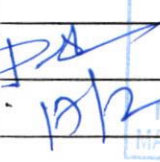
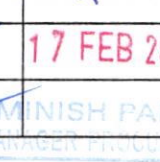


PURCHASE DIVISION,  
Advice for approval for credit to contractor

|                                                                                                                                                |                                                                                     |                                                                                                                                                                   |                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date:                                                                                                                                          | 17/02/2021                                                                          | Prepared by:                                                                                                                                                      | T.D. Murthy                                                                         |
| WO no.                                                                                                                                         | -                                                                                   | WO date.                                                                                                                                                          | -                                                                                   |
| Contractor Name                                                                                                                                | N. Sharada Paints                                                                   | WO amount – A                                                                                                                                                     | -                                                                                   |
| Firm/Company                                                                                                                                   | Villa Orchid LLP                                                                    | Project name                                                                                                                                                      | VOC                                                                                 |
| Nature of work                                                                                                                                 | Painting work                                                                       |                                                                                                                                                                   |                                                                                     |
| Villa/flat/block no.                                                                                                                           | 130,284,286,221 & 102.                                                              |                                                                                                                                                                   |                                                                                     |
| Request for payment date                                                                                                                       | 30/01/2021                                                                          | Request for payment amount – B                                                                                                                                    | Rs. 1,26,945/- ✓                                                                    |
| GST on bills – C                                                                                                                               | Rs. 7,617/- ✓                                                                       | Total D = B + C                                                                                                                                                   | Rs. 1,34,562/- ✓                                                                    |
| Work done from                                                                                                                                 | 15/12/2020                                                                          | Work done to                                                                                                                                                      | 29/01/2021                                                                          |
| Sl. No                                                                                                                                         | Bill No.                                                                            | Bill date                                                                                                                                                         | Bill amount                                                                         |
| 1.                                                                                                                                             | 023                                                                                 | 17/02/2021                                                                                                                                                        | Rs. 1,34,562/- ✓                                                                    |
| 2.                                                                                                                                             | -                                                                                   | -                                                                                                                                                                 | -                                                                                   |
| 3.                                                                                                                                             | -                                                                                   | -                                                                                                                                                                 | -                                                                                   |
| 4.                                                                                                                                             | -                                                                                   | -                                                                                                                                                                 | -                                                                                   |
| Amount E - Bills total                                                                                                                         |                                                                                     |                                                                                                                                                                   | Rs. 1,34,562/- ✓                                                                    |
| Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines |                                                                                     |                                                                                                                                                                   | -                                                                                   |
| Amount G - Other Credits :                                                                                                                     |                                                                                     |                                                                                                                                                                   | -                                                                                   |
| Amount H - Other Debits :                                                                                                                      |                                                                                     |                                                                                                                                                                   | -                                                                                   |
| Amount I - to be credited to the contractor (E+F+G-H)                                                                                          |                                                                                     |                                                                                                                                                                   | Rs. 1,34,562/- ✓                                                                    |
| Amount J – Difference A-B (should be nil)                                                                                                      |                                                                                     |                                                                                                                                                                   | -                                                                                   |
| Amount K – Difference D-E-F (should be nil)                                                                                                    |                                                                                     |                                                                                                                                                                   | -                                                                                   |
| Quantity received as per WO                                                                                                                    |                                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Explained below |                                                                                     |
| Difference between A & B acceptable                                                                                                            |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                             |                                                                                     |
| Excess / short material received                                                                                                               |                                                                                     | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),                                                       |                                                                                     |
| Close WO                                                                                                                                       |                                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input checked="" type="checkbox"/> No (explained below)                     |                                                                                     |
| Advance paid / PDC given (deduct when paying)                                                                                                  |                                                                                     | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                      |                                                                                     |
| Payment – due date                                                                                                                             |                                                                                     | 20/02/2021                                                                                                                                                        |                                                                                     |
| Remarks: <u>No work order for above bill.</u> ✓                                                                                                |                                                                                     |                                                                                                                                                                   |                                                                                     |
| Approved by                                                                                                                                    | Purchase Officer                                                                    | Purchase Manager                                                                                                                                                  | Procurement Manager                                                                 |
| Sign:                                                                                                                                          |  |                                                                                |  |
| Date                                                                                                                                           |                                                                                     |                                                                                                                                                                   |                                                                                     |

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if number of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G

C : 9912517701

# N. SHARADA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kushaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. **023****INVOICE**

Date : 17/2/2021

Name Villa Orchid 4pAddress GSTIN: 36AANFG14817 C1 ZH

| Sl. No. | Name of Product                                          | Qty.  | Rate | AMOUNT   |     |
|---------|----------------------------------------------------------|-------|------|----------|-----|
|         |                                                          |       |      | Rs.      | Ps. |
| 1.      | Painting work done @ Villa:<br>130, 284, 286, 221 of 102 | 01    | L.S. | 1,34,561 | 70  |
|         |                                                          | TOTAL |      | 1,34,561 | 70  |

Rupees in words One Lakh Thirty four thousand  
five hundred and sixty one only -

Terms &amp; Conditions :

Goods once sold will not be taken back.

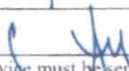
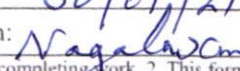
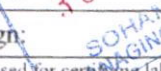
For N. SHARADA PAINTS

Authorised Signature

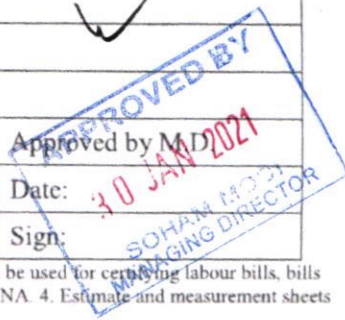
Sharada

Id: 7450 to 7454

Construction division.  
Advice for giving credit to contractors/suppliers.

|                                                                                           |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------|
| Sl. No. - site bills register                                                             | 11382                                                                   | Date - site bills Register                                                                | 30/01/2021                    |                                                                                             |                                                                                    |                     |
| Company Name:                                                                             | VOC-UP                                                                  | Site:                                                                                     | VOC                           |                                                                                             |                                                                                    |                     |
| Name of Contractor                                                                        | N. SHARDA                                                               |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| Nature of work                                                                            | PAINTING WORK                                                           |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| Work done                                                                                 | From Date                                                               | To Date                                                                                   |                               |                                                                                             |                                                                                    |                     |
|                                                                                           | 15/12/2020                                                              | 29/01/2021                                                                                |                               |                                                                                             |                                                                                    |                     |
| Sl. No.                                                                                   | Villa/Flat block no.                                                    | Qty.                                                                                      | Rate                          | Units                                                                                       | Amount                                                                             | Contractors bill no |
| 1.                                                                                        | 130                                                                     | 1820                                                                                      | 15.75                         | sq ft                                                                                       | 28,665                                                                             |                     |
| 2.                                                                                        | 284                                                                     | 1820                                                                                      | 15.75                         | sq ft                                                                                       | 28,665                                                                             |                     |
| 3.                                                                                        | 286                                                                     | 1820                                                                                      | 15.75                         | sq ft                                                                                       | 28,665                                                                             |                     |
| 4.                                                                                        | 221                                                                     | 1820                                                                                      | 11.25                         | sq ft                                                                                       | 20,475                                                                             |                     |
| 5.                                                                                        | 102                                                                     | 1820                                                                                      | 11.25                         | sq ft                                                                                       | 20,475                                                                             |                     |
| 6.                                                                                        |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| 7.                                                                                        |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| 8.                                                                                        |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| 9.                                                                                        |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| 10.                                                                                       |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| 11.                                                                                       | Total:                                                                  |                                                                                           |                               |                                                                                             | 1,26,945                                                                           |                     |
| Bill required                                                                             | <input type="checkbox"/> YES <input type="checkbox"/> NO.               |                                                                                           | GST bill required             |                                                                                             | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.               |                     |
| Measurement & estimate sheet:                                                             | <input type="checkbox"/> Required <input type="checkbox"/> Not required |                                                                                           | Measurement & estimate sheet: |                                                                                             | <input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed |                     |
| PO/WO no.                                                                                 |                                                                         |                                                                                           | PO/WO date:                   |                                                                                             |                                                                                    |                     |
| Remarks :                                                                                 |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
|                                                                                           |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
|                                                                                           |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
|                                                                                           |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
|                                                                                           |                                                                         |                                                                                           |                               |                                                                                             |                                                                                    |                     |
| Approved by Project Manager                                                               |                                                                         | Approved by Design Team                                                                   |                               | Approved by M/D                                                                             |                                                                                    |                     |
| Date: 30/01/2021                                                                          |                                                                         | Date: 30/01/21                                                                            |                               | Date: 30 JAN 2021                                                                           |                                                                                    |                     |
| Sign:  |                                                                         | Sign:  |                               | Sign:  |                                                                                    |                     |

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.



|                          |              |                                    |        |       |        |      |           |       |                 |         |
|--------------------------|--------------|------------------------------------|--------|-------|--------|------|-----------|-------|-----------------|---------|
| Measurement Sheet        |              |                                    |        |       |        |      |           |       |                 |         |
| Company Name:            |              | Villa orchids LLP                  |        |       |        |      |           |       |                 |         |
| Project:                 |              | Villa orchids                      |        |       |        |      |           |       |                 |         |
| Description :            |              | Painting works done villas details |        |       |        |      |           |       |                 |         |
| Prepared By:             |              | A Suresh                           |        |       |        |      |           |       |                 |         |
| Date :                   |              | 30-01-2021                         |        |       |        |      |           |       |                 |         |
| Name of the Contractor : |              | N Shardha                          |        |       |        |      |           |       |                 |         |
| A                        |              |                                    | A      | B     | C      | D    | E=AxBxCxD | F     | G=Sum of E      |         |
| S No.                    | Item Head    | Item Description                   | Length | Width | Height | Nos. | Quantity  | Units | Item Head Total | Remarks |
| 1                        | Villa no 130 | Stage III paint work               | 1820.0 | 1.0   | 1.0    | 1.0  | 1820.0    | No    | 1820.0          |         |
| 2                        | Villa no 284 | Stage III paint work               | 1820.0 | 1.0   | 1.0    | 1.0  | 1820.0    | No    | 1820.0          |         |
| 3                        | Villa no 285 | Stage III paint work               | 1820.0 | 1.0   | 1.0    | 1.0  | 1820.0    | No    | 1820.0          |         |
| 4                        | Villa no 221 | Final Paint                        | 1820.0 | 1.0   | 1.0    | 1.0  | 1820.0    | No    | 1820.0          |         |
| 5                        | Villa no 102 | Final Paint                        | 1820.0 | 1.0   | 1.0    | 1.0  | 1820.0    | No    | 1820.0          |         |

  
**APPROVED BY**  
**30 JAN 2021**  
**A. SURESH**  
**PROJECT MANAGER**

|                                                                                                        |                                    |          |       |                               |        |                 |         |
|--------------------------------------------------------------------------------------------------------|------------------------------------|----------|-------|-------------------------------|--------|-----------------|---------|
| Estimate Sheet                                                                                         |                                    |          |       |                               |        |                 |         |
| Company Name:                                                                                          | Villa orchids LLP                  |          |       | workdone from date 15-12-2020 |        |                 |         |
| Project:                                                                                               | Villa orchids                      |          |       | work done todate 29-01-2021   |        |                 |         |
| work description:                                                                                      | Painting works done villas details |          |       |                               |        |                 |         |
| Prepared By                                                                                            | A Suresh                           |          |       | Approved by:                  |        |                 |         |
| Contractor Name                                                                                        |                                    |          |       | Sign:                         |        |                 |         |
| Date:                                                                                                  | 30-01-2021                         |          |       |                               |        |                 |         |
|                                                                                                        |                                    | A        |       | C                             | D=AxC  | E=Sum of D      |         |
| S No.                                                                                                  | Item Description                   | Quantity | Units | Rate                          | Amount | Item Head Total | Remarks |
| 1                                                                                                      | Villa no 130                       | 1,820    | Sft   | 16                            | 28,665 |                 |         |
| 2                                                                                                      | Villa no 284                       | 1,820    | Sft   | 16                            | 28,665 |                 |         |
| 3                                                                                                      | Villa no 286                       | 1,820    | Sft   | 16                            | 28,665 |                 |         |
| 4                                                                                                      | Villa no 221                       | 1,820    | Sft   | 11                            | 20,475 |                 |         |
| 5                                                                                                      | Villa no 102                       | 1,820    | Sft   | 11                            | 20,475 |                 |         |
|                                                                                                        |                                    |          |       |                               |        | 1,26,945        |         |
| Note : 1 ) @ RS : 45 Sft stage I & II work 40% of total amount is $42 \times 40\% = \text{RS : } 18,0$ |                                    |          |       |                               |        |                 |         |
| 2) @rs : 45 sft Stage III work 35% of total amount is $45 \times 35\% = \text{Rs : } 15,75$            |                                    |          |       |                               |        |                 |         |
| 3) @Rs : stage IV Work 25% total amount is $45 \times 25\% = \text{Rs : } 11,25$                       |                                    |          |       |                               |        |                 |         |

