PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/02/2021	Prepared by:	MINISH
PO/WO no.	74738.	PO / WO Date.	12/02/2021
Supplier Name	CSLLP.	PO/WO amount	19,097/-
Firm/Company	Serene Construction's LLP.	Project	Serene farm's
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16000	17/02/2021	8,148/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8148/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13655	17/02/2021	88901.	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			✓	8,184/-
Amount E – PO / WO value:				19,097/-
Amount F – Difference (A – E):				10,913/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ~~☑ No~~
Payment – due date	06/03/2021

Remarks: Part Quantity Received, Balance Receivable

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature] 27 FEB 2021				
Date		27/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16000
Serene Constructions LLP	Invoice Date.	17-02-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	74738
	PO Date.	12-02-2021
	Req ID	63886
GSTIN : 36ACVFS7909P1ZV	Req Date	11-02-2021
	Loc Req No	150482

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7310 - Plumbing - sanitary - Sink - other - nos	73241	3	2312.00	6,936.00	18	1,248.48
	20" x 17"						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,936.00	1,248.48
	624.24	624.24	Total Invoice Amount	8,184.48	

Rupees : Eight Thousand One Hundred Eighty Four and Paise Fourty Eight Only.

MODI PROPERTIES PVT. LTD. INWARD No. 74643 22/2/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 13-02-2021 11:12:57

74738
10 02 21 5:02:05

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	74738	150482
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	7.00	2,312.00	0.00	18.00	19,097.12
			Total Order Value . . .			**19,097.12**

upees : Ninteen Thousand Ninty Seven and Paise Twelve Only.

Part Quantity Recieved, Balance Recievable
Bill No, 16000 Dt 17/2/21 Amt 8,184/-
Bal Amt Recievable 10,913/-
27/10/21

erms and Conditions :-

pecification / Brand	As per details given in the quotation.
ayment Terms	After Delivery & Production of bill
ax	Inclusive of all taxes
elivery Date	Next Day.
elivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
enality For Delay	Nil
ansportation Cost	Included by us.
arranty	Nil
lvance Paid	Nil
her Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.5,6,11,12,15,21,19 use purpose.
mpletion Date	Nil
asurment	Nil
curity	Nil
marks	

Serene Constructions LLP
orised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date

Requisition Form

npany Name:	serene constructions llp	Date:	11-02-2021
: & Phase :	Serene farms	Time:	16:00
pplier		Req. No.	150482
terial required before date:	asap	ID No.	63886

	Description	Size	Quantity	Units	Inward No	Date
	ss sink	20"x17"	07	nos		
	74238					
)						

:marks: The above material is required for fixing in modular kitchen in villa no-5,6,11,12,15,21,19 12 FEB 2021

epared By	G.Siva prasad	Approved by	
gn.& Date	11-02-2021	Sign. & Date	

ote: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

ompany Name:		Date:	
ite & Phase :		Time:	
upplier		Req. No.	
laterial required before date:		ID No.	

lo	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	13655
Serene Constructions LLP	DC Date.	17-02-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	74738
	PO Date.	12-02-2021
	Req ID	63886
GSTIN : 36ACVFS7909P1ZV	Req Date	11-02-2021
	Loc Req No	150482

	Description of Goods	HSN/SAC	Qty
1	7310 - Plumbing - sanitary - Sink - other - nos	73241	3
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13	INWARD		
14	Inward No: 5710 Dt: 17/02/21		
15	GRN No: 88901 Dt: 17/02/21		
16	Received By: Sign:		
17	Kiran M.Kiran		
18	Construction (Hyd) LLP		
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 45869 Date 22/2 Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16000
Serene Constructions LLP	Invoice Date.	17-02-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	74738
	PO Date.	12-02-2021
	Req ID	63886
GSTIN : 36ACVFS7909P1ZV	Req Date	11-02-2021
	Loc Req No	150482

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2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 5710 Dt: 17/02/21
MRN No: 88901 Dt: 17/02/21
Received By: Kiran Sign: M Kiy
Serene Construction (Hyd) LL

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	6,936.00		1,248.48
	624.24	624.24	Total Invoice Amount		8,184.48	

Rupees : Eight Thousand One Hundred Eighty Four and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

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