PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/2/21	Prepared by:	NEHA
PO/WO no.	74371	PO / WO Date.	08/02/2021
Supplier Name	Venkataramana Stationery	PO/WO amount	94/-
Firm/Company	Modi realty pocharam LLP	Project	NH
Sl. No.	Bill No.	Bill Date	Bill amount
1	933	3/2/21	94/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			94/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88925	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	94/-
Amount E – PO / WO value:	94/-
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – ~~within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	01/03/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		27 FEB 2021				
Date	26/2/21	27/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. Modi Reality Pocharam LLP
MG Road

GSTIN 36ABIFM1836H1Z7

Order No 74371 Date 8/2/21
Delivery Challan No Date 15/2/21
Bill No. 933-20-21 Date

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Fruit Packing cover		1	80		80=00			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

INWARD
Inward No: 10046 Dt: 17/2/21
MRN No: 88925 Dt: 18/2/21
Received By: Sign:
NILGIRI HEIGHTS

Rupees........................

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 14613
Date 22/2
Sign.

Total	80=00	
SUB Total		
CGST	7=20	
SGST	7=20	
Grand Total	94=40	94=40

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

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29.01.21 12:34:13

From Company : **Modi Reality Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Venkatramana Stationery & Binding works 1-5-85, General Bazar, Sec-Bad -500 003.	**Doc No**	74371	181522
	Doc Date	03-02-2021	
	Quote No	Nil	
GSTIN 36AEJPP5811M1Z2	**Quote Date**	03-02-2021	
27842572 9849360076	**SupplyType**	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4030 - Consumables - Fruit packing cover - other - pkts	1.00	80.00	0.00	18.00	94.40
					Total Order Value . . .	**94.40**

Rupees : Ninty Four and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Already delivered
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for switches purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Reality Pocharam LLP*
Authorised Signatory

Name : 05/02/2021

Accepted the above Terms And Conditions
For *Venkatramana Stationery & Binding works*

Name : ____________

Date : __/__/____

Requisition Form - MCB, Switches,Plates,DB

Company	Modi Realty Pocharam LLP	Site & Phase	Niligiri Heights
Req. no.	181522	Req. Date	01.02.2021
Material required before	03.02.2021	ID no.	63536
Prepared by:	Vijay Raj	Approved by (sign):	Subba Reddy
Flat / Block no:	Sales Office purpose		
Type G 1200 Sft	1 Flats		
Type E 1200 Sft	0 Flats		

03 FEB

S No.	Item Description	Units	Qty required for - Type G 1200 Sft	Qty required for - Type E 1200 Sft	Type G 1200 Sft - requirement	Type E 1200 Sft- requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No.	Inward Date
1	40 Amps Isolator-4P	Nos	4.0	-	1	0	4.0	0	4.00		
2	16 Amps MCB	Nos	-	-	1	0	-	0	0.00		
3	10 Amps MCB	Nos	-	-	1	0	-	0	0.00		
4	6 Amps MCB	Nos	-	-	1	0	-	0	0.00		
5	12 Module plates	Nos	4.0	-	1	0	4.0	0	4.00		
6	4 Module plates	Nos	5.0	-	1	0	5.0	0	5.00		
7	6 Module plates	Nos	5.0	-	1	0	5.0	0	5.00		
8	2 Module plates	Nos	6.0	-	1	0	6.0	0	6.00		
9	16 Amps Socket	Nos	5.0	-	1	0	5.0	0	5.00		
10	6 Amps Socket	Nos	15.0	-	1	0	15.0	0	15.00		
11	T.V Socket	Nos	-	-	1	0	-	0	0.00		
12	Telephone Socket	Nos	-	-	1	0	-	0	0.00		
13	16 Amps Switches	Nos	5.0	-	1	0	5.0	0	5.00		
14	6 Amps Switches	Nos	30.0	-	1	0	30.0	0	30.00		
15	2 Way 6 Amps Switches	Nos	-	-	1	0	-	0	0.00		
16	Bell push	Nos	-	-	1	0	-	0	0.00		
17	Fan Regulator	Nos	5.0	-	1	0	5.0	0	5.00		
18	Blank Plate single	Nos	12.0	-	1	0	12.0	0	12.00		
19	15Amps powerplug with PVC Box	Nos	10.0	-	1	0	10.0	0	10.00		
20	PVC Connectors - 6Amps	Nos	-	-	1	0	-	0	0.00		
21	AC Round sheets 4"/3"	Nos	50.0	-	1	0	50.0	0	50.00		
22	Flexible Pipe - 3/4"	Nos	-	-	1	0	-	0	0.00		
23	Fan Rods - 15"Height	Nos	-	-	1	0	-	0	0.00		
24	Fan Dummy (PVC - 6")	Nos	-	-	1	0	-	0	0.00		
25	MCB Dummys	Nos	-	-	1	0	-	0	0.00		
26	Fruit Packing Cover	Nos	1.0	-	1	0	1.0	0	1.00		
	Total								157.00		

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