PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/2/21	Prepared by:	PRABHAKAR
PO/WO no.	73980	PO / WO Date.	19/1/21
Supplier Name	SSLLP	PO/WO amount	2,999.78
Firm/Company	SOVLLP	Project	Phase-IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	16020	18/2/21	672-10
2			/
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			672-10

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13675	18/2/21	/	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	672-10
Amount E – PO / WO value:	2,999.78
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	1/3/21
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	27 FEB 2021				
Date		27/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16020
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	18-02-2021
	PO No.	73980
	PO Date.	19-01-2021
	Req ID	63167
GSTIN : 36ADBFS3288A2Z7	Req Date	18-01-2021
	Loc Req No	156322

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	600.00	72.00
	36.00	36.00	Total Invoice Amount	672.00	

Rupees : Six Hundred Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECUNDERABAD INWARD No. 14663 Date 22/2

Purchase Order

 20-01-2021 2:33:21 PM

73980
16.01.21 10:36:45

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73980	156322
	Doc Date	19-01-2021	
	Quote No	Nil	
	Quote Date	19-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
2	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
3	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
4	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	3.00	82.00	0.00	18.00	290.28
5	4001 - Consumables - Air Freshner - NA - nos *Air pocket*	12.00	55.00	0.00	18.00	778.80
6	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
7	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
					Total Order Value . . .	**2,999.78**

Rupees : Two Thousand Nine Hundred Ninty Nine and Paise Seventy Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

1 Part matrl Delivered
Invoiceno: 15577
Dated: 25/1/21
Amont: 2327.78
Ballance receivable
D
1/2/21

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

Original / Office Copy / Purchase Div.Copy

Remarks

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : _______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : _______________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	18-01-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156322
Material required before date:	21-01-2021	ID No.	63167

No	Description	Size	Quantity	Units	Inward No	Date
1	LIZOL		05	Nos		
2	YELLOW CLOTHS		12	Nos		
3	WHITE CLOTHS		12	Nos		
4	ROOM FRSHNER		3	Nos		
5	AIR POCKETS		12	Nos		
6	PHENOIL		06	Nos		
7	SANITIZERS		3	Nos		
8	COFFEE POWDER		3	Nos		
9	LEMON TEE POWDER		3	Nos		

73980
73981

Remarks: -For Site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	18-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	13675
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	18-02-2021
	PO No.	73980
	PO Date.	19-01-2021
	Req ID	63167
GSTIN : 36ADBFS3288A2Z7	Req Date	18-01-2021
	Loc Req No	156322

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		3
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 145804
Date 22/2

INWARD
Inward No. 15523 Date 18/2/21
MRN No:
Received By: Sign
18/2/21
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

*PO is closed.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16020
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	18-02-2021
	PO No.	73980
	PO Date.	19-01-2021
	Req ID	63167
GSTIN : 36ADBFS3288A2Z7	Req Date	18-01-2021
	Loc Req No	156322

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 15573 Dt. 18/2/21
MRN No:
Received By: Kumar Sign 18/2/21
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	600.00		72.00
	36.00	36.00	Total Invoice Amount	672.00		

Rupees : Six Hundred Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction