

PURCHASE DIVISION  
Advice for approval for credit to supplier

Date:		26/02/2021		Prepared by:		NEHA	
PO/WO no.		74890		PO / WO Date.		17/2/21	
Supplier Name		Sslp		PO/WO amount		2188.91-	
Firm/Company		MPPL		Project		H.O.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	16006	17/02/2021		2188.91-			
2				/			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2188.91-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13661	17/02/2021		<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2188.91-	
Amount E – PO / WO value:						2188.91-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No				
Payment – due date			01/03/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	26/2/21	28/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-02-2021

Customer Details				Invoice No.	16006	
Modi Properties Pvt. Ltd.				Invoice Date.	17-02-2021	
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD				PO No.	74890	
GSTIN : 36AABCM4761E1ZM				PO Date.	17-02-2021	
				Req ID	64016	
				Req Date	17-02-2021	
				Loc Req No	182642	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4603 - Electrical - other - MCB - 10Amps - nos	8536	5	117.00	585.00	18	105.30
2 4605 - Electrical - other - MCB - 6Amps - nos	8536	5	117.00	585.00	18	105.30
3 4596 - Electrical - other - MCB - 16Amps - nos	8536	5	117.00	585.00	18	105.30
4 9537 - Tools - Hacksaw blade - double - nos	8202	10	10.00	100.00	18	18.00
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	1,855.00		333.90
	166.95	166.95	Total Invoice Amount	2,188.90		
Rupees : Two Thousand One Hundred Eighty Eight and Paise Ninty Only.						

for Summit Sales LLP


 Authorized signatory

Subject to Hyderabad Jurisdiction



# Purchase Order

Page(s) 1 Of 1

17-02-2021 2:12:32 PM



74890

16.02.21 11:18:37

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

## Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No 74890 182642

Doc Date 17-02-2021

Quote No Nil

Quote Date 17-02-2021

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

SupplyType Supply

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4603 - Electrical - other - MCB - 10Amps - nos	5.00	117.00	0.00	18.00	690.30
2 4605 - Electrical - other - MCB - 6Amps - nos	5.00	117.00	0.00	18.00	690.30
3 4596 - Electrical - other - MCB - 16Amps - nos	5.00	117.00	0.00	18.00	690.30
4 9537 - Tools - Hacksaw blade - double - nos	10.00	10.00	0.00	18.00	118.00
<b>Total Order Value . . .</b>					<b>2,188.90</b>

Rupees : Two Thousand One Hundred Eighty Eight and Paise Ninty Only.

## Terms and Conditions :-

**Specification /** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** Inclusive of all taxes

**Delivery Date** Next Day.

**Delivery Location** Head Office  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
Phone. 040-66335551

**Penalty For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** 10 years warranty.

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for septik tank electrical work purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



## Requisition Form

Company Name:		MPPL	Date:		16-02-2020	
Site & Phase :		Head office	Time:		15:45PM	
Supplier			Req. No.		182642	
Material required before date:		Urgent	ID No.		64015	
No	Descriptioiln	Size	Quantity	Units	Inward No	Date
1	MCB breakers 10amp	std	05	Nos		
2	MCB breakers 06 amp	std	05	Nos		
3	MCB breakres 06 amp	Std	05	Nos		
4	Hacksaw blade	Std	10	Nos		
5						
6						
7						
8						
9						
10						
Remarks :Towards septic tank electrical work purpose.						
Prepared By		Meenakshi.N	Approved by			
Sign.& Date		16-02-2020	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

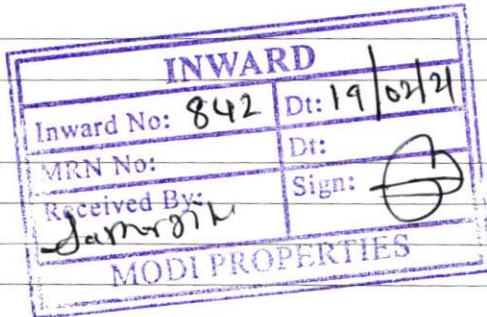
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 17-02-2021

Customer Details		DC No.	13661
Modi Properties Pvt. Ltd.		DC Date.	17-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	74890
GSTIN : 36AABCM4761E1ZM		PO Date.	17-02-2021
		Req ID	64016
		Req Date	17-02-2021
		Loc Req No	182642
Description of Goods		HSN/SAC	Qty
1	4603 - Electrical - other - MCB - 10Amps - nos	8536	5
2	4605 - Electrical - other - MCB - 6Amps - nos	8536	5
3	4596 - Electrical - other - MCB - 16Amps - nos	8536	5
4	9537 - Tools - Hacksaw blade - double - nos	8202	10
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized Signatory

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-02-2021

Customer Details				Invoice No.	16006		
Modi Properties Pvt. Ltd.				Invoice Date.	17-02-2021		
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD				PO No.	74890		
GSTIN : 36AABCM4761E1ZM				PO Date.	17-02-2021		
				Req ID	64016		
				Req Date	17-02-2021		
				Loc Req No	182642		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							
	IGST	CGST	SGST	Total Taxable Amount	1,855.00		333.90
		166.95	166.95	Total Invoice Amount	2,188.90		
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