PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/2021	Prepared by:	NEHA
PO/WO no.	74044	PO / WO Date.	21/01/2021
Supplier Name	SSLLP	PO/WO amount	1,251/—
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	16005	17/02/2021	1251/-
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1251/—

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13660	17/02/2021		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	— -
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1251/—
Amount E – PO / WO value:	1251/—
Amount F – Difference (A – E): GST-18%	— -

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	~~22-02-21~~ 01/03/2021
Remarks	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 26 FEB 2021				
Date	26/02/2021	26/2	MINISH RASIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16005
Modi Properties Pvt. Ltd.	Invoice Date.	17-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74044
	PO Date.	21-01-2021
	Req ID	63259
	Req Date	21-01-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182551

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2279 - Carpentry -glass - Frame with mirror - Other - 15" x 20"		2	530.25	1,060.50	18	190.88
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,060.50	190.88
	95.44	95.44	Total Invoice Amount	1,251.39	

Rupees : One Thousand Two Hundred Fifty One and Paise Thirty Nine Only.

MODI PROPERTIES PVT. INWARD 94648 22/2

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-01-2021 17:10:48

74044
16.01.21 10:57:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74044	182551
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-02-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos *15" x 20"*	2.00	530.25	0.00	18.00	1,251.39
	Total Order Value . . .					**1,251.39**

Rupees : One Thousand Two Hundred Fifty One and Paise Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	Above item shalll be of 'Saintgobain / Modi guard' brand 5mm thickness. Frame of fibre material.
Payment Terms	After delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 3rd floor toilets purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

21/01/2021

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	21-1-2020
Site & Phase :	HEAD OFFICE	Time:	11:30AM
Supplier		Req. No.	182551
Material required before date:	Urgent	ID No.	63259

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Mirror with frame	15”x20”	02	NOS		
2						
3						
4						
5	74044					
6						
7						
8						
9						
10						
Remarks :Towards for 3rd floor Toilet work s purpos						

APPROVED
21 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	21-01-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13660
Modi Properties Pvt. Ltd.	DC Date.	17-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74044
	PO Date.	21-01-2021
	Req ID	63259
GSTIN : 36AABCM4761E1ZM	Req Date	21-01-2021
	Loc Req No	182551

	Description of Goods	HSN/SAC	Qty
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos		2
2			
3			
4			
5			
6			
7			
8			
9	INWARD		
10	Inward No: 841 Dt: 19/02/21		
11	MRN No: Dt:		
12	Received By: Sign:		
13	Samarjith		
14	MODI PROPERTIES		
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD 45786 20/2

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16005
Modi Properties Pvt. Ltd.	Invoice Date.	17-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74044
	PO Date.	21-01-2021
	Req ID	63259
	Req Date	21-01-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182551

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2279 - Carpentry -glass - Frame with mirror - Other - 15" x 20"		2	530.25	1,060.50	18	190.88
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,060.50	190.88
	95.44	95.44	Total Invoice Amount	1,251.39	

Rupees : One Thousand Two Hundred Fifty One and Paise Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction