PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74844	PO / WO Date.	16/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,409/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16067	20/02/2021	Rs. 2,409/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,409/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13720	20/02/2021	89086	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,409/-
Amount E – PO / WO value:	Rs. 2,409/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**06/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			27 FEB 2021				
Date	26/2/21	27/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16067
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	20-02-2021
	PO No.	74844
	PO Date.	16-02-2021
	Req ID	63982
GSTIN : 36ADBFS3288A2Z7	Req Date	15-02-2021
	Loc Req No	156378

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	10	20.00	200.00	18	36.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	18	34.56
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	85.00	425.00	18	76.50
4	4003 - Consumables - Bombay Broom - Big - nos	9603	12	65.00	780.00	0	0.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	10.00	120.00	0	0.00
6	4014 - Consumables - Colin - 500ml - nos	3402	6	77.00	462.00	18	83.16
7							
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IGST	CGST	SGST				
			Total Taxable Amount	2,179.00		230.22
	115.11	115.11	Total Invoice Amount	2,409.22		

Rupees : Two Thousand Four Hundred Nine and Paise Twenty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 14768
Date: 22/2
Sign:

Authorised signatory

Purchase Order

 17-02-2021 10:10:34 Origina

74844
16.02.21 11:18:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G.S.T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	74844	156378
	Doc Date	16-02-2021	
	Quote No	Nil	
	Quote Date	16-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	10.00	20.00	0.00	18.00	236.00
2	4009 - Consumables - Coconut Broom - other - nos	12.00	16.00	0.00	18.00	226.56
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	85.00	0.00	18.00	501.50
4	4003 - Consumables - Bombay Broom - Big - nos	12.00	65.00	0.00	0.00	780.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	12.00	10.00	0.00	0.00	120.00
6	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
					Total Order Value . . .	**2,409.22**

Rupees : Two Thousand Four Hundred Nine and Paise Twenty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : 17/02/2021 Name : ______ Date : __/__/____

Contact : --

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	15-02-2021
Site & Phase :	Silver Oak Villas	Time:	16:30
Supplier		Req. No.	156378
Material required before date:	urgent	ID No.	63982

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand wash		05	Nos		
2	Acid		10	Bottles		
3	Coconut Brooms		12	Nos		
4	Bombay Brooms	Small	12	Nos		
5	Bombay Brooms	Big	12	Nos		
6	Colin		06	Nos		
7						
8						
9						
10						
11						

74844

APPROVED
17 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For Site Office use and posessioned Villas cleaning purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	15-02-2021	Sign. & Date	

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	25.09.19
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP
Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

DC No.	13720
DC Date.	20-02-2021
PO No.	74844
PO Date.	16-02-2021
Req ID	63982
Req Date	15-02-2021
Loc Req No	156378

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	10
2	4009 - Consumables - Coconut Broom - other - nos	9603	12
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4003 - Consumables - Bombay Broom - Big - nos	9603	12
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12
6	4014 - Consumables - Colin - 500ml - nos	3402	6
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INWARD WITH TIME:
Inward No. 15583 Dt. 20/2/21
MRN No: 89086 Dt: 20/2/21
Received By: Sign.
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 45845
Date 25/2
Sign.
SECUNDERABAD

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	20-02-2021
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INWARD WITH REF.
Inward No. 15583 Dt. 20/2/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	2,179.00	230.22
	115.11	115.11	Total Invoice Amount	2,409.22	

Rupees : Two Thousand Four Hundred Nine and Paise Twenty Two Only.

for Summit Sales LLP

Authorised signatory

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