PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74708	PO / WO Date.	11/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,306/-
Firm/Company	G V Discovery Center PVT LTD	Project	119, 191 Synergy Square 1
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16035	18/02/2021	Rs. 1,306/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,306/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13690	18/02/2021	88953	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,306/-
Amount E – PO / WO value:				Rs. 1,306/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**06/03/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	26/2/21	27/2	APPROVED 27 FEB 2021 MANISH PAREKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	16035
119,191, Synergy Square1	Invoice Date.	18-02-2021
	PO No.	74708
	PO Date.	11-02-2021
	Req ID	63875
GSTIN : 36AAHCG4940K1ZC	Req Date	11-02-2021
	Loc Req No	13164

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	45	3.50	157.50	12	18.90
	Blue-35 Black-10						
2	7555 - Stationery - other - Paper - A4 - bundles	4810	4	230.00	920.00	12	110.40
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	4	6.00	24.00	18	4.32
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	4	15.00	60.00	18	10.80
5							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,161.50	144.42
	72.21	72.21	Total Invoice Amount	1,305.92	

Rupees : One Thousand Three Hundred Five and Paise Ninty Two Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT LTD SEC'BAD INWARD 74678 22/2

for Summit Sales LLP

Authorised signatory

Purchase Order

 11-02-2021 14:49:21

74708
10.02.21 5:02:04

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50C
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP	**Doc No**	74708	13164
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue-35 Black-10*	45.00	3.50	0.00	12.00	176.40
2	7555 - Stationery - other - Paper - A4 - bundles	4.00	230.00	0.00	12.00	1,030.40
3	7594 - Stationery - other - Stapler pin - other - boxes	4.00	6.00	0.00	18.00	28.32
4	7594 - Stationery - other - Stapler pin - other - boxes	4.00	15.00	0.00	18.00	70.80
	Total Order Value . . .					**1,305.92**

Rupees : One Thousand Three Hundred Five and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Discovery Center Pvt Ltd***
Authorised Signatory

Name : 11/02/2021

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVDC	Date:	K.Narsing rao
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13164
Material required before date:	urgent	ID No.	63875

No	Description	Size	Quantity	Units	Inward No	Date
1	Pens(blue, 35) (black 10)	STD	45	No's		
2	paper bundles	A4	04	No's		
3	Stapler pins	20x50	04	No's		
4	Stapler pins	20x100	04	No's		

74708

APPROVED
11 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: FOR OFFICE USE PURPOSE .

Prepared By:	Vineetha Reddy	Approved by	K.Narsing rao
Sign.& Date	11.02.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13690
GV Discovery Center Pvt Ltd	DC Date.	18-02-2021
119,191, Synergy Square1	PO No.	74708
	PO Date.	11-02-2021
	Req ID	63875
GSTIN : 36AAHCG4940K1ZC	Req Date	11-02-2021
	Loc Req No	13164

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	45
2	7555 - Stationery - other - Paper - A4 - bundles	4810	4
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	4
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	4
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INWARD
Inward No. 416 Dt: 18/02/21
MRN No. 88953 Dt: 5:30
Received By: Ch. Gnaneshwar Sign:
GV Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI ... SEC'BAD
No. 48523
Date 22/2
Sign

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16035
GV Discovery Center Pvt Ltd	Invoice Date.	18-02-2021
119,191, Synergy Square1	PO No.	74708
	PO Date.	11-02-2021
	Req ID	63875
GSTIN : 36AAHCG4940K1ZC	Req Date	11-02-2021
	Loc Req No	13164

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	Blue-35 Black-10						
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IGST	CGST	SGST			
			Total Taxable Amount	1,161.50	144.42
	72.21	72.21	Total Invoice Amount	1,305.92	

Rupees : One Thousand Three Hundred Five and Paise Ninty Two Only.

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INWARD

Inward No. 416	Dt: 18/02/21
MRN No.	Dt: 5:30
Received By: Ch. Gnaneshwar	Sign:

G.V. Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory