

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		27/02/2021		Prepared by:		MINISTH																									
PO/WO no.		74821		PO / WO Date.		15/02/2021																									
Supplier Name		SSLLP.		PO/WO amount		590/-																									
Firm/Company		Sevne Construction LLP		Project		Sevne Farm																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1.	15998	17/02/2021		590/-																											
2.																															
3.																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						590/-																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	13653	17/02/2021	88898	☒ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
4.				☐ Yes ☐ No																											
Amount B – Other Credits :																															
Amount C – Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:						590/-																									
Amount E – PO / WO value:						590/-																									
Amount F – Difference (A – E):						NIL																									
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)																												
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / WO			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No																												
Payment – due date			06/03/2021																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td>27/2</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:								Date		27/2					
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Sign:																															
Date		27/2																													

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 17-02-2021

Customer Details				Invoice No.	15998		
Serene Constructions LLP				Invoice Date.	17-02-2021		
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203				PO No.	74821		
GSTIN : 36ACVFS7909P1ZV				PO Date.	15-02-2021		
				Req ID	63955		
				Req Date	15-02-2021		
				Loc Req No	150485		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	50	10.00	500.00	18	90.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				45.00	45.00	Total Invoice Amount	
					500.00		90.00
						590.00	

Rupees : Five Hundred Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

15-02-2021 12:45:56 PM



74821

16 02 21 11:18:36

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74821	150485
Doc Date	15-02-2021	
Quote No	Nil	
Quote Date	15-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4585 - Electrical - other - Insulation tape - NA - nos	50.00	10.00	0.00	18.00	590.00
Total Order Value . . .					590.00

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for electrical works purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Serene Constructions LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		serene constructions llp		Date:		13-02-2021	
Site & Phase :		Serene farms		Time:		16:00	
Supplier				Req. No.		150485	
Material required before date:			asap		ID No.		63955

No	Description	Size	Quantity	Units	Inward No	Date
1	insulation tapes	std	50	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for electrical work in villas

Prepared By		G.Siva prasad		Approved by			
Sign.& Date		13-02-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

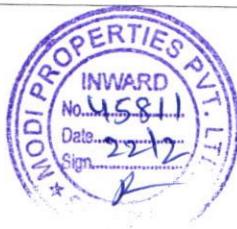
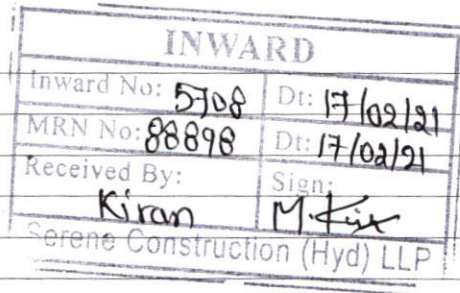
Email: purchase@modiproperties.com

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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

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TRANSIT COPY

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