PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19.2.21	Prepared by:	T Bhasker
PO/WO no.	~~74565~~ 74565	PO / WO Date.	8/2/21
Supplier Name	SSLLP	PO/WO amount	353
Firm/Company	VOCLLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	15935	12/2/21	353
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			353

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13592	12/2/21	88655	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	353
Amount E – PO / WO value:	353
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acce~~ptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	25/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15935
Villa Orchids LLP	Invoice Date.	12-02-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	74565
	PO Date.	08-02-2021
	Req ID	63761
GSTIN : 36AANFG4817C1ZH	Req Date	08-02-2021
	Loc Req No	63651

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	36	8.30	298.80	18	53.78
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	298.80	53.78
	26.89	26.89	Total Invoice Amount	352.58	

Rupees : Three Hundred Fifty Two and Paise Fifty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

74463
16/2

Authorised signatory

Purchase Order

08-02-2021 17:42:01

74565
05.02.21 11:35:32

opy

From Company :	**Villa Orchids LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	74565	63651
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4057 - Consumables - Sponges - NA - nos	36.00	8.30	0.00	18.00	352.58
					Total Order Value . . .	**352.58**

Rupees : Three Hundred Fifty Two and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality brand.
Payment Terms	nill
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	nill
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use civil finishing works.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For *Villa Orchids LLP*

Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP		Date:		08-02-2021	
Site & Phase:	VOC		Time:		11:06	
Supplier:	SSLLP		Req. No.		63651	
Material required before :	**10-02-2021**		ID No.		63761	

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	3	Dozens		
	74565					

Remarks: for minor civil finishing works purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	08-02-2021	Sign& Date	08-02-2021

APPROVED
09 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

88655

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13592
Villa Orchids LLP	DC Date.	12-02-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	74565
	PO Date.	08-02-2021
	Req ID	63761
GSTIN : 36AANFG4817C1ZH	Req Date	08-02-2021
	Loc Req No	63651

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	36
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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17			
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25			
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27			
28			
29			
30			

INWARD
Inward No: 15562 - Dt: 12/02/21
MRN No: 88655 Dt: 13/02/21
Received By Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 45612
Date: 17/2

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	15935
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	12-02-2021
	PO No.	74565
	PO Date.	08-02-2021
	Req ID	63761
GSTIN : 36AANFG4817C1ZH	Req Date	08-02-2021
	Loc Req No	63651

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	36	8.30	298.80	18	53.78
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 15562 - 1
Dt: 20/02/21
MRN No: 88655
Dt: 13/02/21
Received By:
Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST				
			Total Taxable Amount	298.80		53.78
	26.89	26.89	Total Invoice Amount	352.58		

Rupees : Three Hundred Fifty Two and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction