PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/2/21	Prepared by:	PRABHAKAR
PO/WO no.	74295	PO / WO Date.	01/02/21
Supplier Name	Summit Sales LLP	PO/WO amount	37,760-00
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	15868	15/2/21	26,432-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			26,432-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13531	15/2/21	88554	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,432-00
Amount E – PO / WO value:	37,760-00
Amount F – Difference (A – E): GST-18%	11,328-00 -

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**01-03-21**
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		22/2/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice Date.	10-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	74295
	PO Date.	01-02-2021
	Req ID	63511
GSTIN : 36AABCM4761E1ZM	Req Date	01-02-2021
	Loc Req No	177331
	Invoice No.	15868

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyster Fibres - 6mm - 10 bags	55022000	560	40.00	22,400.00	18	4,032.00
2							
3							
4							
5							
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11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,400.00	4,032.00
	2,016.00	2,016.00	Total Invoice Amount	26,432.00	

Rupees : Twenty Six Thousand Four Hundred Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No. 74311 Date. 11/02/21 Sign: Neha

Purchase Order

74295
29.01.21 12:31:49

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74295	177331
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1012 - Building material - Polyster Fibres - 6mm - pkts *10 bags*	800.00	40.00	0.00	18.00	37,760.00
					Total Order Value . . .	**37,760.00**

Rupees : Thirty Seven Thousand Seven Hundred Sixty Only.

Bill - 15727 - 3/2/21 - 11,328/-
Balance - 26,432/-

<u>Terms and Conditions :-</u>

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for plastering work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	30-1-2021
Site & Phase :	May Flower Platinum	Time:	10;21
Supplier		Req.No.	177331
Material required before date:	02-2-2021	ID No.	63511

No	Description	Size	Quantity	Units	Inward No	Date
1	Recron packets 74295	Std	10	Bags		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: for site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	31.01.2021	Sign. & Date	

APPROVED
01 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	13531
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	10-02-2021
	PO No.	74295
	PO Date.	01-02-2021
	Req ID	63511
GSTIN : 36AABCM4761E1ZM	Req Date	01-02-2021
	Loc Req No	177331

	Description of Goods	HSN/SAC	Qty
1	1012 - Building material - Polyster Fibres - 6mm - pkts	55022000	560
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MODI PROPERTIES PVT. SEC INWARD No. 45547 Date: 11/2

INWARD
Inward No 15524 Dt 10/2/21
MRN No 88554 Dt.
Received By Sign
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15868
Modi Properties Private Limited,.	Invoice Date.	10-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	74295
	PO Date.	01-02-2021
	Req ID	63511
GSTIN : 36AABCM4761E1ZM	Req Date	01-02-2021
	Loc Req No	177331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyster Fibres - 6mm - 10 bags	55022000	560	40.00	22,400.00	18	4,032.00
2							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	22,400.00		4,032.00
	2,016.00	2,016.00	Total Invoice Amount	26,432.00		

Rupees : Twenty Six Thousand Four Hundred Thirty Two Only.

INWARD
Inward No 15524 Dt 10/2/21
MRN No: 88554 Dt.
Received By Sign Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction