

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 26/2/21		Prepared by: NEHA	
PO/WO no. 74892		PO / WO Date. 17/2/21	
Supplier Name S S Up		PO/WO amount 826/-	
Firm/Company NE		Project NE	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16018	17/2/21	826/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			826/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	13673	17/2/21	89000 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			826/-
Amount E – PO / WO value:			826/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		01/03/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			27 FEB 2021
Date	26/2/21	28/2/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 17-02-2021

Customer Details				Invoice No.		16018	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		17-02-2021	
				PO No.		74892	
				PO Date.		17-02-2021	
				Req ID		64004	
				Req Date		16-02-2021	
				Loc Req No		175203	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2051 - Carpentry - hardware - Binding wire - 20	7217	10	70.00	700.00	18	126.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		700.00	126.00
		63.00	63.00	Total Invoice Amount		826.00	

Rupees : Eight Hundred Twenty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

17-02-2021 2:12:32 PM

Original

74892

16.02.21 11:18:37

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74892	175203
Doc Date	17-02-2021	
Quote No	Nil	
Quote Date	17-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	10.00	70.00	0.00	18.00	826.00
Total Order Value . . .					826.00
Rupees : Eight Hundred Twenty Six Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After delivery and production of bill

Tax GST is included in the above prices

Delivery Date Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Hamali charges Included.Above
Order for manhole drainage work purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks PO No 73263

For Nilgiri Estates

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Name :

Date : _/_/

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	16-02-2021
Site & Phase :	NILGIRI ESTATE	Time:	11:03
Supplier		Req. No.	175203
Material required before date: .		ID No.	64004

No	Description	Size	Quantity	Units	Inward No	Date
1	Binding Wires	Std	10	No's		
2						
3						
4						
5						
6						
7						
8						
10						

Remarks: -For drainage manholes purpose.

Prepared By	Kavitha	Approved by	
Sign.& Date	16-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

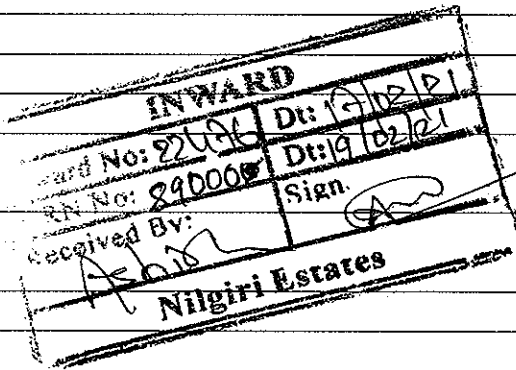
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 17-02-2021

Customer Details		DC No.	13673
Nilgiri Estates		DC Date.	17-02-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	74892
		PO Date.	17-02-2021
		Req ID	64004
GSTIN : 36AAHFN0766F1ZA		Req Date	16-02-2021
		Loc Req No	175203
	Description of Goods	HSN/SAC	Qty
1	2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	7217	10
2			
3			
4			
5			
6			
7			
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory