

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		27/02/2021		Prepared by:		MIA/ISA	
PO/WO no.		74151		PO / WO Date.		25/01/2021	
Supplier Name		SLLP.		PO/WO amount		2,167/-	
Firm/Company		MPL		Project		MPP.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	15867	10/02/2021	2,919/-				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,919/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13530.	10/02/2021	88569.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,919/-				
Amount E – PO / WO value:			2,167/-				
Amount F – Difference (A – E):			18,248/-				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No					
Payment – due date		06/03/2021					
Remarks: Material Received, PO cleared							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-02-2021

Customer Details				Invoice No.	15867		
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	10-02-2021		
				PO No.	74151		
				PO Date.	25-01-2021		
				Req ID	63308		
				Req Date	22-01-2021		
				Loc Req No	177310		
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1 4057 - Consumables - Sponges - NA - nos	3921	180	8.30	1,494.00	18	268.92	
2 4006 - Consumables - Bucket - other - nos with mug	7310	4	245.00	980.00	18	176.40	
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	2,474.00		445.32	
	222.66	222.66	Total Invoice Amount		2,919.32		

Rupees : Two Thousand Nine Hundred Nineteen and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



[Handwritten Signature]

Purchase Order



74151

16.01.21 11:00:14

Page(s) 1 Of 2

27-01-2021 11:44:33 AM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74151	177310
Doc Date	25-01-2021	
Quote No	Nil	
Quote Date	25-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9555 - Tools - Safety belt - other - nos	15.00	259.00	0.00	5.00	4,079.25
2 4057 - Consumables - Sponges - NA - nos	350.00	8.30	0.00	18.00	3,427.90
3 4080 - Consumables - Bombay Brooms - Other - Nos	200.00	10.00	0.00	0.00	2,000.00
4 4009 - Consumables - Coconut Broom - other - nos	50.00	16.00	0.00	0.00	800.00
5 4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
6 6023 - Miscellaneous - GI- Bucket - other - nos	20.00	125.00	0.00	18.00	2,950.00
7 4006 - Consumables - Bucket - other - nos with mug	6.00	245.00	0.00	18.00	1,734.60
8 4098 - Consumables - Dust pan - NA - nos	10.00	25.00	0.00	18.00	295.00
9 9570 - Tools - Spade with handle - NA - nos	12.00	100.00	0.00	18.00	1,416.00
10 2148 - Carpentry - hardware - Plastic gampa - other - nos	20.00	140.00	0.00	18.00	3,304.00
11 7515 - Stationery - other - Chalkpiece - NA - boxes	100.00	6.00	0.00	0.00	600.00

Total Order Value . . .

21,166.75

Rupees : Twenty One Thousand One Hundred Sixty Six and Paise Seventy Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Day.
Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Bill - 15595 - 27/1/21 - 18247
Balance ✓ 5,920/-
Sowmya

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

27-01-2021 11:44:33 AM

Original / Office Copy / Purchase Div.Copy

Transportation Transport cost shall be borne by us
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date Nil
Measurement Nil
Security Nil
Remarks

(A large diagonal line is drawn across the Remarks section, likely indicating that there are no remarks to be added.)

For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : / /

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		22-01-2021	
Site & Phase :		May Flower Platinum		Time:		16:32	
Supplier				Req.No.		177310	
Material required before date:			24-01-2021		ID No.		63308
No	Description	Size	Quantity	Units	Inward No	Date	
1	Safety belt	Std	15	Nos			
2	Sponges	Std	350	Nos			
3	Bombay brooms small	Std	200	Nos			
4	Coconut brooms	Std	50	Nos			
5	Bombay brooms big	Std	10	Nos			
6	Gi bucket	Std	20	Nos			
7	Mug	Std	06	Nos			
	Dust pads	Std	10	Nos			
9	Plastic bucket	Std	06	Nos			
10	Spade with handle	Std	12	Nos			
11	Gampa	Std	20	Nos			
12	Chalk pieces	Std	100	Boxes			
13							
14							
15							
16							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		22-1-2021		Sign. & Date			

Note:


APPROVED
 27 JAN 2021
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-02-2021

Customer Details		DC No.	13530
Modi Properties Private Limited,		DC Date.	10-02-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	74151
GSTIN : 36AABCM4761E1ZM		PO Date.	25-01-2021
		Req ID	63308
		Req Date	22-01-2021
		Loc Req No	177310
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	180
2	4006 - Consumables - Bucket - other - nos	7310	4
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INWARD	
Inward No: 5523	Dt: 10/2/21
MKN No: 88569	Ln.
Received By:	Sign: <i>nisum</i>
Modi Properties Pvt. Ltd	
Sy No. 82	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-02-2021

Customer Details				Invoice No.	15867	
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IGST	CGST	SGST	Total Taxable Amount	2,474.00		445.32
	222.66	222.66	Total Invoice Amount		2,919.32	

Rupees : Two Thousand Nine Hundred Nineteen and Paise Thirty Two Only.

INWARD	
Inward No: 5523	Ln: 10/2/21
MRN No: 88589	Ln.
Received By	Sign
	01/3/21
Modi Properties Pvt. Ltd	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction