PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/02/21		Prepared by:	NEHA
PO/WO no. 74777		PO / WO Date.	12/02/21
Supplier Name SSIIP		PO/WO amount	1,131/-
Firm/Company East Side Residency		Project Annojiguda IIP	ESR
Sl. No.	Bill No.	Bill Date	Bill amount
1	15980	15/02/21	1,131/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,131/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13685	15/02/21	8888 3	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,131/-
Amount E – PO / WO value:	1,131/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	26/02/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	20/02/21	20/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

East Side Residency Annojiguda LLP

Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad

GSTIN : 36AAHFE3373P1ZX

Invoice No.	15980
Invoice Date.	15-02-2021
PO No.	74777
PO Date.	12-02-2021
Req ID	63896
Req Date	12-02-2021
Loc Req No	130142

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos blue-30 red 20	9608	50	3.50	175.00	12	21.00
2	7552 - Stationery - other - Note pads - other - nos		12	45.00	540.00	18	97.20
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3	42.00	126.00	18	22.68
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	6	21.00	126.00	18	22.68
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IGST	CGST	SGST	Total Taxable Amount	967.00	163.56
	81.78	81.78	Total Invoice Amount	1,130.56	

Rupees : One Thousand One Hundred Thirty and Paise Fifty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

74553
17/2

Authorised signatory

Purchase Order

12-02-2021 17:26:04

Ori

74777
10.02.21 5:02:05

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	74777	130142
	Doc Date	12-02-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	12-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *blue-30 red 20*	50.00	3.50	0.00	12.00	196.00
2	7552 - Stationery - other - Note pads - other - nos	12.00	45.00	0.00	18.00	637.20
3	7592 - Stationery - other - stamp pad - NA - nos	3.00	42.00	0.00	18.00	148.68
4	7605 - Stationery - other - Whitner Pen - NA - nos	6.00	21.00	0.00	18.00	148.68
					Total Order Value . . .	**1,130.56**

Rupees : One Thousand One Hundred Thirty and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	East Side Residency Sy no 96/97, Annojiguda, Near: Pocharam, Hyderabad-501301 Phone. 9121309555
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *East Side Residency Annojiguda LLP*
Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Company Name:	East Side Residency Annojiguda LLP	Date:	12-02-2021
Site & Phase :	East Side Residency	Time:	15.15
Supplier	SSLLLP	Req. No.	130142
Material required before date:	**17.02.2021**	ID No.	63896

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue pens	std	03	Packets		
2	Red pens	Std	02	Packets		
3	Note pads	Std	12	nos		
4	Stamp pads	Std	03	Nos		
5	Whiteners	Std	06	Nos		
6						
7						
8						
9						
10						

7u777

Remarks: - for staff use purpose

Prepared By	Sharvani	Approved by	
Sign.& Date	12-01-2021	Sign. & Date	

APPROVED
12 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	DC No.	13635
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad	DC Date.	15-02-2021
	PO No.	74777
	PO Date.	12-02-2021
	Req ID	63896
GSTIN : 36AAHFE3373P1ZX	Req Date	12-02-2021
	Loc Req No	130142

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	50
2	7552 - Stationery - other - Note pads - other - nos		12
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	6
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INWARD

Inward No: 1193 Dt: 16/2/21

MRN No: 88883 Dt: 19/2/21

Received By: Sign:

NILGIRI HEIGHTS

MODI PROPERTIES

45633

18/2

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	15980
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	15-02-2021
	PO No.	74777
	PO Date.	12-02-2021
	Req ID	63896
GSTIN : 36AAHFE3373P1ZX	Req Date	12-02-2021
	Loc Req No	130142

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos blue-30 red 20	9608	50	3.50	175.00	12	21.00
2	7552 - Stationery - other - Note pads - other - nos		12	45.00	540.00	18	97.20
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3	42.00	126.00	18	22.68
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	6	21.00	126.00	18	22.68
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INWARD
Inward No: 1191 Dt: 16/2/21
MRN No: 88881 Dt: 17/2/21
Received By: Sign:
NILGIRI HEIGHTS

IGST	CGST	SGST			
	81.78	81.78	Total Taxable Amount	967.00	163.56
			Total Invoice Amount	1,130.56	

Rupees : One Thousand One Hundred Thirty and Paise Fifty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction