

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		27/02/2021		Prepared by:		H/INISH/																									
PO/WO no.		74579		PO / WO Date.		08/02/2021																									
Supplier Name		SSLIP.		PO/WO amount		11,728/-																									
Firm/Company		SOVLLP.		Project		Sov - Phase - IX																									
Sl. No.		Bill No.		Bill Date		Bill amount																									
1.		16022		18/02/2021		5,079/-																									
2.						1																									
3.																															
Amount A – Bills total(Excluding Transport & Hamali Charges):																															
Sl. No.		DC No		DC. Date		MRN No.																									
1.		13677		18/02/2021		88942																									
2.																															
3.																															
4.																															
Amount B – Other Credits :																															
Amount C – Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:																															
Amount E – PO / WO value:																															
Amount F – Difference (A – E):																															
Quantity received as per PO / WO				☒ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)																											
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)																											
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)																											
Close PO / WO?				☒ Yes ☐ No – wait for balance material ☐ No (explained below)																											
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No																											
Payment – due date				06/03/2021																											
Remarks: Excess received, PO cleared.																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td colspan="7"> </td> </tr> <tr> <td>Date</td> <td colspan="7">28/2</td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:								Date	28/2						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:																															
Date	28/2																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-02-2021

Customer Details				Invoice No.		16022	
Silver Oak Villas LLP				Invoice Date.		18-02-2021	
Sy No, 291, Phase IX, Cherlapally, Hyderabad				PO No.		74579	
GSTIN : 36ADBFS3288A2Z7				PO Date.		08-02-2021	
				Req ID		63649	
				Req Date		04-02-2021	
				Loc Req No		156367	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	14	230.00	3,220.00	12	386.40
2	4066 - Consumables - Water bottle - NA - nos		24	52.00	1,248.00	18	224.64
3							
4							
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8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
305.52				305.52		Total Taxable Amount	
Total Invoice Amount				4,468.00		611.04	
				5,079.04			

Rupees : Five Thousand Seventy Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



74579

05.02.21 11:35:32

Page(s) 1 of 2

08-02-2021 17:42:01

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74579	156367
Doc Date	08-02-2021	
Quote No	Nil	
Quote Date	08-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	20.00	20.00	0.00	18.00	472.00
2 7514 - Stationery - other - Cello Tape - other - nos White	5.00	55.00	0.00	18.00	324.50
3 7514 - Stationery - other - Cello Tape - other - nos Brown	5.00	55.00	0.00	18.00	324.50
4 7555 - Stationery - other - Paper - A4 - bundles	24.00	230.00	0.00	12.00	6,182.40
5 7529 - Stationery - other - File Folders - NA - nos L-folder	20.00	9.00	0.00	18.00	212.40
6 7528 - Stationery - other - Fevistick - NA - nos	12.00	20.00	0.00	12.00	268.80
7 4001 - Consumables - Air Freshner - NA - nos Room freshner	5.00	82.00	0.00	18.00	483.80
8 4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.00	0.00	18.00	147.50
9 4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
10 4098 - Consumables - Dust pan - NA - nos	3.00	25.00	0.00	18.00	88.50
11 4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
12 4039 - Consumables - Liso! Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
13 4066 - Consumables - Water bottle - NA - nos	24.00	52.00	0.00	18.00	1,472.64
Total Order Value . . .					11,768.28
Rupees : Eleven Thousand Seven Hundred Sixty Eight and Paise Twenty Eight Only.					

Terms and Conditions :-

Specification / Brand All items shall be of 1st quality brand.

Payment Terms nil

Tax All taxes included in above price.

Delivery Date With in 4 days

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Name :

Date : _/_/

1. Part Bill Received.

@ ~~15969~~ 15969 - 15/02/21 - 8,162/-

B/c Receivable - 3606/-

Purchase Order

Page(s) 2 Of 2

08-02-2021 17:42:01

Original / Office Copy / Purchase Div.Copy

Delivery Location

Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay

Nil

Transportation Cost

Included

Warranty

Nil

Advance Paid

nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for site use 282,254,256,283

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

Supplier:

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : _/_/

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		04-02-21	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.		156367	
Material required before date:			09-02-2021		ID No.		63649

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid Bottles	Std	20	Nos		
2	Cello Tapes White	Std	05	Nos		
3	Cello Tapes Brown	Std	05	Nos		
4	A4 Paper Bundels	Std	24	Nos		
5	L folders	Std	20	Nos		
6	Fevi stik	Std	12	Nos		
7	Dust pan	Std	03	Nos		
8	Spoons	Std	12	Nos		
9	Tea Cups	Std	02	sets		
10	Water Bottles	Std	02	Dozens		
11	Soaps (vim)	Std	06	Nos		
12	Surfexcel packets	1/2 kg	05	Nos		
13	Room Sprey	Std	05	Nos		
14	Lizol	Std	06	Nos		
15	Remort cells	Std	10	Nos		
16	Moping Sticks	Std	06	Nos		

Remarks: - For Site Use Purpose

Prepared By	G.MONA	Approved by	
Sign.& Date	04-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:		15.00	
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date	24.03.17	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

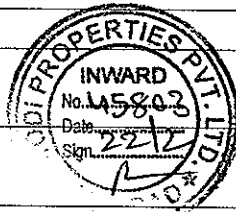
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-02-2021

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Silver Oak Villas LLP		DC Date.	18-02-2021
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		PO Date.	08-02-2021
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INWARD WITH TIME	
Inward No. 15594	18/2/21
MRN No. 88942	19/2/2021
Received By: <i>Rumen</i>	18/2/21
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

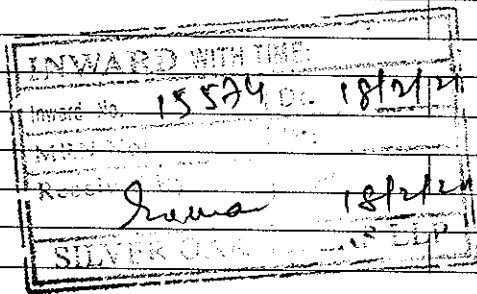
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