

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		26/02/2021		Prepared by:		NEHA	
PO/WO no.		74868		PO / WO Date.		16/2/21	
Supplier Name		Elegant Enterprises		PO/WO amount		1416 /-	
Firm/Company		M/s really pocharam hp		Project		Kilgiri Heights	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		0442		17/02/2021		1699 /-	
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):						1699 /-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			88930	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B -Other Credits : Transportation charges						-	
Amount C -Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						1699 /-	
Amount E - PO / WO value:						1416 /-	
Amount F - Difference (A - E): GST-18%						283 /-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No				
Payment - due date			01/03/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>Neha</i>	<i>P</i>	<i>P</i>				
Date	26/2/21	27/2	27 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

17-02-2021 10:35:55 AM

Orig



74868

16.02.21 11:18:37

From Company : **Modi Reality Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500005
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	74868	181543
Doc Date	16-02-2021	
Quote No	Nil	
Quote Date	16-02-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4638 - Electrical - other - Power plug - 16A - nos	10.00	120.00	0.00	18.00	1,416.00
Total Order Value . . .					1,416.00

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

- Specification /** As per details given in the quotation.
- Payment Terms** After delivery of all materials & production of bill.
- Tax** Inclusive of all taxes
- Delivery Date** Next Day.
- Delivery Location** Nilgiri Heights
pocharam
Phone. .9849497484
- Penalty For Delay** Nil
- Transportation** Transport cost shall be borne by us.
- Warranty** 1 year
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Sales office purpose.
- Completion Date** NA
- Measurment** Nil
- Security** Nil
- Remarks**

For **Modi Reality Pocharam LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form - MCB, Switches, Plates, DB

Company: Modi Realty Podaram LLP

Req. no: 181543

Material required before: 18.02.2021

Prepared by: Vijay Raj

Flat / Block no: Sales Office purpose

Site & Phase: Nilgiri Heights

Req. Date: 16.02.2021

ID no: 60001

Approved by (sign):

S No.	Item Description	Units	Qty required for - Type G 1200 Sft	Qty required for - Type E 1200 Sft	Type G 1200 Sft - requirement	Type E 1200 Sft - requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No.	Inward Date
1	40 Amps Isolator-4P	Nos	-	-	1	0	-	0	0.00		
2	16 Amps MCB	Nos	-	-	1	0	-	0	0.00		
3	10 Amps MCB	Nos	-	-	1	0	-	0	0.00		
4	6 Amps MCB	Nos	-	-	1	0	-	0	0.00		
5	12 Module plates	Nos	-	-	1	0	-	0	0.00		
6	4 Module plates	Nos	-	-	1	0	-	0	0.00		
7	6 Module plates	Nos	10.0	-	1	0	10.0	0	10.00		
8	2 Module plates	Nos	2.0	-	1	0	2.0	0	2.00		
9	16 Amps Socket	Nos	-	-	1	0	-	0	0.00		
10	6 Amps Socket	Nos	20.0	-	1	0	20.0	0	20.00		
11	T.V Socket	Nos	-	-	1	0	-	0	0.00		
12	Telephone Socket	Nos	-	-	1	0	-	0	0.00		
13	16 Amps Switches	Nos	-	-	1	0	-	0	0.00		
14	6 Amps Switches	Nos	30.0	-	1	0	30.0	0	30.00		
15	2 Way 6 Amps Switches	Nos	-	-	1	0	-	0	0.00		
16	Bell push	Nos	-	-	1	0	-	0	0.00		
17	Fan Regulator	Nos	-	-	1	0	-	0	0.00		
18	Blank Plate single	Nos	-	-	1	0	-	0	0.00		
19	15Amps overpowering with PVC Box	Nos	10.0	-	1	0	10.0	0	10.00		
20	PVC Connectors - 6Amps	Nos	-	-	1	0	-	0	0.00		
21	AC Round sheets 4"3"	Nos	-	-	1	0	-	0	0.00		
22	Flexible Pipe - 3/4"	Nos	-	-	1	0	-	0	0.00		
23	Fan Rods - 15"Height	Nos	-	-	1	0	-	0	0.00		
24	Fan Dummy (PVC - 6")	Nos	-	-	1	0	-	0	0.00		
25	MCB Dummies	Nos	-	-	1	0	-	0	0.00		
26	Fruit Packing Cover	Nos	1.0	-	1	0	1.0	0	1.00		
Total									73.00		

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APPROVED

16 FEB 2021

P. PRABHAKAR
Sr. MANAGER PURCHASE