PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19.2.21	Prepared by:	T Bhasker
PO/WO no.	74408	PO / WO Date.	3/2/21
Supplier Name	Global Safety Sol	PO/WO amount	1680
Firm/Company	M & M R K LLP	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	1417	8/2/21	1680
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1680

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88633	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1680
Amount E – PO / WO value:	1680
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	25/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1417** Delivery Note Supplier's Ref.	Dated **8-Feb-2021** Mode/Terms of Payment Other Reference(s)
Buyer **Mehta & Modi Realty Kowkur LLP** 5-4-187/324, 2nd Floor, M G Road, Soham Mansion, Secunderabad GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **74408-140410** Despatch Document No. Despatched through Terms of Delivery	Dated **3-Feb-2021** Delivery Note Date Destination

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Hillson Make Beston Safety Shoes** *8/1, 9/3*	64029990	5 %	**4 prs**	400.00	prs		**1,600.00**
	CGST@2.5%				*2.50*	*%*		**40.00**
	SGST@2.5%				*2.50*	*%*		**40.00**
	Total			**4 prs**				**₹ 1,680.00**

INWARD
Inward No: 10804 Dt: 11/02/21
MRN No: 88623 Dt: 12/02/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 16:22

Amount Chargeable (in words)

E. & O.E

INR One Thousand Six Hundred Eighty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
64029990	1,600.00	2.50%	40.00	2.50%	40.00	80.00
Total	**1,600.00**		**40.00**		**40.00**	**80.00**

Tax Amount (in words) : **INR Eighty Only**

MODI PROPERTIES PVT SEC'BAD
INWARD
No: 44539
Date: 17/2
Sign:

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 03-02-2021 3:50:03 PM Origina

74408
05.02.21 11:33:36

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Global Safety Solutions	**Doc No**	74408	140410
5-5-48, Ranigunj, secunderbad	**Doc Date**	03-02-2021	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	15-11-2019	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6155 - Miscellaneous - Safety Shoe - NA - pair *8 NO 1 and 9 no-3*	4.00	400.00	0.00	5.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	01-02-2021
Site & Phase :	GHT	Time:	14.30
Supplier		Req. No.	140410
Materials required before date:	05-02-2021	ID No.	63552

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety shoes	9	03	No.s		
2	Safety shoes 74408	8	01	No.s		
3						
4						
5						
6						
7						
8				03 FEB 2021		
9						
10						

Remarks: For engineers safety purpose.

Prepared by	A Suresh	Approved by	
Sign. & Date	01-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.