PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	23/02/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Basha Ashamol	WO amount – A	-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Painting work		
Villa/flat/block no.	E block internal		
Request for payment date	17/02/2021	Request for payment amount – B	Rs. 1,95,988/-
GST on bills – C	Rs. 35,278/-	Total D = B + C	Rs. 2,31,266/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	119	23/02/2021	Rs. 2,31,266/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
			-
		Amount E - Bills total	Rs. 2,31,266/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,31,266/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		☐ Yes ☐ Excess received ☐ Short received ☑ Explained below	
Difference between A & B acceptable		~~☐ Yes ☐ No~~ (explained below)	
Excess / short material received		~~☐ Approved –~~ within acceptable limits ☐ ~~No~~ (explained below),	
Close WO		☐ Yes ☐ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – **Rs.** /- ☑ No	
Payment – due date		**27/02/2021**	

Remarks: **<u>No work order for above bill. Please consider the bill for processing.</u>**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver bill	Accountants	Accounts Manager
Sign:				APPROVED BY			
Date	23/2	23/2	23/02/2021	24 FEB 2021 SOHAM MODI MANAGING DIRECTOR			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE

BASHA ASHAMOL

Cell :9348955522
8464858006
7981690728

3-1-6/41/1/25, Brahmapuri Colony, Mallapur, Uppal, Hyderabad. R.R.Dist. T.S.

Name : Vista Homes

Address :

GSTIN 36AAGFV2068P1Z3 State T.S. Code 36

Invoice No. 119

Invoice Date : 23-2-21

Order No. / D.C. No.

Place of Supply :

S.No.	HSN Code	PARTICULARS	Quantity	Rate	Amount
1	9??	- B Block internal painting			
2		work done	01	L.S.	1,95,988-00
3					
4					
5					
6					
7					
8					
9					
10					
11					

INWARD
No: 94717
Date: 23/2/21

Total Invoice Amount in Words Two lakhs thirty one thousand two hundred and sixty five only

Mode of Payment : Cash / Cheque No.

Bank

Date

Bank Details : HDFC Banck
A/c. No. 00421200067679
IFSC Code : HDFC0000042
Branch : Paradise, Secunderabad

SUB TOTAL	1,95,988-00
DISCOUNT	-
Net Sale Value	1,95,988-00
Add : CGST @ 9%	17,638-92
Add : SGST @ 9%	17,638-92
Add : IGST @	-
GRAND TOTAL	2,31,265-84

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For BASHS ASHAMOL

Signature

ID - 18227 - 18248.

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1508	Date - site bills Register	17/02/21
Company Name:	Vista homes	Site:	Vista homes
Name of Contractor	A. Basha		
Nature of work	Painting work.		
Work done	From Date		To Date

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	E-block internal	01	195988	No's	195,988.00	
2.	painting works					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				195,988.00	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 17/02/21	Date: 17/02/21	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
17 FEB 2021
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET #1

Company Name:	Vista Homes	Approved by:
Project:	Vista Homes	Sign:
Work Description:	E Block internal painting	
Contractor Name:	A Basha	
Prepared By	T Madhu	
Date:	03.02.2021	

S No.	Item Head	Flat Nos	Quantity	Units	Percentage	Rate	Amount	Item Head Total
	E Block							
1	3 BHK	E 002	1220.00	sft	60%	30.00	21960.00	
2	2 BHK	E 007	950.00	sft	35%	30.00	9975.00	
3	2 BHK	E 104	950.00	sft	25%	30.00	7125.00	
4	2 BHK	E 107	950.00	sft	25%	30.00	7125.00	
5	3 BHK	E 109	1220.00	sft	25%	30.00	9150.00	
6	3 BHK	E301	1220.00	sft	25%	30.00	9150.00	
7	2 BHK	E 304	950.00	sft	25%	30.00	7125.00	
8	2 BHK	E 306	950.00	sft	25%	30.00	7125.00	
9	2 BHK	E 307	950.00	sft	25%	30.00	7125.00	
10	3 BHK	E 308	1220.00	sft	25%	30.00	7125.00	
11	3 BHK	E 309	1220.00	sft	25%	30.00	9150.00	
12	3 BHK	E 401	1220.00	sft	25%	30.00	9150.00	
13	3 BHK	E 402	1220.00	sft	25%	30.00	9150.00	
14	2 BHK	E 403	950.00	sft	25%	30.00	9150.00	
15	2 BHK	E 405	950.00	sft	25%	30.00	7125.00	
16	2 BHK	E 406	950.00	sft	25%	30.00	7125.00	
17	2 BHK	E 011	1070.00	sft	25%	30.00	7125.00	
18	1 BHK	E 012	635.00	sft	25%	30.00	8025.00	
19	3 BHK	E 112	1555.00	sft	25%	30.00	4762.50	
20	2 BHK	E210	1070.00	sft	25%	30.00	11662.50	
21	3 BHK	E 212	1555.00	sft	25%	30.00	8025.00	
22	2 BHK	E 310	1070.00	sft	25%	30.00	11662.50	
							8025.00	
		Grand total:-						195,998
		Amount in words: One Lakh Ninty Five thousand Nine hundred and Ninty Eight rupees only.						