PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19.2.21	Prepared by:	T Bhasker
PO/WO no.	74522	PO / WO Date.	6/2/21
Supplier Name	Global Safety Sol	PO/WO amount	2596
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1408	8/2/21	2596
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2596

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2596
Amount E – PO / WO value:	2596
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained b~~elow)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	25/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1418** Delivery Note Supplier's Ref.	Dated **8-Feb-2021** Mode/Terms of Payment Other Reference(s)
Buyer **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 12/2/21	Buyer's Order No. **74522-168367** Despatch Document No. Despatched through Terms of Delivery	Dated **6-Feb-2021** Delivery Note Date Destination

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Measuring Tape with Spirit Level** *Freeman Levo 5 Mtrs*	9026	18 %	**20.00 Nos**	110.00	Nos		**2,200.00**
	CGST@9%				9	%		**198.00**
	SGST@9%				9	%		**198.00**
	Total			**20.00 Nos**				**₹ 2,596.00**

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Five Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9026	2,200.00	9%	198.00	9%	198.00	396.00
Total	**2,200.00**		**198.00**		**198.00**	**396.00**

Tax Amount (in words) : **INR Three Hundred Ninety Six Only**

PROPERTIES PVT. INWARD 74389 15/2/21

Company's PAN : **AAOFG9573A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **AXIS BANK**

A/c No. : **919020070179320**

Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

INWARD

Inward No: 15787 Dt: 9/2/21

MRN No: Dt:

Received By: Sign

Certified by:

Stores Manager

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 06-02-2021 14:21:39

74522
05.02.21 11:35:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad **GSTIN** 36AAOFG9573A1Z5 9502555088/9581228898	**Doc No**	74522	168367
	Doc Date	06-02-2021	
	Quote No	Nil	
	Quote Date	06-02-2021	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	20.00	110.00	0.00	18.00	2,596.00
					Total Order Value . . .	**2,596.00**

Rupees : Two Thousand Five Hundred Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions
For ***Global Safety Solutions***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	3.2.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168367
Material required before date:		ID No.	63719

No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher plug 74523	6mm	50	pkts		
2	Holdfast 74520	4"	100	kgs		
3	Measurement tape 74522	5mtrs	20	nos		
4	Ms nails	21/2"	50	kgs		
5	Tile grout	Silk	70	kgs		
6	Tile grout	White	70	kgs		
7	Myk damp gaurd 74525		20	kgs		
8						
9						
10						
11						
12						
13						
14						

Remarks: for ssllp stock maintenance and site use

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	3.2.2021	Sign. & Date	3 FEB 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19.2.21	Prepared by:	T Bhasker
PO/WO no.	74525	PO / WO Date.	6/2/21
Supplier Name	Anisha Associates	PO/WO amount	7977
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	248	10/2/21	7977
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7977

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88589	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	472
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8449
Amount E – PO / WO value:	7977
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within accep~~table limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	25/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales LLP
M.G Road, Sec-Bad
GST No: 36 ACOFS 2044 C1Z7

No. 248 Date : 10/02/2021
Your order No. 74525 Date 06/02/2021
Our D.C. No. Date :
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	MYK Damp Coat	1 kg	20	338.00	6760	00
	Transportation charges				400	00
			Total Taxable		7160	00
			CGST @	9%	644	40
			SGTS @	9%.	644	40
			IGST @		/	
			TOTAL		8,449	00

Certified by:
Stores Manager

INWARD
Inward No: 15810 Dt: 10/2/21
MRN No: 88589 Dt: 11/2/21
Received By: Sign:
SUMMIT SALES LLP

74363
18/2/21

Rupees Eight Thousand four Hundred and fourty Nine Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

Purchase Order

74525
05.02.21 11:35:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	74525	168367
Doc Date	06-02-2021	
Quote No	Nil	
Quote Date	06-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3108 - Chemicals - Damp Guard - NA - kgs	20.00	338.00	0.00	18.00	7,976.80
					Total Order Value . . .	**7,976.80**

Rupees : Seven Thousand Nine Hundred Seventy Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	Summit sales llp		
Site & Phase :	Summit housing llp	Date:	3.2.2021
Supplier		Time:	11.00
Material required before date:		Req. No.	168367
		ID No.	63719

No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher plug 74523	6mm	50	pkts		
2	Holdfast 74520	4"	100	kgs		
3	Measurement tape 74522	5mtrs	20	nos		
4	Ms nails	21/2"	50	kgs		
5	Tile grout	Silk	70	kgs		
6	Tile grout	White	70	kgs		
7	Myk damp gaurd 74525		20	kgs		
8						
9						
10						
11						
12						
13						
14						

Remarks: for ssllp stock maintenance and site use ✓

Prepared By	SOWMYA	Approved by	
Sign.& Date	3.2.2021	Sign. & Date	APPROVED BY 3 FEB 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.