

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

Dated : 24-Nov-2020

No. : JOURNAL 10019 20-21

Particulars	Debit	Credit
ECARD-Prabhakar 009783600000560 To SUP-Tech-Connect Retail Pvt Ltd-29	5,299.00	5,299.00
On Account of : Towards entry twicely taken against bill no:-1309781 dt:-25.08. 2020	₹ 5,299.00	₹ 5,299.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10019/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OE-Automobile & Hire Charges <i>Dr</i>	21,500.00	
To OTHLOAN-Summit Sales Logistics		21,500.00
On Account of : Towards Car hire charges for the month of Nov-20		
	₹ 21,500.00	₹ 21,500.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10021/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OE-Goods Transportation Charges <i>Dr</i>	37,300.00	
To OTHLOAN-Summit Sales Logistics		37,300.00
On Account of : Towards Goods & Transportation charges for the month of Nov-20	₹ 37,300.00	₹ 37,300.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOUNOV10022\20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OTHLOAN-Summit Sales Logistics <i>Dr</i>	1,189.00	
To TDS-Logistics		1,189.00
On Account of : Towards TDS payment for the month of July-20		
	₹ 1,189.00	₹ 1,189.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : ¹⁰⁰²³JOU\NOV\10023\20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OTHLOAN-Summit Sales Logistics <i>Dr</i>	405.00	
To TDS-Logistics		405.00
On Account of : Towards TDS payment for the month of Oct-20		
	₹ 405.00	₹ 405.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10024 10028120-21

Dated : 30-Nov-2020

Particulars		Debit	Credit
Sundry Purchases-Exempted	Dr	600.00	
Sundry Purchases-Exempted	Dr	864.00	
To ECARD-SELVA KUMAR 009783600000570			1,464.00
On Account of :			
Towards purchase of Black covers for dust bins use & purchase of Cups glass Bowls payment mad through selva Expences card			
		₹ 1,464.00	₹ 1,464.00

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name		J. Sharma Kumar		Statement date		28/11/2020	
Prepared by		J. Sharma Kumar		Sign			
From period		26/11/2020		To period		28/11/2020	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Remuntd Sold	SSUP	Purchase of Black cover.	6000	☒ ☐	☒ ☐	
2.	UP				☒ ☐	☒ ☐	
3.	Remuntd Sold	SSUP	Purchase of cups glass & Biscuits	864	☒ ☐	☒ ☐	
4.	UP				☐ ☐	☐ ☐	
5.					☐ ☐	☐ ☐	
6.					☐ ☐	☐ ☐	
7.					☐ ☐	☐ ☐	
8.					☐ ☐	☐ ☐	
9.					☐ ☐	☐ ☐	
10.	Total			1464/-			
Amount to be credited by				☐ Transfer to Hapay card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.			
Approved by:				☐ Other: ☒ APPROVED P. PRABHAKAR Sr. Manager-PURCHASE			
Sign:				27 OCT 2020			
Date:				28 NOV 2020 A. SAMBA SIVA RAO SR. MANAGER-ACCOUNTS			

Summit Sales UP

A/c.

Date: 28/11/2020

Prepared by

27 OCT 2020
Approved

Approved by
P. PRABHAKAR
Sr. MANAGER PURCHASE

Receiver's Signature 

STIN : 36ACPPG6253J129
Under Composition Scheme

BILL OF SUPPLY

Ph : 66338850
27810914

G. KRISHNA MURTHY & SONS

Dealers in : Detergents, Disinfectant, House Keeping
Materials, General Goods & waxes

3-4-44B, General Bazar, Secunderabad -3.



145

Date: 26/11/20.

No. _____

M/s. Sommy Sams,

Qty.	PARTICULARS	Rate	Amount	
			Rs.	Ps.
68	G.B. Coors 12122	100/-	600	00

S

Ph: 66338850
27810914

BILL OF SUPPLY

G. KRISHNA MURTHY & SONS
 Disinfectant, House Keeping

Dealers in : Detergents, Disinfectant, House Keeping Materials, General Goods & waxes

3-4-448, General Bazar, Secunderabad -3.

145

Date: 26/11/20

No.

M/S

Sunny Sours

M/S.....			
Cty.	PARTICULARS	Rate	Amount Rs. Ps.
68-	GSS-Cover 17x22	100/-	600 - 00
TOTAL			600 - 00

INWARD

Inward No: 555 Dt: 26/11/20

NRM No:

Received By: Sign: [Signature]

MODI PROPERTIES

Goods once sold will not be taken back or exchanged.

62

Signature _____

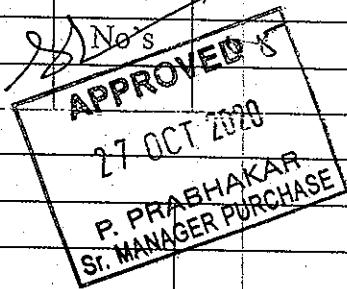
Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	07.11.2020
Site & Phase :	Head Office	Time:	12: 03 pm
Material required before date:		Req. No.	16657
		ID No.	

S.No	Description	Size	Quantity	Units	Inward No	Date
✓01	Harpic		08	No's		
✓02	Lizol		06	No's		
✓03	Acid		08	No's		
✓04	Surf Detergent powder	1 kg	10	No's		
05	Scrubber		15	No's	15 m	
✓06	Bombay Broom		08	No's		
✓07	Coconut Broom		08	No's		
✓08	Vimbar		08	No's		
09	Black Covers		300	No's	300 m	LP schm
✓10	Cleaning Cloth (Check)		12	No's	06	
✓11	Yellow Cloth		15	No's		
✓12	Santoor Hand Wash		20	No's		
✓13	Phenyl Perfume		08	No's		
✓14	Mopping Stick		06	No's		
✓15	Sanitizer		10	No's		

Remarks: Head Office

Prepared By	Jai kumar	Approved by
Date	07.11.2020	Sign. & Date



Note: On receipt of material at site write inward number and date in last 2 columns.

[illegible]

5-2-978, NIZAMSHAH ROAD, OSMANGUNJ, HYDERABAD - 500 095

శ్రీ లక్ష్మీ క్రాకరి మూర్తి

పోస్ట్ నెం. 5-2-978, జవహర్‌లాల్ నెహ్రూ రోడ్, సిజిఎంఛాపి రోడ్, హైదరాబాద్ - 500 095.

1934

Date _____

Name.....Summit Sales LLP.....

Qty.	PARTICULARS	Rate	AMOUNT Rs. P
1	Box cups		480-00
6	Pcs Glass		144-00
2	Pcs Bowls		240-00
INWARD Inward No: 516 Dt: 22/11/20 MRN No: Dt: Received By: <i>[Signature]</i> Sign: <i>[Signature]</i> MODIPROPERTIES			
THANK YOU VISIT AGAIN		TOTAL	864-00

CONDITIONS :

CROCKERY TAX PAID

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL/10025/20-21

Dated : 30-Nov-20

Particulars	Debit	Credit
OE-Misc. Expenses-Site To ECARD-RAGHU 009783600000786	Dr 1,790.00	1,790.00
	₹ 1,790.00	₹ 1,790.00

On Account of :

Towards purchase of Medicines for site use payment made
through Raghu Expenses card

Prepared by: lavanya

Approved by

DEBIT VOUCHER

Summit Sales LLP

Voucher No. _____

A/c. _____ Date : 28/11/2020

Paid to	Sri Laxmi Crockery Mart		Rs.	Ps.
towards	Purchase of cups glass & Bowl		864	00
	Reg No 1660 At 7/11/2020			
Rupees	Eight hundred sixty four only			
Paid by	Cheque No.	Dated	Drawn on Bank	
☒ Cash				864 00

Prepared by

APPROVED

27 OCT 2020

P. PRABHAKAR
MANAGER PURCHASE

Receiver's Signature

Weekly - Petty cash /expense card statement.

Name		P. Raghu		Statement date		20/11/20	
Prepared by		P. Raghu		Sign		P. Raghu	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	ACH	ACH	Purchase of cement Sheet ^{Reg No} 165169	4800=00	☒ ☐	☒ ☐	
2.	ACH	ACH	Purchase of wire Brush R.No. 165149	738=00	☒ ☐	☒ ☐	
3.	ACH	ACH	Purchase of First Aid Reg No. 165132	875=00	☒ ☐	☒ ☐	
4.	MRMLP	CMR	Purchase of Volima Tablets Reg No 68453	763=00	☒ ☐	☒ ☐	
5.	SSLP	SSLP	Purchase at D.Cold Tablets Reg No 16692	1790=00	☒ ☐	☒ ☐	
6.	G.U.DC	G.U.DC	Purchase at Bicycle Reg No 30384	5100=00	☒ ☐	☒ ☐	
7.							
8.							
9.							
10.	Total			14,066=00			
Amount to be credited by		☐ Transfer to Happy card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:		Div. Manager		Accountant		Accounts Manager	
Sign:		APPROVED				MD	
Date:		28 NOV 2020					

P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
A. SAMBA SIVA RAO
28 NOV 2020
Sr. MANAGER-ACCOUNTS

DEBIT VOUCHER
Summit Sales LLP

Voucher No. _____

Date: 9/11/20

A/c.	Rs.	Ps.
Paid to <u>Prime Aid Medicals</u>	1790	= 07
towards <u>Purchase of D.Cold Tablets</u>		
<u>Recd No 16692</u>		
<u>Rupees One Thousand Seven Hundred and Ninety</u>		
<u>only</u>		
Paid by <u>Cheque</u>	Drawn on Bank	
<u>Cash</u>		
Cheque No. APPROVED Dated 28 NOV 2020		
<u>1790</u> = 07		

Receiver's Signature

28 NOV 2020
P. P. RAJ
MANAGER PURCHASE

P. P. RAJ
Prepared by

985.29

PRIME AID MEDICALS

Beside Green Trends Salon, Near Heritage Fresh
Vegetable Market Road, New Nallakunta, Hyderabad.

Invoice No.: 1731

Date : 9/11/20

D.L. No. : TG/24/01/2017-22914

Name : Summit Sales Hq

GSTIN : 36AAUFP4849C1ZT

Mobile : 9100375021 - 7981291096

Doctor :

S.No.	Product	Batch No.	Exp Dt.	Qty.	Rate	GST%	Amount
1	Volini - Spr	G8X0005	12/2	2	269.00		538.00
2	Zofen - 4	G8U3043	10/22	20	51.34		1027.4
3	nicip.	RS90957	10/22	20	39.50		79.00
4	Beal Aid	HE1932	6/2	15	2.00		30.00
5	Cotton	NHAE0619	5/22	1	55.00		55.00
6							804.74
7							985.29
8							
9							
10							
11							Total = 1790.03

INWARD	
Inward No: 658	Dt: 09/11/20
MRN No:	Sign: [Signature]
Received By: [Signature]	
MODIPROPERTIES	

* Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction E.&O.E.

For Prime Aid Medicals

Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	28.10.2020
Site & Phase :	Head Office	Time:	11:30 pm
		Req. No.	16692
Material required before date:		ID No.	61735

No	Description	Size	Quantity	Units	Inward No	Date
1	D - Cold Total		20	No's		
2	Combiflam		15	No's		
3	Nice		20	No's		
4	Getasil		30	No's		
5	Dolo		30	No's		
6	Saridon		30	No's		
7	Spasmindon		15	No's		
9	Okacet		15	No's		
10	Lopaamide		15	No's		
11	Volini Spray		02	No's		
12	Ketorol DT - for tooth pain		10	No's		
13	Nicip MD Tablet		20	No's		
14	Zofran		20	No's		
15	Neosporin powder		02	No's		
16	Band aid		15	No's		
17	Cotton		01	Pack		

Remarks: For Office use -

Prepared By	Jai Kumar	Approved by	
Sign. & Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales (20-21)
M G Road, Hanigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL NOV 10026 1003020-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
SUP-Appario Retail Pvt Ltd - 36 To ECARD-Prabhakar 009783600000560	Dr 29,090.00	29,090.00
On Account of : Towards purchase of Wifi Camera against bill no:-IN/HYD3 /670204 Dt:-19.11.2020 payment made through prabhakar Expences card		
	₹ 29,090.00	₹ 29,090.00

Prepared by: lavanya

Approved by

Name	P.Prabhakar	Statement date	26-11-20			
Prepared by	Prabhakar	Sign	[Signature]			
From period	NA	To period	NA			
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SOVLLP	Copper pipes local purchase	7,340-00	☒ Y ☐ N	☒ Y ☐ N
2.	Summit Sales LLP	SHLLP	vehicle repair at showroom due to wiring burnt	2,537-00	☒ Y ☐ N	☒ Y ☐ N
3.	Summit Sales LLP	SHLLP	Ml 360 degree CC TV cameras- 10 nos	29,090-00	☒ Y ☐ N	☒ Y ☐ N
4.	Summit Sales LLP	SHLLP	Curtain rods l 2 nos	1,598-00	☒ Y ☐ N	☒ Y ☐ N
5.	Summit Sales LLP	SHLLP	Cannon camera- 1 no	8,278-00	☒ Y ☐ N	☒ Y ☐ N
6.	Summit Sales LLP	SHLLP	JBL Speaker for MD-1 no	2,249-00	☒ Y ☐ N	☒ Y ☐ N
7.	Total			51,092-00		
Amount to be credited by:	☐ Transfer to Haapay card, ☐ Other:		☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:	[Signature]	[Signature]	[Signature]	[Signature]		
Date:	26 NOV 2020	27/11/2020	27/11/2020	27/11/2020		

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required to generate bills @ Rs. 1,000/- per week. M.D.s approval is required for expenses of over 10,000/- per week.

St. MANAGER [Signature] SOHAM DIRECTOR [Signature]

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountant to make payment on receipted of scanned statement on Saturday. 4. If original statement not received by Monday of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 10,000/- per week. MDS approval is required for expenses of over 10,000/- per week.

Summit Sales (20-21)
M G Road, Ramigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10027
10031120-21

Dated : 30-Nov-2020

Particulars	Dr	Debit	Credit
SUP-Cloudtail India Pvt Ltd-06 New Ref JOURNAL10031120-21 1,598.00 Dr To ECARD-Prabhakar 009783600000560		1,598.00	1,598.00
		₹ 1,598.00	₹ 1,598.00

On Account of :

Towards purchase of curtain rods with round ends payment
made through prabhakar expences card against billno:-hR
-DEL4-1004-2020 Dt:-28.10.2020

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name		P. Prabhakar		Statement date		26-11-20	
Prepared by		Prabhakar		Sign			
From period		NA		To period		NA	

SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SOVLLP	Copper pipes local purchase	7,340-00	☒	☒
2.	Summit Sales LLP	SHLLP	Logi dayo vehicle repair at showroom due to wiring burnt	2,537-00	☒	☒
3.	Summit Sales LLP	SHLLP	MI 360 degree CC TV cameras- 10 nos	29,090-00	☒	☒
4.	Summit Sales LLP	SHLLP	Curtain rods 1 2 nos	1,598-00	☒	☒
5.	Summit Sales LLP	SHLLP	Cannon camera- 1 no	8,278-00	☒	☒
6.	Summit Sales LLP	SHLLP	JBL Speaker for MD-1 no	2,249-00	☒	☒
7.	Total			51,092-00	☒	☒

Amount to be credited by:	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.
Approved by:	Div. Manager
Sign:	Accountant
Date:	Accounts Manager
	MD

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountant to make payment on receipt of scanned statement on Saturday. 4. If original statement is not received within 3 days of last week is not received without further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses over 10,000/- per week. MDS approval is required for expenses of over 10,000/- per week.

St. MANA GER

APPROVED

26 NOV 2020

APPROVED BY

27/11/2020

APPROVED BY

21 NOV 2020

SOHANN MD2108

Summit Sales-1 (20-21)
M G Road, Rungunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOUNOV10032120-21

Dated : 30-Nov-2020

Particulars	Dr	Debit	Credit
SUP-Appario Retail Pvt Ltd - 36 To ECARD-Prabhakar 009783600000560		8,278.00	8,278.00
		₹ 8,278.00	₹ 8,278.00

On Account of :
Towards purchase of Digital Camera against bill no:-IN-HYD8
-4465282 Dt:-13.11.2020 payment made through prabhakar
expences card

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name	P. Prabhakar		Statement date	26-11-20	
Prepared by	Prabhakar		Sign		
From period	NA		To period	NA	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SOVLLP	Copper pipes local purchase	7,340-00	☒ Y ☐ N	☒ Y ☐ N
2.	Summit Sales LLP	SHLLP	Logistdayo vehicle repair at showroom due to wiring burnt	2,537-00	☒ Y ☐ N	☒ Y ☐ N
3.	Summit Sales LLP	SHLLP	MI 360 degree CC TV cameras- 10 nos	29,090-00	☒ Y ☐ N	☒ Y ☐ N
4.	Summit Sales LLP	SHLLP	Curtain rods 1 2 nos	1,598-00	☒ Y ☐ N	☒ Y ☐ N
5.	Summit Sales LLP	SHLLP	Cannon camera- 1 no	8,278-00	☒ Y ☐ N	☒ Y ☐ N
6.	Summit Sales LLP	SHLLP	JBL Speaker for MD-1 no	2,249-00	☒ Y ☐ N	☒ Y ☐ N
7.	Total			51,092-00		

Amount to be credited by: ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by: Div. Manager Accountant Accounts Manager MD

Sign:

Date: 26 NOV 2020

APPROVED BY
27 NOV 2020
SOHAM DIRECTOR

Notes: 1. Scanned copy of this statement to be submitted before 2 PM Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountant to make payment on receipt of scanned statement on Saturday. 4. If original statement is not received by last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses over 500/- per week. MDs approval is required for expenses of over 10,000/- per week.

Summit Sales Ltd (20-21)
M G Road, Rangunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10029
10033120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
Sup-Dantiwala Enterprises-29 New Ref JOURNAL VOUCHER 10033120-21 2,249.00 Dr	2,249.00	
To ECARD-Prabhakar 009783600000560		2,249.00
	₹ 2,249.00	₹ 2,249.00

On Account of :

Towards purchase of GO2 plus portable bluetooth speaker
against bill no:-INBLR5-94 dt:-29.10.2020 payment made
through Prabhakar Expences card

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name		P.Prabhakar		Statement date		26-11-20	
Prepared by		Prabhakar		Sign			
From period		NA		To period		NA	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SOVLLP	Copper pipes local purchase	7,340-00	☒ ☐	☒ ☐
2.	Summit Sales LLP	SHLLP	Logi-stay vehicle repair at showroom due to wiring burnt	2,537-00	☒ ☐	☒ ☐
3.	Summit Sales LLP	SHLLP	MI 360 degree CC TV cameras- 10 nos	29,090-00	☒ ☐	☒ ☐
4.	Summit Sales LLP	SHLLP	Curtain rods 12 nos	1,598-00	☒ ☐	☒ ☐
5.	Summit Sales LLP	SHLLP	Cannon camera- 1 no	8,278-00	☒ ☐	☒ ☐
6.	Summit Sales LLP	SHLLP	JBL Speaker for MD-1 no	2,249-00	☒ ☐	☒ ☐
7.	Total			51,092-00		

Amount to be credited by:	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.
Approved by:	Div. Manager
Sign:	Accountant
Date:	Accounts Manager
	MD

Notes: 1. Scanned copy of this statement to be submitted before 5 pm Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountant to make payment on receipt of scanned statement on Saturday. 4. If original statement is not received within 3 days of last week is not received without further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses over 10,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

26 NOV 2020
APPROVED BY
27/11/2020
21 NOV 2020
S. MANA
S. MANA DIRECTOR

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10030/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges To OC-Geeta Desai	10,000.00	10,000.00
On Account of : Towards Rent for the month of Nov-2020		
	₹ 10,000.00	₹ 10,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 1003120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges To OC-Hardik Mehta	6,000.00	6,000.00
On Account of : Towards Rent for the month of Nov-2020	₹ 6,000.00	₹ 6,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL ¹⁰⁰³² 10036120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges To OC-Karna S Mehta	6,000.00	6,000.00
On Account of : Towards Rent for the month of Nov-2020		
	₹ 6,000.00	₹ 6,000.00

Prepared by: lavanya

Approved by

State Name : Telangana, Code : 36

Journal Voucher

No. : JOUNOV10037120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges		
To OC-Meeth B Mehta	6,000.00	6,000.00
On Account of :		
Towards Rent for the month of Nov-2020		
	₹ 6,000.00	₹ 6,000.00

On Account of :

Towards Rent for the month of Nov-2020

Prepared by: lavanya

Approved by _____

Journal Voucher

No. : JOURNAL VOUCHER 10034 10034 20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges To MSUP-Nidhi Modi New Ref 11954 12,000.00 Cr	Dr 12,000.00	12,000.00
On Account of : Towards Rent for the month of Nov-2020.		
	₹ 12,000.00	₹ 12,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU\NOV\10039\20-21

Dated : 30-Nov-2020

Particulars		Debit	Credit
OIEUD-Rent & Amenity Charges	Dr	12,000.00	
To OC-Nisha Modi			12,000.00
On Account of : Towards Rent for the month of Nov-2020		₹ 12,000.00	₹ 12,000.00

On Account of :

Towards Rent for the month of Nov-2020

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10036 NOV 30 2020-21

Dated : 30-Nov-2020

Particulars		Debit	Credit
OIEUD-Rent & Amenity Charges	Dr	6,000.00	
To OC-Rahul B Mehta			6,000.00
On Account of : Towards Rent for the month of Nov-2020		₹ 6,000.00	₹ 6,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10037
10037
1004120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges To OC-Sudhir U Mehta	6,000.00	6,000.00
On Account of : Towards Rent for the month of Nov-2020		
	₹ 6,000.00	₹ 6,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL ¹⁰⁰³⁸ ~~10042~~ 20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges <i>Dr</i>	6,000.00	
To OC-Tejas D Mehta		6,000.00
On Account of : Towards Rent for the month of Nov-2020		
	₹ 6,000.00	₹ 6,000.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10039 10043/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
OIEUD-Rent & Amenity Charges <i>Dr</i>	923.00	
To Soham Mansion Owner Association		923.00
On Account of : Towards maintainance charges for the month of Nov-20		
	₹ 923.00	₹ 923.00

Prepared by: lavanya

Approved by

Journal Voucher

Dated : 30-Nov-2020

Particulars	Debit	Credit
SUP-Kadakia & Modi Housing New Ref J011NOV10044120-21 1,06,955.00 Dr	1,06,955.00	
To MSUP-Kadakia & Modi Housing		1,06,955.00
On Account of : Towards tranfered		
	₹ 1,06,955.00	₹ 1,06,955.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : ¹⁰⁰⁴¹ JOUNOV10045120-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
SUP-Silver Oak Villas LLP <i>Dr</i> New Ref JOUNOV10045120-21 1,09,843.00 Dr	1,09,843.00	
To MSUP-Silver Oak Villas LLP		1,09,843.00
On Account of : TOWARDS transfered		
	₹ 1,09,843.00	₹ 1,09,843.00

Prepared by: lavanya

Approved by

Summit Sales (20-21)
M G Road, K. Nigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10042
10046/20-21

Dated : 30-Nov-2020

Particulars	Dr	Debit	Credit
SAL-Salaries To EMP-Devi Lavanya		30,158.00	30,158.00
On Account of : Towards salary for the month of Nov-20		₹ 30,158.00	₹ 30,158.00

Prepared by: lavanya

Approved by

Summit Sales I (20-21)
M G Road, Ramgunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10043
10043/20-21

Dated : 30-Nov-2020

Particulars	Dr	Debit	Credit
EMP-Devi Lavanya To SAL-PF		1,800.00	1,800.00
On Account of : Towards Staff PF for the month of Nov-2020		₹ 1,800.00	₹ 1,800.00

Prepared by: lavanya

Approved by

Summit Sales (20-21)
M G Road, Ramigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL ¹⁰⁰⁴⁴ (10048) 20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
EMP-Devi Lavanya To SAL-Professional Tax	Dr 200.00	200.00
On Account of : Towards Staff PT for the month of Nov-20		
	₹ 200.00	₹ 200.00

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10045
10045
10045

Dated : 30-Nov-2020

Particulars	Debit	Credit
SUP-Appario Retail Pvt LTd-27 To ECARD-Prabhakar 009783600000560	Dr 3,245.00	3,245.00
On Account of : Towards purchase of Memory card with adapter payemnt made through prabhakar Expences card against bill no: -414800 St:-21.11.2020		
	₹ 3,245.00	₹ 3,245.00

Prepared by: lavanya

Approved by

Journal Voucher

No. : JOURNAL VOUCHER 10046
10046
10050/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
SAL-Mobile Allowances		
To EMP-Devi Lavanya	Dr 399.00	399.00
On Account of :		
Towards mobile allowances for the month of Nov-2020		
	₹ 399.00	₹ 399.00

Prepared by: lavanya

Approved by

OTHERS STATEMENT - NOV'20					
SUMMIT SALES LLP					
S No.	Name of Employee	Mobile Allowance	Incentive/ arrears	Conveyance	Other amount payable
1	D. Lavanya	399	-	-	399
	SUB TOTAL -A	399	-	-	399

D. Lavanya

APPROVED BY

4 DEC 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL VOUCHER 10047 1005120-21

Dated : 30-Nov-2020

Particulars		Debit	Credit
Output CGST	Dr	11,37,074.58	
Output SGST	Dr	11,37,074.58	
To GST Payable			22,74,149.16
On Account of : Towards transfered			
		₹ 22,74,149.16	₹ 22,74,149.16

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10048
10052/20-21

Dated : 30-Nov-2020

Particulars	Debit	Credit
GST Payable		
To Input CGST	22,30,604.56	11,15,302.28
To Input SGST		11,15,302.28
On Account of : Towards transfered		
	₹ 22,30,604.56	₹ 22,30,604.56

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M/G Road, Bani

Journal Voucher

No. : JOUNOV-1005320-21

Dated : 30-Nov-2020

Particulars		Dated : 30-Nov-2020	
	Dr	Debit	Credit
GST Payable		105.85	
To Input IGST			105.85
		₹ 105.85	₹ 105.85

n Account of :
Towards transfered

On Account of :
Towards transferred

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL/10050/20-21

Dated : 30-Nov-20

Particulars		Debit	Credit
OTHLOAN-Summit Sales Logistics	Dr	2,48,302.00	
OTHLOAN-SSLLP Common Expences	Dr	74,954.02	
To GST Payable			3,23,256.02
On Account of : Towards GST payment for the month of Nov-20			
		₹ 3,23,256.02	₹ 3,23,256.02

Prepared by: lavanya

Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL/10051/20-21

Dated : 30-Nov-20

Particulars	Debit	Credit
OTHLOAN-SSLLP Common Expences To TDS-Common Expences	2,483.00	2,483.00
On Account of : TOWARDS TDS payment for the month of Nov-2020	₹ 2,483.00	₹ 2,483.00

Prepared by: lavanya@modiproperties.com

Approved by