PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74569	PO / WO Date.	08/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,680/-
Firm/Company	Mehta & Modi Realty Kowkur LLP	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15995	16/02/2021	Rs. 1,680/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,680/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13650	16/02/2021	88887	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,680/-
Amount E – PO / WO value:	Rs. 1,680/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	27/02/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	22/2/21	22/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	15995
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	16-02-2021
	PO No.	74569
	PO Date.	08-02-2021
	Req ID	63757
	Req Date	08-02-2021
GSTIN : 36ABLFM7631F1Z3	Loc Req No	140421

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos big	9603	25	16.00	400.00	0	0.00
2	4003 - Consumables - Bombay Broom - Big - nos	9603	10	56.00	560.00	0	0.00
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25	10.00	250.00	0	0.00
4	4057 - Consumables - Sponges - NA - nos	3921	48	8.30	398.40	18	71.70
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IGST	CGST	SGST			
			Total Taxable Amount	1,608.40	71.70
	35.85	35.85	Total Invoice Amount	1,680.11	

Rupees : One Thousand Six Hundred Eighty and Paise Eleven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD
INWARD
No. 14594
Date 18/12
Sign.

Purchase Order

 08-02-2021 17:42:01

74569
05.02.21 11:35:32

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	74569	140421
	Doc Date	08-02-2021	
	Quote No	Nil	
	Quote Date	08-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos *big*	25.00	16.00	0.00	0.00	400.00
2	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
3	4080 - Consumables - Bombay Brooms - Other - Nos	25.00	10.00	0.00	0.00	250.00
4	4057 - Consumables - Sponges - NA - nos	48.00	8.30	0.00	18.00	470.11
	Rupees : One Thousand Six Hundred Eighty and Paise Eleven Only.				**Total Order Value . . .**	**1,680.11**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	08-02-2021
Site & Phase :	GHT	Time:	11.30
Supplier		Req. No.	140421
Material required before date:	10-02-2021	ID No.	63757

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms	Big	25	No.s		
2	Bombay brooms	Big	10	No.s		
3	Bombay brooms	Small	25	No.s		
4	Sponges	Std	4	Dozens		
5						
6						
7	74569					
8						
9		APPROVED				
10		09 FEB 2021				
11						
12		MINISH PARIKH				
13		MANAGER PROCUREMENT				
14						

Remarks: - For Construction and site office purpose

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	08-02-2021	Sign. & Date	08-02-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	13650
Sy No. 196, Kowkur, Hyderabad	DC Date.	16-02-2021
	PO No.	74569
	PO Date.	08-02-2021
	Req ID	63757
GSTIN : 36ABLFM7631F1Z3	Req Date	08-02-2021
	Loc Req No	140421

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	25
2	4003 - Consumables - Bombay Broom - Big - nos	9603	10
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25
4	4057 - Consumables - Sponges - NA - nos	3921	48
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INWARD

Inward No: 10834 | Dt: 16/02/21

MRN No: 88087 | Dt: 17/02/21

Received By: | Sign:

MEHTA & MODI REALTY KOWKUR LLP

Time - 16:50

MODI PROPERTIES PVT. LTD. SEC'BAD

45756

1812

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Sy No. 196, Kowkur, Hyderabad	Invoice Date.	16-02-2021
	PO No.	74569
	PO Date.	08-02-2021
	Req ID	63757
GSTIN : 36ABLFM7631F1Z3	Req Date	08-02-2021
	Loc Req No	140421

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INWARD

Inward No: 10834 Dt: 16/02/21

MRN No: 88887 Dt: 21/02/21

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

Time - 16:50

IGST	CGST	SGST	Total Taxable Amount	1,608.40	71.70
	35.85	35.85	Total Invoice Amount	1,680.11	

Rupees : One Thousand Six Hundred Eighty and Paise Eleven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction