

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date: 27/2/21		Prepared by: P. Subhakar P.					
PO/WO no. 74420		PO / WO Date. 05/2/21					
Supplier Name: Urvind world		PO/WO amount: 2655-00					
Firm/Company: 800218		Project: Phase-IV					
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	2002	17/2/21	2655-00				
2.							
3.							
Amount A - Bills total(Excluding Transport & Hamali Charges):			2655-00				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B - Other Credits :							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2655-00				
Amount E - PO / WO value:			2655-00				
Amount F - Difference (A - E):							
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes - Rs. <input checked="" type="checkbox"/> No					
Payment - due date		1/2					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			27 FEB 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# M/s. VIVID WORLD

A Complete Solution for all your cartridge needs  
 Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,  
 Nagole, Hyderabad - 500 068, Telangana State. Tel : +91-9246215868  
**GSTIN : 36AVTPS1528D1ZB**

## TAX INVOICE

Invoice No. : 2003

Invoice Date : 17/02/2021

Reverse Charge (Y/N) :

State : TELANGANA

Code 36

Bill to Party

Address: M/S. SILVER OAK VILLAS LLP (CHERLAPALLY SITE),  
 5-4-187/3&4, 2<sup>ND</sup> FLOOR, SOHAM MANSION,  
 MG ROAD, SECBAD.

Transport Mode :

Vehicle Number :

Date of Supply :

Ship to Party

(Rono: 74420)

**GST: 36ADBF3288A2Z7**

GSTIN :

State : TELANGANA

State :

Code

Product Description

HSN Code

UOM

Co de

Qty.

Rate

Amount

TAXABLE VALUE

CGST

SGST

TOTAL

RATE

AMT

RATE

AMT

HP 12 A LASER TONER CARTRIDGES  
 HP 1020/ CANON LBP 2900 SERIES PRINTER  
 CARTRIDGES

8443

03

750.00

2250.00

405.00

9%

202.50

9%

202.50

2655.00

2250.00

405.00

2655.00

RS. TWO THOUSAND SIX HUNDRED AND FIFTY FIVE ONLY....

(RS.2655.00)

ADD :CGST 9%

2250.00

ADD: SGST 9%

202.50

Total Amount After Tax

202.50

GST on Reverse Charge

2655.00

Bank Details

Bank Name : INDIAN BANK

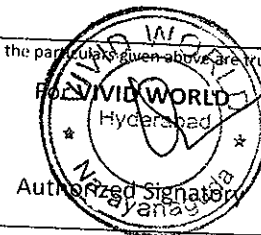
Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct



<b>INWARD WITH TIME:</b>	
Inward No. 15567	Dr. 18/2/21
MRN No:	Dr:
Received By: <i>Raman</i>	Sign: <i>18/2/21</i>
SILVER OAK VILLAS LLP	

# Purchase Order



74420

05.02.21 11:33:36

Page(s) 1 of 1

03-02-2021 15:12:35

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Vivid World  
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/6682-3171

92462-15868

Doc No	74420	156335
Doc Date	03-02-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3502 - Computers and Peripherals - Catridge - NA - nos New catridge	3.00	750.00	0.00	18.00	2,655.00
<b>Total Order Value . . .</b>					<b>2,655.00</b>

Rupees : Two Thousand Six Hundred Fifty Five Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Silver Oak Villas Phase - IX  
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint  
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for sales and cr ,promotions**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Vivid World**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

