PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/02/2021	Prepared by:	NEHA
PO/WO no.	74002	PO / WO Date.	20/01/2021
Supplier Name	Shah traders	PO/WO amount	12,023/-
Firm/Company	GVRC	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	2457	10/02/2021	12,738/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,738/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88544	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				12,738/-
Amount E – PO / WO value:				12,023/-
Amount F – Difference (A – E): GST-18%				715/-

Quantity received as per PO /WO	□ Yes ☑ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	20/02/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	[signature]				
Date	16/02/2021	16/2					

APPROVED 18 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TRIPLICATE

TAX INVOICE

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, 4-5-118/26,G Floor,Inside Lala Temple Compound, Lala Temple Street,

Ranigunj, Secunderabad - 500 003, Telangana.

Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490

Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To	Invoice Number : 2457	Invoice Date	: 10-02-2021
G V RESEARCH CENTERS PVT LTD		P.O No.	: 74002 / 163321
M G ROAD, SECUNDERABAD		D.C No.	: DT 20-01-2021
		Vehicle No	: AP10W8652
SECUNDERABAD	Pin No :	Transporter	:
Telangana		L.R No.	:
GSTIN : 36AAHCG4562D1ZP		Payment Due Date	: 10-02-2021
Phone :			

Delivery address : SY NO 542 GENOME VALLEY, TURKAPALLY, HYDERABAD, TELANGANA

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S ANGLE SHAPE & SECTION (25x3)	7216	206.60		52.25	10794.85	9.00	9.00		12737.92
	TOTAL		206.60			10794.85				12737.92

INWARD
Inward No 2497 Dt: 10/2/21
MRN No: 88544 Dt: 10/2/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Invoice Amt in words : Twelve Thousand Seven Hundred Thirty Eight Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 4292
Date: 11/2/21
Sign:

Customer's Signature

Gross Amount	10,794.85
Add : CGST	971.54
Add : SGST	971.54
Add : IGST	
TCS @ 0.075%	
Round Off Amount	0.08
Total Amount :	**12,738.00**

Terms & Conditions :-

1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Purchase Order

 21-01-2021 17:10:48

74002

16.01.21 10:57:49

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shah Traders 5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc No**	74002	163321
	Doc Date	20-01-2021	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	15-01-2021	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8022 - Steel - other - MS L angle - 1 In x3mm - kgs *30 lengths*	195.00	52.25	0.00	18.00	12,022.73
					Total Order Value . . .	**12,022.73**

Rupees : Twelve Thousand Twenty Two and Paise Seventy Three Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 6.5kgs wt. per each length approx. weighment slip must be attach.
Payment Terms	Within 15 days of delivery & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stands purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 21/01/2021

Accepted the above Terms And Conditions

For *Shah Traders*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	19.01.2021
Site & Phase :	INNOPOLIS	Time:	10.39
Supplier		Req. No.	163321
Material required before date:		ID No.	63202

No	Description	Size	Quantity	Units	Inward No	Date
1	MS ' L '-Angle (20')	1" x 2mm thick	30	Nos	52.25	187.
2					wt:	6.5 Kgs
3		1" x 3mm				
4						
5	74002					
6						
7						
8						
9			APPROVED			
10			21 JAN 2021			

Remarks : For stands purpose.

MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	MOUNIKA	Approved by	VENKATESH.G
Sign.& Date	19.01.2021	Sign. & Date	19.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.