimate Sheet							
Company Name:		Villa orchids LLP			workdone from date : 12-01-2021		
Project:		Villa orchids			work done todate 19-01-2021		
work description:		Maindoor polish work done villas details					
Prepared By		A Suresh			Approved by:		
Contractor Name		Subash chandra maurya			Sign:		
Date:		19-01-2021					
S No.	Item Description	A Quantity	Units	C Rate	D=AxC Amount	E=Sum of D Item Head Total	Remarks
1	V.No 116	1.00	No	2,500.00	2,500.00		
2	V.No 256	1.0	No	2,500.00	2,500.00		
						5,000.00	



19 JAN 2021