

Prepared by:	Prabhakar			
Date:	GVRC			
Site:	13-02-21			
Requisition No	Requisition Date	Material Description	Purchase Manager - Remarks	If material is not delivered - is delay justified?
	List of requisition where items have not been received at site beyond the lead time.			
163277	7.12.20	Twisted wire brush	Not available in market, online purchase	
163336	30.1.21	Jio dongle	Its not jio dongle corrected to TP link router, online purchase	
163340	4.2.21	Visiting cards	Follow up with Promotions	
	List of Requisitions where PO/WO is prepared and items have not been received at site beyond the lead time			
163303	7.1.21	MS Material	Speak to the supplier he will arrange the delivery	
163334	29.1.21	MS Flat patti 4 mm thick	Delivered	
163346	5.2.21	Safety belt, safety rope	Delivered	
163347	6.2.21	Gren curing pipe	Delivered	
163351	8.2.21	Labour helmet	Delivered	
163353	9.2.21	Inward stamp, Out ward stamp	Follow up with Admin	
163354	9.2.21	White helmets	Delivered	