

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	23/02/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Laxminarayana Paints	WO amount – A	-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Painting work		
Villa/flat/block no.	C block external & C- 208.		
Request for payment date	17/02/2021	Request for payment amount – B	Rs. 1,96,725/-
GST on bills – C	Rs. 11,804/-	Total D = B + C	Rs. 2,08,529/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	011	23/02/2021	Rs. 2,08,529/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 2,08,529/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,08,529/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☐ Yes ☐ No (explained below)		
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	27/02/2021		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	23/02/2021	23/02/2021	23/02/2021
		APPROVED BY 24 FEB 2021 SOHAM MOH MANAGING DIRECTOR	
		Accounts – receiver of bill	Accounts Manager

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G

C : 9912517701

N. LAXMI NARAYANA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kusaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. **011**INVOICE

Dt: 23/2/24

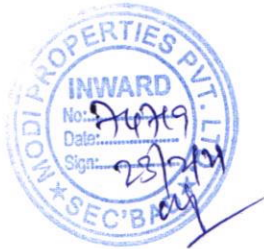
Name

Vijeta Honeys

Address

GETIN: 36AAGFV2068 P12J.

Sl. No.	Name of Product	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1.	Painting work done at C Block External	01.	L.S.	182475	00
				1,93423	50
2.	Painting work done at flat C-208	01	L.S.	14250	00
				15105	00
		TOTAL		2,08,528	50



Rupees in words

Two lakhs eight thousand - five hundred and twenty eight only.

For N. SHARADA PAINTS

Terms & Conditions :

Goods once sold will not be taken back.

Authorised Signature

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1515		Date - site bills Register		17/02/21	
Company Name:		Vista homes		Site:		Vista homes	
Name of Contractor		Laxmi Narayana					
Nature of work		Painting work.					
Work done		From Date				To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	C-block external	01	182475	Nos	182475.00		
2.	painting works						
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				182475.00		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☒ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 17/02/21		Date: 18/02/21		Date: 19 FEB 2021			
Sign: [Signature]		Sign: [Signature]		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET

Company Name:	Vista Homes				Approved by:		
Project:	Vista Homes				Sign:		
Work Description:	C block External painting works						
Contractor Name:	Laxmi Narayana						
Prepared By	T .Madhu						
Date:	02.02.2021						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	C Block	Exterior Final coat paint	60825.00	sft	3.00	182475.00	
						182475.00	
Note:-150 % on SUBA for External Painting. Repainting							
Amount in words:-One Lakh Eighty Two Thousand four hundred and seventy five rupees only.							

DD - 18279

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	1516	Date - site bills Register	17/02/21
Company Name:	Vista homes	Site:	Vista homes
Name of Contractor	Laxmi Narayana		
Nature of work			
Work done	From Date	To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate
1.	C-block 208	01	14,250
2.	Internal painting		
3.	works.		
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.	Total:		14,250.00
Bill required	☒ YES ☐ NO.	GST bill required	☒ YES ☐ NO.
Measurement & estimate sheet:	☒ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	
Remarks :			
Approved by Project Manager	Approved by Design Team	Approved by M.D.	
Date: 17/02/21	Date: 18/02/21	Date: 19 FEB 2021	
Sign: [Signature]	Sign: [Signature]	Sign: [Signature]	

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET #1								
Company Name:		Vista Homes				Approved by:		
Project:		Vista Homes				Sign:		
Work Description:		Painting						
Contractor Name:		Lakshmi Narayana						
Prepared By		T Madhu						
Date:		02.02.2021						
S No.	Item Head	Flat Nos	Quantity	Units	Percentage	Rate	Amount	Item Head Total
2	C Block	208	475.00	sft	100%	30.00	14250.00	
	Grand total:-							14,250
	Amount in word: Fourteen thousand Two hundred and Fifty rupees only							