PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/2/21	Prepared by:	NEHA
PO/WO no.	74884	PO / WO Date.	17/02/2021
Supplier Name	M/s Vivid world	PO/WO amount	1469/—
Firm/Company	SSUP	Project	No
Sl. No.	Bill No.	Bill Date	Bill amount
1	1998	09/02/2021	1469/—
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1469/—

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				◻ Yes ◻ No
2.				◻ Yes ◻ No
3.				◻ Yes ◻ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1469/—
Amount E – PO / WO value:	1469/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ◻ Excess received ◻ Short received ◻ Other (explained below)
Is difference between PO / Bill acceptable?	~~◻ Yes ◻ No (explained below)~~
Excess / short material received	~~◻ Approved – within acceptable limits ◻ No (explained below)~~
Close PO / W?O	☑ Yes ◻ No – wait for balance material ◻ No (explained below)
Advance paid / PDC given (deduct when paying)	◻ Yes – Rs._____/- ☑ No
Payment – due date	~~22-02-21~~ 01/03/2021
Remarks	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	25/02/2021						

tes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach litional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see ichment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to bills from 10,000/- to 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB 74884

TAX INVOICE

ce No. : 1998			Transport Mode :
ce Date :09/02/2021			Vehicle Number :
rse Charge (Y/N) :			Date of Supply :
: TELANGANA	Code	36	
Bill to Party			Ship to Party
ess: M/S. SUMMIT SALES LLP,, 87/3&4, 2ND FLOOR, SOHAM MANSION, ROAD , SECBAD.			GATE PASS NO:2795
: **36ACQFS2044C1Z7**			GSTIN :
: TELANGANA	Code		State : Cod

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTA
A LASER TONER REFILLING	3707		04	230.00	920.00	165.60	9%	82.80	9%	82.80	108
A LASER TONERDRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383
					1245.00	224.10					146

INWARD
Inward No: 821 Dt: 09/02/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

		124
NE THOUSAND FOUR HUNDRED SIXTY NINE AND TEN PAISE ONLY... 469.10)	ADD :CGST 9%	112
	ADD: SGST 9%	112
	Total Amount After Tax	146
	GST on Reverse Charge	

Bank Details	
Name	: INDIAN BANk
h	: Narayanguda Branch
A/C	: 406746378
IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and corr

For VIVID WORLD

Authorized Signatory

VIVID WORLD Hyderabad Nagole Narayanaguda

Purchase Order

17-02-2021 12:42:46

74884

16.02.21 11:18:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	74884	182630
Doc Date	17-02-2021	
Quote No	Nil	
Quote Date	17-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	4.00	230.00	0.00	18.00	1,085.60
2	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**1,469.10**

Rupees : One Thousand Four Hundred Sixty Nine and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

...any Name:	Summit Sales LLP	Date:	10-02-21
... Phase :	Head Office	Time:	
...ier		Req. No.	182630
...ial required before date:		ID No.	63961

Description	Size	Quantity	Units	Inward No	Date
12A toner refilling		1	No		
12A Drum		1	No		
88A Toner refilling		1	No		
88A Toner		1	No		
88A Magnet		1	No		

...rks: This is for HO

...red By	K.Suneel	Approved by	
... & Date	10-02-21	Sign. & Date	

On receipt of material at site write inward number and date in last 2 columns.

74854

MINIMUM PARIKH DOCUMENT MANAGER 17 FEB 2021 APPROVED

Requisition Form

...pany Name:		Date:	
...& Phase :		Time:	
...lier		Req. No.	
...rial required before date:		ID No.	

Description	Size	Quantity	Units	Inward No	Date

...arks:

...ared By		Approved by	
...& Date		Sign. & Date	

...: On receipt of material at site write inward number and date in last 2 columns.