...Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/~~10869~~ 10870

Dated : 27-Nov-2020

Particulars		Debit	Credit
OE-Misc. Expenses	Dr	1,350.00	
To ECARD-T Madhu			1,350.00
On Account of : Being amt spent towards repairing of blown fuse & catching of snakes			
		₹ 1,350.00	₹ 1,350.00

Prepared by: lavanya.r

Approved by

DEBIT VOUCHER

Voucher No. ______ VISTA HOMES

A/c. ______

Paid to Venkat Reddy	Date :	
towards repairing of Blown fuse	Rs.	Ps.
Rupees One Thousand Only /-	1,000	/-
Paid by Cheque / Cash — Cheque No. — Dated — Drawn on Bank		
	1,000	/-

Prepared by Sneha priya

Approved by

Receiver's Signature

DEBIT VOUCHER

VISTA HOMES

Voucher No. ______

A/c. ______

Paid to Ramu.	Date :
towards Catching of Snakes.	Rs. 3,50 Ps. 00/-
Rupees Three Hundred and Fifty Rupees Only.	
Paid by Cheque / Cash — Cheque No. — Dated — Drawn on Bank	
	350 00/-

Prepared by Snehapriya

Approved by

Receiver's Signature Ramu

...ota Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10870~~** 10871

Dated : **27-Nov-2020**

Particulars		Debit	Credit
SUP-Sri Victory Traders	Dr	**708.00**	
To ECARD-T Madhu			**708.00**
On Account of : Being amt spent towards purchase of E & F Block sheets fitting purpose			
		₹ 708.00	**₹ 708.00**

Prepared by: lavanya.r

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10871~~** 10872 Dated : **27-Nov-2020**

Particulars		Debit	Credit
SUP- Prakash Electricals	*Dr*	**2,535.00**	
To ECARD-T Madhu			**2,535.00**
On Account of : Being amt spent towards purchse of LED panels& double door MCb against bill nos:1464 & 1463			
		₹ 2,535.00	**₹ 2,535.00**

Prepared by: lavanya.r

Approved by

Weekly - Petty cash /expense card statement.

Name	Vista Homes	Statement date	27.11.20
Prepared by	T.Madhu	Sign	
From period	06.11.20	To period	26.11.20

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Vista Homes	Vista Homes	Towards C-208 electrical work purpose.	885	☐Y ☐N	☐Y ☐N
2.	Vista Homes	Vista Homes	Towards E & F Block sheets fitting purpose.	708	☐Y ☐N	☐Y ☐N
3.	Vista Homes	Vista Homes	Towards I Block lift lighting purpose.	1650	☐Y ☐N	☐Y ☐N
4.	Vista Homes	Vista Homes	Towards sand weigh bridge purpose.	150	☐Y ☐N	☐Y ☐N
5.	Vista Homes	Vista Homes	Towards sand weigh bridge purpose.	250	☐Y ☐N	☐Y ☐N
6.	Vista Homes	Vista Homes	Towards blown fuse repairing purpose.	1000	☐Y ☐N	☐Y ☐N
7.	Vista Homes	Vista Homes	Towards catching of snake purpose.	350	☐Y ☐N	☐Y ☐N
8.	Vista Homes	Vista Homes			☐Y ☐N	☐Y ☐N
9.	Total			4993/-		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	27/11/20			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment ~~on receipted of scanned~~ statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

APPROVED BY
28 NOV 2020
M. JAYA PRAKASH
Sr. Manager Accounts

VERIFIED BY
27 NOV 2020
G. BALAKRISHNA
ASST. MANAGER-AUDIT

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10874~~** 10873 | Dated : **27-Nov-2020**

Particulars		Debit	Credit
CUST-Flat No-F 409 G Surya Srinivas	*Dr*	**780.00**	
To OIE-Legal Services			**780.00**
On Account of : Being purchase of stamp papers			
		₹ 780.00	**₹ 780.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10875~~** 10874

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CUST-Flat No-F 407 G V Ramani	*Dr*	**780.00**	
To OIE-Legal Services			**780.00**
On Account of : Being purchase of stamp papers			
		₹ 780.00	**₹ 780.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10876~~** 10875

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CUST-Flat No-F 409 G Surya Srinivas	Dr	**24,254.00**	
To CUST-Flat No-F 407 G V Ramani			**24,254.00**
On Account of : Being amount transfered			
		₹ 24,254.00	**₹ 24,254.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10877~~** 10876

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CUST-Flat No-E 406 Samala Sravan Kumar	*Dr*	**780.00**	
To OIE-Legal Services			**780.00**
On Account of : Being purchase of stamp papers			
		₹ 780.00	**₹ 780.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10876~~** 10877

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-S Arjun	*Dr*	**10,950.00**	
To Contractor Material Reimbursement			**10,950.00**
On Account of : Being PPC cement bags issued to S arjun 50 @219 on 09-09-2020			
		₹ 10,950.00	**₹ 10,950.00**

Prepared by: lavanya.r

Approved by

10876

xure – A – Record of material issued to/received from contractors.

ne of firm/company	Vista Homes	Project name/location	Vista Homes.
n of project iager: Many	Sign of admin: Snehapriya	Sign of security:	Sign of admin audit:

o	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
	09/09/20	PPc Cement	50	Bags	219.00	10950.00	Security	S. Arjun	JOU/10876	Many	SA
						10950.00					

ate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

24

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10877~~** 10878

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-S Arjun	*Dr*	**13,140.00**	
To Contractor Material Reimbursement			**13,140.00**
On Account of : Being PPC cement bags issued to S arjun 60 @ 219 on 30-09-2020			
		₹ 13,140.00	**₹ 13,140.00**

Prepared by: lavanya.r

Approved by

10877

xure – A – Record of material issued to/received from contractors.

ne of firm/company	Vista Homes.	Project name/location	Vista Homes.		
1 of project ıager:		Sign of admin:	Snehapriya	Sign of security:	Nikhil.	Sign of admin audit:	

o	Date of ıssue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
	30/9/20.	PPC Cement	60	Bags	219.00	13,140/-	Security	S. Arjun	JOU/10877		
						13,140/-					

Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with ıt end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10878~~** 10879

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-S Arjun	*Dr*	**3,285.00**	
To Contractor Material Reimbursement			**3,285.00**
On Account of : Being PPC cement bags issued to S arjun 15 @ 219 on 08-10-2020		**₹ 3,285.00**	**₹ 3,285.00**

Approved by

Prepared by: lavanya.r

10878

nexure – A – Record of material issued to/received from contractors.

ame of firm/company	Vista Homes.	Project name/location	Vista Homes
gn of project anager:		Sign of admin: Snehapriya	Sign of security: Nikhil.	Sign of admin audit:

no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
1.	08/10/20	PPC Cement	15	Bags	219.00	3,285/-	Security	S. Arjun.	JOU/10878		
						3,285/-					

* Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with
at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

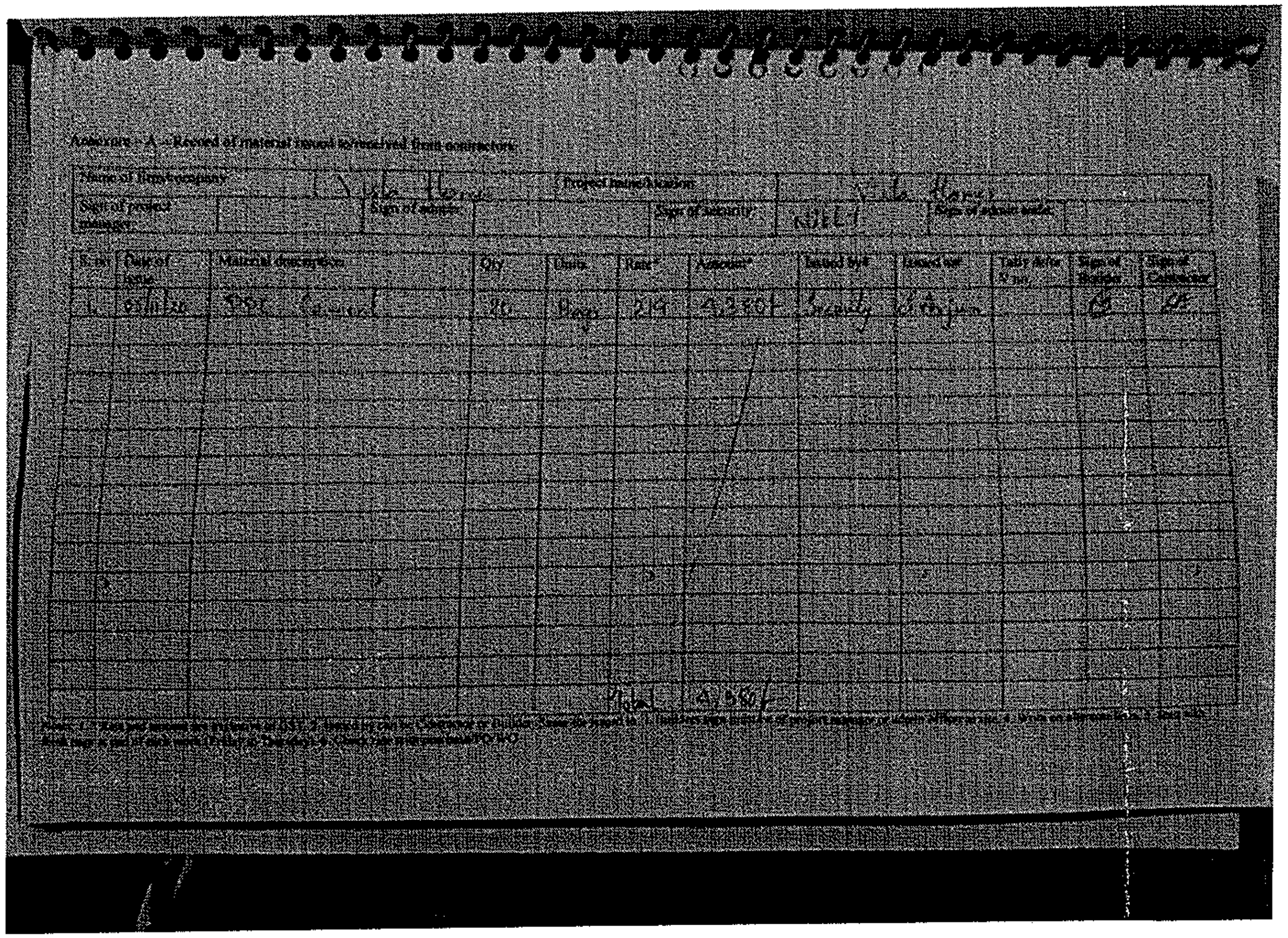
No. : JOU/~~10879~~ 10880

Dated : 27-Nov-2020

Particulars		Debit	Credit
CONT-S Arjun	Dr	4,380.00	
To Contractor Material Reimbursement			4,380.00
On Account of : Being PPC cement bags issued to S arjun 20 @ bags on 05-11-2020			
		₹ 4,380.00	₹ 4,380.00

Prepared by: lavanya.r

Approved by



Annexure - A - Record of material issued to/received from contractors

Name of firm/company	Vida Homes	Project name/location	Vida Homes
Sign of project manager		Sign of admin	
Sign of security	[illegible]	Sign of admin asst.	

S. no.	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally debit S no.	Sign of Builder	Sign of Contractor
1.	05/11/20	PPC Cement	20	Bags	219	4380/-	Security	[illegible]		[illegible]	[illegible]

Total 4,380/-

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10880~~** 10887

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-Rekha Pande	Dr	**6,570.00**	
To Contractor Material Reimbursement			**6,570.00**
On Account of : Being PPC cement issued to rekha pande 30 bags @ 219 on 09-09-2020			
		₹ 6,570.00	**₹ 6,570.00**

Prepared by: lavanya.r

Approved by

10880

Annexure – A – Record of material issued to/received from contractors.

Name of firm/company	Vista Homes.		Project name/location	Vista Homes.			
Sign of project manager:	Manjy	Sign of admin:	Snehapriya.	Sign of security:	[illegible]	Sign of admin audit:	

S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
01.	09/09/20	PPC Cement	30	Bags	219.00	6570.00	Suresh	R. Pande	JOU/10880	Manjy	[illegible]

es: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with h page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/~~10881~~ 10882 Dated : 27-Nov-2020

Particulars		Debit	Credit
CONT-Rekha Pande	Dr	3,285.00	
To Contractor Material Reimbursement			3,285.00
On Account of : Being PPC cement issued to rekha pande 15 bags @ 219 on 30-09-2020			
		₹ 3,285.00	**₹ 3,285.00**

Prepared by: lavanya.r

Approved by

re – A – Record of material issued to/received from contractors.

of firm/company	Vista Homes	Project name/location	Vista Homes.
f project er:	Sign of admin: Snehapriya.	Sign of security: Nikhil.	Sign of admin audit:

Date of i[illegible]	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
30/9/20	PPC Cement	15	Bags.	219.00	3,285.00/-	Security.	Rekha Pandey	JOU/10881		
					3,285.00/-					

te and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with nd of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10882~~** 10883

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-Rekha Pande	*Dr*	**1,095.00**	
To Contractor Material Reimbursement			**1,095.00**
On Account of : Being PPC cement issued to rekha pande 5 bags @ 219 on 15-10-2020			
		₹ 1,095.00	**₹ 1,095.00**

Prepared by: lavanya.r

Approved by

10882.

exure – A – Record of material issued to/received from contractors.

me of firm/company	Vista Homes	Project name/location	Vista Homes.		
n of project nager:		Sign of admin:	Snehapriya	Sign of security:	Nikhil.	Sign of admin audit:	

no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
	15/10/20	PPC Cement	05	Bags	219.00	1095.	Security	Rekha Pandey	JOV/10882		

* Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with ge at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

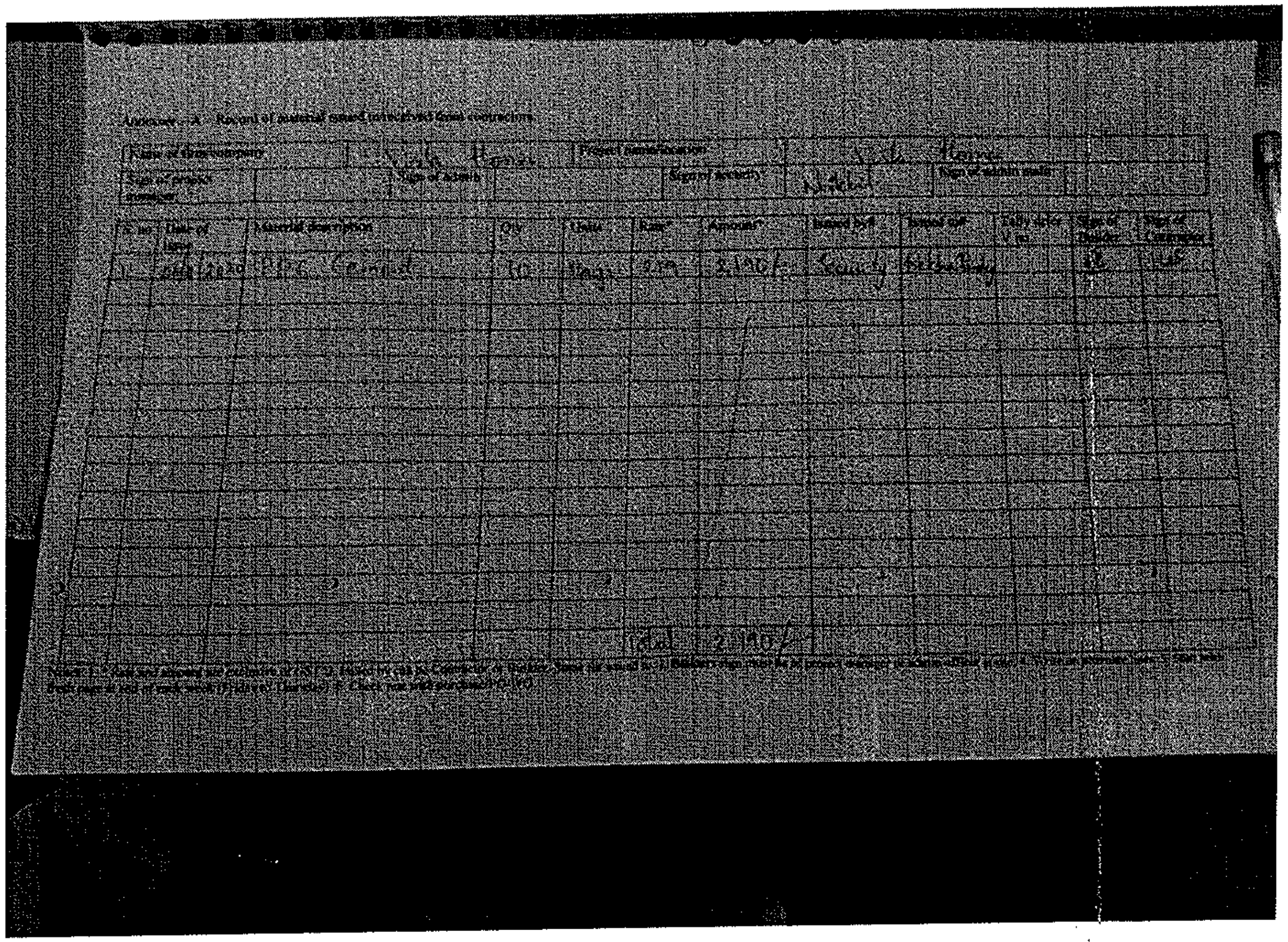
No. : **JOU/~~10883~~** 10884

Dated : **27-Nov-2020**

Particulars		Debit	Credit
CONT-Rekha Pande	*Dr*	**2,190.00**	
To Contractor Material Reimbursement			**2,190.00**
On Account of : Being PPC cement issued to rekha pande 10 bags @219 on 06-11-2020			
		₹ 2,190.00	**₹ 2,190.00**

Prepared by: lavanya.r

Approved by



Annexure – A – Record of material issued [illegible]

S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	[illegible]	Sign of [illegible]	Sign of Contractor
1	[illegible]	PPC Cement	10	Bags	[illegible]	2190/-	[illegible]	[illegible]		[illegible]	[illegible]
					Total	2190/-					

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/~~10886~~ 10885

Dated : 30-Nov-2020

Particulars	Debit	Credit
CUST-Pankaj Sanghvi Other Expenses A/c *Dr*	74,680.00	
To CUST-Flat No-E-408 Pankaj Sanghvi		74,680.00
On Account of : Being GST amount transfered		
	₹ 74,680.00	₹ 74,680.00

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10887~~** 10886

Dated : **30-Nov-2020**

Particulars		Debit	Credit
PS-Sales & Marketing-Brokerage	*Dr*	**5,000.00**	
To , EMP-B Anil Kumar Commission			**5,000.00**
On Account of : Being advance commission			
		₹ 5,000.00	**₹ 5,000.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10888~~** 10887

Dated : **30-Nov-2020**

Particulars		Debit	Credit
EMP-B Anil Kumar Commission	Dr	**188.00**	
To TDS-3.75% Brokerage			**188.00**
On Account of : Being TDS on commission			
		₹ 188.00	**₹ 188.00**

Prepared by: rajyalakshmi

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10887** 10888

Dated : **30-Nov-2020**

Particulars		Debit	Credit
SAL-Salaries	Dr	**87,365.00**	
To EMP-Krisman Sanjeet Singh			**30,264.00**
To EMP-Mohammed Khadar Hussain			**20,955.00**
To EMP-B Anil Kumar			**4,647.00**
To EMP-Chelli Sneha Priya			**15,981.00**
To EMP- Manchala Mounika			**15,518.00**
On Account of : Being on staff salary for the month of Nov -2020			
		₹ 87,365.00	**₹ 87,365.00**

Prepared by: lavanya.r

Approved by

SALARY STATEMENT				For the month		Nov-20		No. of Working Days		24	Sundays	5.0		Holidays	1.0		Total Days		30						
VISTA HOMES																									
S No.	Name of Employee	Division	Project	CTC - salary	Gross Salary	BASIC	DA	HRA	Subtotal A	Working days	No. days present	Add allowed CL / SL	L.E/ L.O.P in days	L.E/ L.O.P amount	OT in days	OT Amount	Subtotal B	PF - employees share	ESI - employees share	PT	Salary advance deduction	Loan deduction	Other deductions	Less TDS	Net salary payable
1	Sanjeet Singh	Sales	VISTA	31,061	29,303	14,651	2,930	11,721	29,303	24	23.0	2	1.0	961	-	-	30,264	1800	-	200	-	1,000	-	-	27,264
2	Khadar Hussain	Const.	VISTA	20,844	19,079	9,539	1,908	7,632	19,079	24	24.0	2	2.0	1,251	1.0	626	20,955	1220	157	150	-	-	-	-	19,428
3	B. Anil Kumar	Const.	VISTA	20,645	18,897	9,449	1,890	7,559	18,897	24	-1.0	2	-23.0	-14,250	-	-	4,647	279	35	150	-	1,000	-	-	3,183
4	Sneha Priya	Const.	VISTA	15,000	13,730	6,865	1,373	5,492	13,730	24	24.0	2	2.0	900	3.0	1,350	15,981	878	120	0	-	-	-	-	14,983
5	M Mounika	Admin.	VISTA	14,566	13,332	6,666	1,333	5,333	13,332	24	24.0	2	2.0	874	3.0	1,311	15,518	852	116	0	-	-	-	-	14,550
	TOTAL			1,02,115	94,341	47,171	9,434	37,736	94,341	120	94	10	(16)	(10,264)	7	3,287	87,365	5,029	428	-	-	2,000	-	-	79,407

Tgua
3/11/20

APPROVED BY
03 DEC 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

APPROVED BY
03 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

7491 Sneha

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10888~~** 10889 Dated : **30-Nov-2020**

Particulars		Debit	Credit
EMP-Krisman Sanjeet Singh	*Dr*	**1,800.00**	
EMP-Mohammed Khadar Hussain	*Dr*	**1,220.00**	
EMP-B Anil Kumar	*Dr*	**279.00**	
EMP-Chelli Sneha Priya	*Dr*	**878.00**	
EMP- Manchala Mounika	*Dr*	**852.00**	
To EOY-PF Payable			**5,029.00**
On Account of : Being on staff PF for the month of NOv-2020			
		₹ 5,029.00	**₹ 5,029.00**

Prepared by: lavanya.r

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10889** 10890

Dated : **30-Nov-2020**

Particulars		Debit	Credit
EMP-Mohammed Khadar Hussain	Dr	**157.00**	
EMP-B Anil Kumar	Dr	**35.00**	
EMP-Chelli Sneha Priya	Dr	**120.00**	
EMP- Manchala Mounika	Dr	**116.00**	
To EOY-ESI Payable			**428.00**
On Account of : Being on staff ESI for the month of Nov-2020			
		₹ 428.00	**₹ 428.00**

Prepared by: lavanya.r

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/~~10890~~ 10891

Dated : 30-Nov-2020

Particulars		Debit	Credit
EMP-Krisman Sanjeet Singh	Dr	200.00	
EMP-Mohammed Khadar Hussain	Dr	150.00	
EMP-B Anil Kumar	Dr	150.00	
To EOY-PT Payable			500.00
On Account of : Being on staff PT for the month of Nov-2020			
		₹ 500.00	₹ 500.00

Prepared by: lavanya.r

Approved by

Vista Home

Journal Voucher

No. : **JOU/~~10891~~** 10892

Dated : 30-Nov-2020

Particulars		Debit	Credit
OE-Security Services	Dr	40,437.00	
To SP-United Security Services			40,437.00

On Account of :

Being on security charges for the month of Nov-2020 against bill no:USS/97/20

	Debit	Credit
	₹ 40,437.00	₹ 40,437.00

Prepared by: krishnaveni

Approved by

☎ : 9849096520

UNITED SECURITY SERVICES

G-2 K.J.R. COMPLEX AKBAR ROAD SECUNDERABAD 500009.

To, M/s **VISTA HOMES OWNERS ASSTN .**

Bill no : USS/97/20

Month : November' 2020

Date : 30.11.20

Designation of Staff	No. of Staff	Rate	DESCRIPTION	Amount Rs.	Ps.
1. Security charges	–	–	–	40437/-	
Note: Remburse. Vista Home to VHOA					

(Rupees : Fourty thousand four hundred and thirty seven only
Pay: 40437/-

Total	40437/-	
12 % Service Charge	–	
Bus pass	–	
Room rent	–	
Grand Total	40437/-	

Note: The above bill should be paid before 5th of the Month

CHECKED
SECURITY/SUP.
By: .... Dt: 08/12/20

For UNITED SECURITY SERVICES

APPROVED BY
08 DEC 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Vista Home

Journal Voucher

No. : JOU/~~10892~~ 10893

Dated : 30-Nov-2020

Particulars		Debit	Credit
OEUD-House Keeping Services	Dr	21,930.00	
To SP-Shreya Services / K Rajini			21,930.00
On Account of : Being on housekeeping charges for the month of Nov-2020			
		₹ 21,930.00	₹ 21,930.00

Prepared by: krishnaveni

Approved by

K.RAJINI

Month: Nov. 2020.

Name: V 28 Stalt Homes Owners Assn.	INVOICE
Address: 5-4-187/3 & 4, Soham Mansion,	PAN: ASEPR1186L
M.G. Road, Secunderabad-500003	Invoice Date: 30.11.2020

Sl. No	Description	Qty	Rate	Amount
1.	Housekeeping Charges for the Month of Nov. 2020	-	-	21930/-
	Note: Reimburse V'stalt Home to VHOA			
Rupees in word: Twenty one thousand nine hundred thirty only		Total Value		21930/-
		Supervision & Uniform 12%		-
Pay: 21930/-		Grand Total		21930/-

Terms & Conditions: The above bill should be paid 5th of the month

CHECKED
SECURITY/SUP.
By:...... Dt: 08/12/20

APPROVED BY
08 DEC 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

K.RAJINI

Signature

Address: #1-11-138/11, Begumpet, Hyderabad-500016, , Mob: 9849371442

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10894**

Dated : **30-Nov-2020**

Particulars		Debit	Credit
SAL-Mobile Allowance	*Dr*	**1,995.00**	
To EMP-Krisman Sanjeet Singh			**399.00**
To EMP-Mohammed Khadar Hussain			**399.00**
To EMP-B Anil Kumar			**399.00**
To EMP-Chelli Sneha Priya			**399.00**
To EMP- Manchala Mounika			**399.00**
On Account of : Being mobile allowance for the month of Nov -2020			
		₹ 1,995.00	**₹ 1,995.00**

Prepared by: lavanya.r

Approved by

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10895**

Dated : **30-Nov-2020**

Particulars		Debit	Credit
SAL-Conveyance	*Dr*	**1,200.00**	
To EMP-Mohammed Khadar Hussain			**1,200.00**
On Account of : Being staff conveyance for the month of Nov -2020			
		₹ 1,200.00	**₹ 1,200.00**

Prepared by: lavanya.r

Approved by

OTHERS STATEMENT - NOV'20					
VISTA HOMES					
S No.	Name of Employee	Mobile Allowance	Incentive/ arrears	Conveyance	Other amount payable
1	Sanjeet Singh	399	-	-	399
2	Khadar Hussain	399	-	1,200	1,599
3	B. Anil Kumar	399	-	-	399
4	Sneha Priya	399	-	-	399
5	M Mounika	399	-	-	399
	TOTAL	1,995	-	1,200	3,195

APPROVED BY
14 DEC 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN