

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>27/2/21</u>		Prepared by: <u>Babhakal P</u>	
PO/WO no. <u>73958</u>		PO / WO Date. <u>19/1/21</u>	
Supplier Name <u>Loce Sun / Subpm</u>		PO/WO amount <u>29500</u>	
Firm/Company <u>MCMET</u>		Project <u>MMM-Hospital</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	<u>748</u>	<u>29/1/21</u>	<u>29500</u>
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>29500</u>
Sl. No.	DC No	DC. Date	MRN No.
1.			☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>29500</u>
Amount E – PO / WO value:			<u>29500</u>
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>1/3</u> ☒ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	<u>27/2</u>	<u>27 FEB 2021</u>	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



SREE SUNIL ENTERPRISES

CREDIT / TAX INVOICE

DEALERS :

BOLTS, NUTS, SCREWS, WASHERS

MANUFACTURERS :

ANCHOR FASTNERS, HITECH RODS,

UNIVERSAL CLAMPS & A.C. CHANNELS

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9397044443, 9550555703

No. **748**

Date 20/01/21

M/s. MC Modi Educational Trust
Sec-bad

TIMES
DROP IN ANCHOR

Date _____ PO 73958/162070 Date _____

Party's GST No. 36AAA7454889220 Phone _____

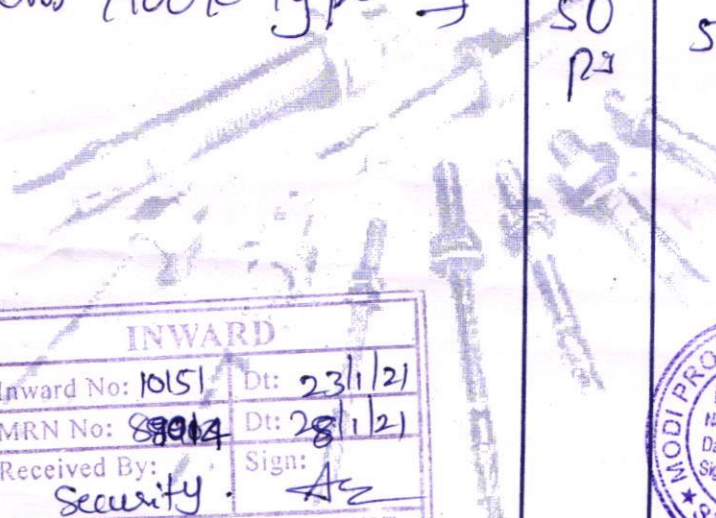
Pentagon
The World's Strongest Anchor

HONNA
FASTENING SYSTEM

SNE

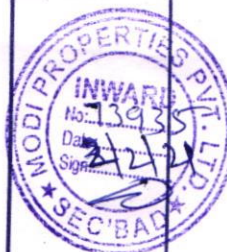
NAKODA
FASTENING SYSTEM

PATTA

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs. Ps.
7318	6mm Hook type → 	50 Pcs	5/-	250/-

INWARD

Inward No: 1051	Dt: 23/1/21
MRN No: 88014	Dt: 28/1/21
Received By: Security	Sign: AS
MC MODI EDUCATIONAL TRUST	



BANK DETAILS :

AXIS BANK LTD.

SECUNDERABAD, HYDERABAD

A/c. No. 911020047596936, IFSC Code : UTIB0000068

TOTAL	250	00
P & F		
SGST @ 9%	22	50
CGST @ 9%	22	50
IGST @ 18%		
GRAND TOTAL	295	00

GST No. : 36AAKPY9012E1ZG

State Code : 36

For **SREE SUNIL ENTERPRISES**

1. Payment within _____ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Authorised Signatory



Purchase Order



73958

16.01.21 10:36:45

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19-01-2021 12:24:31 PM

Original /

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Sree Sunil Enterprises
5-5-201/E, B.S.Complex,Ranigunj,Secunderabad-500003

Doc No	73958	162070
Doc Date	19-01-2021	
Quote No	NIL	
Quote Date	19-01-2021	
SupplyType	Supply	

9550555703

Kind Attn : Mr Sunil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2043 - Carpentry - hardware - Anchor Bolt (Hook type) - 6mm - nos	50.00	5.00	0.00	18.00	295.00
Total Order Value . . .					295.00

Rupees : Two Hundred Ninty Five Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Manilal Modi Memorial Hospital

Phone.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid NIL

Other Terms Payment will be made only after inspection of material.Above Order for safety net tying purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks

For **MC Modi Educational Trust**

Authorised Signatory

Name :

[Signature]
19/01/2021

Accepted the above Terms And Conditions

For **Sree Sunil Enterprises**

Name :

Date : _/_/_

Requisition Form

Company Name:		MCMET		Date:		16.01.2021	
Site & Phase :		Manilal Modi Memorial Hospital		Time:		10:30AM	
Supplier				Req. No.		162070	
Material required before date:		18.01.2021		ID No.		63124	

No	Description	Size	Quantity	Units	Inward No	Date
1	Anchor bolts hook type	6MM	50	No's	57	
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: towards safety net tying purpose at MCMET.

Prepared By	Sridevi	Approved by	Madhu
Sign. & Date	16.01.2021	Sign. & Date	16.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.