

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 26/2/21		Prepared by: NEHA	
PO/WO no. 74476		PO / WO Date. 05/02/2021	
Supplier Name: Praful Sanitary		PO/WO amount: 1417/-	
Firm/Company: GVDC		Project: Synergy 119, 191	
Sl. No.	Bill No.	Bill Date	Bill amount
1	869	13/2/21	1417/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1417/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			88947 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1417/-
Amount E – PO / WO value:			1417/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		01/03/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			27 FEB 2021
Date	26/2/2021	28/2/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)



Purchase Order

Page(s) 1 Of 1

05-02-2021 3:40:25 PM

Original / C



74476

05.02.21 11:33:36

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 74476 13159

Doc Date 05-02-2021

Quote No Nil

Quote Date 05-02-2021

SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7336 - Plumbing - HDPE - Plugs - Other - nos 1 1/4"	10.00	138.00	20.00	18.00	1,302.72
2 7069 - Plumbing - GI - Nipple - other - nos 1/2" x 3"	10.00	12.95	25.00	18.00	114.61
Total Order Value . . .					1,417.33

Rupees : One Thousand Four Hundred Seventeen and Paise Thirty Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location 119, 191 Synergy Square 1

Phone.

Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Curing line purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name : _____

Date : __/__/__

Requisition Form

Company Name:		GVDC		Date:		03.02.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13159	
Material required before date:			Urgent		ID No.		G3628
No	Description	Size	Quantity	Units	Inward No	Date	
1	HDPE pipe end caps	STD	10	No's			
2	GI Pipe nipples	1/2"X3"	10	No's			
3	GI Clamps	1/2"	20	No's			
4	Teflon tape	STD	20	No's			
5	Cello tape	3"	05	No's			
6	Cpvc pipe	40mm	01	No's			
7							
Remarks: For site use purpose.							
Prepared By:		Vineetha Reddy		Approved by		K.Narsing rao	
Sign. & Date		03.02.2021		Sign. & Date		03.02.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.