

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/02/21		Prepared by:		NEHA	
PO/WO no.		74594		PO / WO Date.		09/02/21	
Supplier Name		Global Safety solr		PO/WO amount		15,087/-	
Firm/Company		Giv Research centres		Project		Innapolis	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	1423			09/02/21	15,088/-		
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						15,088/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						15,088/-	
Amount E – PO / WO value:						15,088/-	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W/O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				19/02/21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		18 FEB 2021				
Date	17/02/21	18/2	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

09-02-2021 4:01:39 PM

Orig



74594

05.02.21 11:35:32

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Global Safety Solutions
5-5-48, Ranigunj, secunderbad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No	74594	163342
Doc Date	09-02-2021	
Quote No	nil	
Quote Date	07-09-2020	
SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4032 - Consumables - Gloves - NA - pairs Steel Liiting	50.00	100.00	0.00	18.00	5,900.00
2 6164 - Miscellaneous - Safety Jacket - NA - Nos green	30.00	75.00	0.00	5.00	2,362.50
3 6164 - Miscellaneous - Safety Jacket - NA - Nos orange	100.00	65.00	0.00	5.00	6,825.00
Total Order Value . . .					15,087.50

Rupees : Fifteen Thousand Eighty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Labour use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

11/02/2021

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name :

Date : _/_/

Requisition Form

Company Name:		GVRC		Date:		05.02.2021	
Site & Phase :		INNOPOLIS		Time:		15.23	
Supplier				Req. No.		163342	
Material required before date:					ID No.		63687
No	Description	Size	Quantity	Units	Inward No	Date	
1	Hand gloves Brown colour (good quality)		100	Nos	100		
2	Green jackets		30	Nos	75		
3	Orange jackets		100	Nos	85		
4	Mask		30	Nos			
5							
6							
7							
8							
9							
Remarks : For site use purpose.							
Prepared By		MOUNIKA		Approved by		VENKATESH.G	
Sign.& Date		05.02.2021		Sign. & Date		05.02.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

