PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/02/2021	Prepared by:	NEHA
PO/WO no.	74119	PO / WO Date.	23/01/2021
Supplier Name	SSLLP	PO/WO amount	1033/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	15836	09/02/2021	1033/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1033/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3518	28/01/2021		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1033/-
Amount E – PO / WO value:	1033/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	20/02/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 18 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	16/02/2021	17/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15836
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	09-02-2021
	PO No.	74119
	PO Date.	23-01-2021
	Req ID	63286
GSTIN : 36AABCM4761E1ZM	Req Date	22-01-2021
	Loc Req No	182554

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	11.968	66.15	791.68	18	142.50
	78.50" x 22.00" - 01no						
2	6189 - Miscellaneous - Hamali Charges - NA - Per		11.968	7.00	83.78	18	15.08
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	875.46	157.58
	78.79	78.79	Total Invoice Amount	1,033.04	

Rupees : One Thousand Thirty Three and Paise Four Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 74268 Date 11/02/21 Sign. SEC'BAD

Subject to Hyderabad Jurisdiction

Recd 6/1/21

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Head Office (Ranimunj)

Site:

DC No.	: 3518
Date	: 28/01/21
Vehicle No.	: TS-10UA-0143
P.O. / W.O. No.	: 74119
P.O. / W.O. Date	: 23/1/21

Sl. No.	PARTICULARS	Quantity
1	Steel Grey Granite (19mm) 75.50'x22'	01 No.
2	Hamali Chgs.	11.77 [illegible]
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		01 No.

GSTIN :

Received the above materials in good condition.

Received by : Chekappa

Stamp:

Date : 28/1/21

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

74119
16.01.21 11:00:14

Page(s) 1 Of 1 23-01-2021 14:57:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74119	182554
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	8507 - Stone - granite - Steel Grey - 19mm - sft *78.50" x 22.00" - 01no*	11.97	66.15	0.00	18.00	934.19
2	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	11.97	7.00	0.00	18.00	98.86
					Total Order Value . . .	**1,033.04**

Rupees : One Thousand Thirty Three and Paise Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 3rd floor lunch room purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 23/01/2021

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : __________

Date : __/__/___

Requisition Form

Company Name:	MPPL	Date:	22-1-2020
Site & Phase :	HEAD OFFICE	Time:	11:30AM
Supplier		Req. No.	~~18250223~~ 182554
Material required before date:	Urgent	ID No.	63286

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	**Steel gray granite**	78 ½"x22"	01	NOS		
2		6.54 x 1.83				
3						
4						
5	74119					
6						
7			APPROVED			
8			23 JAN 2021			
9						
10			MINISH PARIKH MANAGER PROCUREMENT			

Remarks :**Towards for 3rd floor** lunchroom work purpose.

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	22-01-2020	Sign. & Date	

Note: **On receipt of material at** site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Head Office (Panimuru)

Site:

DC No.	: 3518
Date	: 28/01/21
Vehicle No.	: TS-10UA-0143
P.O. / W.O. No.	: 74119
P.O. / W.O. Date	: 23/1/21

Sl. No.	PARTICULARS	Quantity
1	Steel Gray Granite (19mm) 78.50'x22'	01 No
2		
3		
4		
5		
6	INWARD	
7	Inward No: 772 Dt: 28/01/21	
8	MRN No: Dt: Sign:	
9	Received By:	
10	MODI PROPER	
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		01 No

GSTIN :

Received the above materials in good condition.

Received by : Chennappa

Date : 28/1/21

Stamp:

MODI PROPERTIES PVT. INWARD No. 40569 Date 30/1

For SUMMIT SALES LLP

Authorised Signatory