PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	75044	PO / WO Date.	22/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,680/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16099	23/02/2021	Rs. 1,680/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,680/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13752	23/02/2021	89143	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :-	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,680/-
Amount E – PO / WO value:	Rs. 1,680/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**06/03/2021**

Remarks:-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 27 FEB 2021				
Date	26/2	27/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **ORIGINAL INVOICE**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	16099
Invoice Date.	23-02-2021
PO No.	75044
PO Date.	22-02-2021
Req ID	64166
Req Date	22-02-2021
Loc Req No	156385

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	90.00	90.00	Total Taxable Amount	1,500.00		180.00
			Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. SECUNDERABAD INWARD No. 14767 Date 23/2 Sign

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 23-02-2021 11:22:22 AM

75044
22.02.21 11:30:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75044	156385
	Doc Date	22-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for night security use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 24/02/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/___

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	20-02-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156385
Material required before date:	23-02-2021	ID No.	64166

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch lights		02	Nos		
2						
3	75044					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For security purpose at night

Prepared By	G.Mona	Approved by	
Sign.& Date	20-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	13752
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	23-02-2021
	PO No.	75044
	PO Date.	22-02-2021
	Req ID	64166
GSTIN : 36ADBFS3288A2Z7	Req Date	22-02-2021
	Loc Req No	156385

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		
2			2
3			
4			
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15585

INWARD WITH TIME:
Inward No. 15588 Dt. 23/2/21
MRN No. 89143 Dt. 24/2/21
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

45876
25/2

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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Invoice Date.	23-02-2021
PO No.	75044
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	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2							
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155825

INWARD WITH TIME:
Inward No. 15588 Dt. 23/2/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
	90.00	90.00	Total Taxable Amount	1,500.00		180.00
			Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction