

SSLLP Common Expenses

5-4-187/3 & 4, M G Road

Ranigunj, Secunderabad

Journal Register

1-Nov-2020 to 30-Nov-2020

					Page 1
Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
5-11-2020	SUP- Bajaj Housing Finance Ltd TDS-1.5% Contract <i>Being amt cr to Bajaj Finance towards short tds against Inv No:- 1800002842 dt:- 31.10.2019.</i>	Journal	JOU/10294	1,000.00	1,000.00
5-11-2020	TDS-1.5% Contract SIP-Interest on TDS SUP- Summit Sales Llp <i>Towards TDS for short tds of Bajaj finance against Inv No:- 1800002842 dt:- 31.10.2020.</i>	Journal	JOU/10295	1,000.00 60.00	1,060.00
5-11-2020	TDS-1.5% Contract TDS-7.5% Professional Charges SUP- Summit Sales Llp <i>Being TDS payable for the month of Oct ' 2020.</i>	Journal	JOU/10296	5,088.00 1,313.00	6,401.00
6-11-2020	OIE-Repairs & Maintenance-Equipment ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; GVR(2400); MPL(3500); MPPL(1500); GMR(2400)</i>	Journal	JOU/10297	9,800.00	9,800.00
6-11-2020	OIE-Repairs & Maintenance-Equipment Summit Sales Llp Logistics ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; SSLLP(1800 +2500); MPPL(4300)</i>	Journal	JOU/10298	4,300.00 4,500.00	8,800.00
6-11-2020	OIE-Repairs & Maintenance-Equipment Summit Sales Llp Logistics CUST-G V Discovery Centers Pvt Ltd ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; VOC(1800); SSLLP(4850+2000); GVDC(900)</i>	Journal	JOU/10299	1,800.00 6,850.00 900.00	9,550.00
11-11-2020	OE-Misc. Services ECARD-SSLLP COMEXP JAIKUMAR <i>Being amt cr to Jaikumar expenses card towards GHMC Garbage collection for the month of Oct ' 2020.</i>	Journal	JOU/10300	300.00	300.00
11-11-2020	OIE-Repairs & Maintenance-Equipment Summit Sales Llp Logistics ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; Vista(2000); SSLLP(599+380);</i>	Journal	JOU/10301	2,000.00 979.00	2,979.00
12-11-2020	Modi Realty Vikarabad LLP OTHLOAN- TDS Receivable 20 - 21 <i>Being TDS Receivable reversal.</i>	Journal	JOU/10302	45.00	45.00
13-11-2020	OE-Electricity Supply ECARD-SSLLP COMEXP JAIKUMAR <i>being amt cr to Jaikumar expense card towards TSSPDCL electrician sudharshan power problem in HO.</i>	Journal	JOU/10303	300.00	300.00
13-11-2020	PROMOUD-Print Media ECARD - SSLLP COMEXP MALAREDDY <i>Being amt cr to Malareddy expenses card towards xerox copies of E & F Block of Vista Homes (480) & Sanction plans prints of SOVLLp (270)</i>	Journal	JOU/10304	750.00	750.00

continued ...

-SSLLP Common Expenses

Journal Register : 1-Nov-2020 to 30-Nov-2020

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Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
13-11-2020	OIE- Office Expenses OIE- Office Expenses OIE- Office Expenses ECARD - SSLLPCOMPEXP SHANKAR D <i>Being amt cr to Shanker expenses card towards A4 papers bundles cutting for accounts team, Office shutters oiling and greazing & Old Ac's inspection charges at Ho Cr Department.</i>	Journal	JOU/10305	100.00 250.00 1,500.00	1,850.00
14-11-2020	OTHLOAN- TDS Receivable 20 - 21 Kadakia & Modi Housing <i>Being TDS Receivable from KNM towards against Bill No:- 10107.</i>	Journal	JOU/10306	2,042.00	2,042.00
16-11-2020	Modi Farm House Hyderabad LLP OTHLOAN- TDS Receivable 20 - 21 <i>Being amt debited to MFHLLP towards wrongly posted tds against J/V 339 dt:- 14.10.2019.</i>	Journal	JOU/10307	899.00	899.00
16-11-2020	Modi Realty Mallapur LLP OTHLOAN- TDS Receivable 20 - 21 <i>Being amt dr to GMR towards wrongly posted on 27.12.2019 J/v no:- 575.</i>	Journal	JOU/10308	6,661.00	6,661.00
16-11-2020	Villa Orchids LLP OTHLOAN- TDS Receivable 20 - 21 <i>Being tds wrongly posted on 15.09.2018 J/v No.57</i>	Journal	JOU/10309	322.00	322.00
16-11-2020	OTHLOAN- TDS Receivable 20 - 21 Modi Properties Pvt Ltd <i>Being TDS Receivable from MPPL towards against Bill No:- 273</i>	Journal	JOU/10310	1,424.00	1,424.00
16-11-2020	OTHLOAN- TDS Receivable 20 - 21 Modi Properties Pvt Ltd <i>Being TDS Receivable from MPPL towards against Bill No:- 272</i>	Journal	JOU/10311	712.00	712.00
18-11-2020	OIE-Petrol/Diesel/Oil BPCL <i>Being amount credited to BPCL towards Ho generator backup period from 07.10.2020 to 17.11.2020</i>	Journal	JOU/10312	10,000.00	10,000.00
20-11-2020	OIE-Repairs & Maintenance-Equipment OIE-Repairs & Maintenance-Equipment CUST-Vijay Enterprises <i>Being amt cr to Vijay enterprises towards HO Generator AVR additional material and Repairing Feedpump kit against Inv No:- VJ/32/2020 -21 dt:- 20.11.2020.</i>	Journal	JOU/10313	37,000.00 8,050.00	45,050.00
21-11-2020	OIE- Office Expenses ECARD - SSLLPCOMPEXP SHANKAR D <i>Being amount credited to Shanker expenses card towards Diwali Pooja Expenses</i>	Journal	JOU/10314	4,900.00	4,900.00
24-11-2020	OTHLOAN- TDS Receivable 20 - 21 GV Research Centers Private Limited <i>Being TDS Receivable from GVRC towards against Bill NO:- 10124</i>	Journal	JOU/10315	1,877.00	1,877.00
24-11-2020	OTHLOAN- TDS Receivable 20 - 21 Modi Farm House Hyderabad LLP <i>Being TDS Receivable from MFHLLP towards Admin & Marketing charges against Bill No:- 10122.</i>	Journal	JOU/10316	1,107.00	1,107.00
24-11-2020	OTHLOAN- TDS Receivable 20 - 21 Villa Orchids LLP <i>Being TDS Receivable from VOCLLP towards Admin & Marketing charges against Bill NO:- 1093.</i>	Journal	JOU/10317	1,093.00	1,093.00

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-SSLLP Common Expenses

Journal Register : 1-Nov-2020 to 30-Nov-2020

Page 3

Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
24-11-2020	OTHLOAN- TDS Receivable 20 - 21 AEDIS Developers LLP <i>Being Neft from AEDIS towards against Bill No:- 1726</i>	Journal	JOU/10318	1,726.00	1,726.00
25-11-2020	OTHLOAN- TDS Receivable 20 - 21 Vista Homes <i>Being TDS Receivable from Vista Homes towards against Bill No:- 10119.</i>	Journal	JOU/10319	1,726.00	1,726.00
25-11-2020	OTHLOAN- TDS Receivable 20 - 21 Nilgiri Estates <i>Being TDS Receivable from Nilgiri Estates towards against Bill No:- 10120.</i>	Journal	JOU/10320	1,727.00	1,727.00
27-11-2020	OIE-Repairs & Maintenance-Equipment Summit Sales Llp Logistics ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; SOV(1300);SSLLP(3000);MPL(1800);Vista(1800)</i>	Journal	JOU/10321	4,900.00 3,000.00	7,900.00
27-11-2020	OE-Security Services SUP-United Security Services <i>Being amount credited to United Security Servicess towards Reimbursement of PF; ESIC challans of United Security Services for the month of Apr ' 20 (ESIC: 1619 PF: 10838)</i>	Journal	JOU/10322	12,457.00	12,457.00
30-11-2020	OERD-Consultancy Charges TDS-7.5% Professional Charges SP-T.Krishna Mohan <i>Being amount credited to T Krishna Mohan towards Data base monthly maintenance charges for the month of Nov ' 2020.</i>	Journal	JOU/10323	7,500.00	563.00 6,937.00
30-11-2020	OE-TDS TDS-7.5% Professional Charges <i>Being amt credited to TDS Payable towards C Balagopal TDS Deduction monthly for the month of Nov ' 2020.</i>	Journal	JOU/10324	750.00	750.00
30-11-2020	OTHLOAN- TDS Receivable 20 - 21 Mayflower Platinum <i>being TDs receivable</i>	Journal	JOU/10325	6,025.00	6,025.00
30-11-2020	OE-Electricity Supply SAL-Food & Brverage ECARD-SSLLP COMEXP JAIKUMAR <i>Being amount credited to Jaikumar expense card towards TSSPDCL electrician sudharshan power problem in HO. and refreshment charges to samjeet singh - MPPL 460 (Sanmanjeeth singh for HO rennovation work - JCB) tractor tiles & painting work dated 16th, 18th & 21st Nov</i>	Journal	JOU/10326	300.00 460.00	760.00
30-11-2020	OIE- Office Expenses PROMOUD-Print Media SAL-Food & Brverage OIE-Repairs & Maintenance-Automobiles OIE-Repairs & Maintenance-Equipment ECARD - SSLLPCOMPEXP SHANKAR D <i>Being amt cr to shanker expensees card towards Refreshments charges to Sanmanjeeth singh for HO rennovation work; purchase of Water bottles; biscuits; sugar cane; rubber stamps -MFH 100 & toll charges & food allowance to martand - SOVLLP 368</i>	Journal	JOU/10327	1,550.00 100.00 275.00 93.00 100.00	2,118.00

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SSLLP Common Expenses

Journal Register : 1-Nov-2020 to 30-Nov-2020

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Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
30-11-2020	OEUD-House Keeping Services SUP- Shreyas Services <i>Being amt cr to Shreyas Services towards for Housekeeping charges for the month of November against Bill NO:- 259 dt:- 30.11.2020.</i>	Journal	JOU/10328	62,926.00	62,926.00
30-11-2020	OIE- Office Expenses SUP - Sri Kanaka Durga Enterprises <i>Being amt cr to Sri kanakadurga enterprises water bottles charges for the month of Nov' 2020 against Bill No:- 284 dt:- 30.11.2020.</i>	Journal	JOU/10329	6,804.00	6,804.00
30-11-2020	OEUD-Consultancy Charges SP-Bala Gopal <i>Being Retainership charges for the month of Nov ' 2020.</i>	Journal	JOU/10330	10,000.00	10,000.00
30-11-2020	OIE-Petrol/Disiel/Oil BPCL <i>Being amount credited to BPCL towards Ho generator backup period from 19.11.2020 to 03.12. 2020</i>	Journal	JOU/10331	10,000.00	10,000.00
30-11-2020	OIE-Repairs & Maintenance-Equipment Summit Sales Llp Logistics ECARD-SSLLP COMEXP SUNEEL K <i>Being amount credited to suneel kumar exp card towards repairing charges of Printer; SOV(1800);SSLLP(3180);Mallapur(2000);Vista(1800)</i>	Journal	JOU/10332	5,600.00 3,180.00	8,780.00
30-11-2020	TDS-1.5% Contract TDS-7.5% Professional Charges SUP- Summit Sales Llp <i>Being amt cr to SSLLP towards TDS Payable for the month of Nov ' 2020.</i>	Journal	JOU/10333	1,170.00 1,313.00	2,483.00

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10263

294

Dated : 5-Nov-2020

Particulars	Debit	Credit
SUP- Bajaj Housing Finance Ltd <i>Dr</i> New Ref JOU/10263 1,000.00 Dr	1,000.00	
To TDS-1.5% Contract		1,000.00
On Account of : Being amt cr to Bajaj Finance towards short tds against Inv No:- 1800002842 dt:- 31.10.2019.		
	₹ 1,000.00	₹ 1,000.00

Prepared by: rajkumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10²⁹⁵~~264~~

Dated : 5-Nov-2020

Particulars	Debit	Credit
TDS-1.5% Contract <i>Dr</i>	1,000.00	
SIP-Interest on TDS <i>Dr</i>	60.00	
To SUP- Summit Sales Llp		1,060.00
On Account of : Towards TDS for short tds of Bajaj finance against Inv No:- 1800002842 dt:- 31.10.2020.		
	₹ 1,060.00	₹ 1,060.00

Prepared by: rajkumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10265 ²⁹⁶

Dated : 5-Nov-2020

Particulars		Debit	Credit
TDS-1.5% Contract	Dr	5,088.00	
TDS-7.5% Professional Charges	Dr	1,313.00	
To SUP- Summit Sales Llp			6,401.00
On Account of : Being TDS payable for the month of Oct ' 2020.			
		₹ 6,401.00	₹ 6,401.00

SSLLP Comm Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10297 ✓

Dated : 6-Nov-2020

Particulars	Debit	Credit
OIE-Repairs & Maintenance-Equipment <i>Dr</i>	9,800.00	
<i>To</i> ECARD-SSLLP COMEXP SUNEEL K		9,800.00
 On Account of : Being amount credited to suneel kumar exp card towards repairing charges of Printer; GVRC(2400); MPL(3500); MPPL(1500); GMR(2400)		
	₹ 9,800.00	₹ 9,800.00

Weekly - Petty cash /expense card statement.

Name		K Suneel Kumar		Statement date		23-10-2020	
Prepared by		K Suneel Kumar		Sign		<i>[Signature]</i>	
From period		16-10-2020		To period		22-10-2020	
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	SSLLP	<i>[Signature]</i>	Printer repairing charges (Gvrc)	2400	☒ Y ☐ N	☐ Y ☒ N	
2.	SSLLP	MPL	Printer repairing charges (site, naveena)	3500	☒ Y ☐ N	☐ Y ☒ N	
3.	SSLLP	MPPL	Printer repairing charges (Kanaka Rao Sir)	1500	☒ Y ☐ N	☐ Y ☒ N	
4.	SSLLP	GMR	Printer repairing charges (site)	2400	☒ Y ☐ N	☐ Y ☒ N	
5.					☐ Y ☒ N	☐ Y ☒ N	
6.					☐ Y ☒ N	☐ Y ☒ N	
7.					☐ Y ☒ N	☐ Y ☒ N	
8.					☐ Y ☒ N	☐ Y ☒ N	
9.					☐ Y ☒ N	☐ Y ☒ N	
10.					☐ Y ☒ N	☐ Y ☒ N	
11.	Total			9800			

Amount to be credited by ☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Sign:			
Date:			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and submitted to the Accounts Manager by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must submit in photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES

1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

594

Date : 19/10/20

Name

Sammitha Sakthi LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon 2900 printer Teflon and pressure Roller Replaced and service charges	1	2400	2400/-
			TOTAL	2400/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

INVOICE

Cel: 9618413067

24 MANTRA TECHNOLOGIES

1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

596

Date: 21/10/20

Name

Sammitha Sathya Up

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Ricoh printer Gears Replacement charges	1	2400	2400/-
			TOTAL	2400/-

Goods once sold will not be taken back.

For: 24 MANTRA TECHNOLOGIES

S. Harath

INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

597

Date : 21/10/20

Name

Summits Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Ricon printer Control panel Board Replacement	1	2000	2000/-
2)	Canon 2900 printer paper sensor Replaced	1	1500	1500/-
			TOTAL	3500/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES
Sharath

Cell : 9618413067

**# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.**

No.

599

Date : 22/10/20

Name

Summills Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon printer Toner Cartridge Replament and Beans	1	1500	1500/-
			TOTAL	1500/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

SLLP Comm Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10298**

Dated : **6-Nov-2020**

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	4,300.00	
Summit Sales Llp Logistics	Dr	4,500.00	
To ECARD-SLLP COMEXP SUNEEL K			8,800.00
On Account of :			
Being amount credited to suneel kumar exp card towards repairing charges of Printer; SLLP(1800+2500); MPPL(4300)			
		₹ 8,800.00	₹ 8,800.00

Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar		Statement date	30-10-2020		
Prepared by	K Suneel Kumar		Sign			
From period	23-10-2020		To period	29-10-2020		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1. ✓	SSLLP	SSLLP	Printer repairing charges (site) ✓	1800	☒ Y ☐ N	☐ Y ☒ N
2. ✓	SSLLP	SSLLP	Printer repairing charges (Laxmi) ✓	2500	☒ Y ☐ N	☐ Y ☒ N
3.	SSLLP	MPPL	Laptop repairing Charges (Sujatha)	4500	☒ Y ☐ N	☐ Y ☒ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			8800		
Amount to be credited by	☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:	Div. Manager	Accountant	Accounts Manager BY MD			
Sign:	SL		30 OCT 2020			
Date:			M. JAYA PRAKASH			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and sent to respective Accounts Manager by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

598

Date : 23/10/20

Name

Summits sales 4p

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Ricoh printer Paper sensor Band Replaced	1	1800	1800/-
			TOTAL	1800/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

600

Date : 29/10/20

Name

Summit Sales Up

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon printer Deflen and pressure Roller filament Replacement	1	2500	2500/-
			TOTAL	2500/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

ghasalt

INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES

1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

602

Date : 29/10/20

Name

Summits Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Hp laptop Screen panel and Hinges Replacement	1	4500	4500/-
			TOTAL	4500/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

Shameth

SLLP Comm Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10299

Dated : 6-Nov-2020

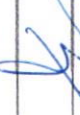
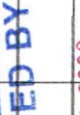
Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	1,800.00	
Summit Sales Llp Logistics	Dr	6,850.00	
CUST-G V Discovery Centers Pvt Ltd	Dr	900.00	
To ECARD-SLLP COMEXP SUNEEL K			9,550.00
 On Account of : Being amount credited to suneel kumar exp card towards repairing charges of Printer; VOC(1800); SLLP(4850 +2000); GVDC(900)			
		₹ 9,550.00	₹ 9,550.00

Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar		Statement date	06-11-2020	
Prepared by	K Suneel Kumar		Sign		
From period	30-10-2020		To period	05-11-2020	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SSLLP	VOC	Printer repairing charges (VOC)	1800	☐ Y ☐ N	☐ Y ☐ N
2.	SSLLP	SSLLP	Laptop repairing charges (minish)	4850	☐ Y ☐ N	☐ Y ☐ N
3.	SSLLP	SSLLP	Laptop adaptor purchases (purchase/sys adm)	2000	☐ Y ☐ N	☐ Y ☐ N
4.	SSLLP	GVDC	Laptop adaptor purchases (nidhi)	900	☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			9550		

Amount to be credited by ☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c, ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED BY

06 NOV 2020

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employees must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

Cell : 963413067

**# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.**

603

Date : 4/11/20

Name Summit Sales LP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1.	Canon LBP2900 Printd Teflon Pressure roller, replacement chargs	1		2000-00
			TOTAL	2000-00

Goods once sold will not be taken back.

For: 24 MANTRA TECHNOLOGIES



SILICON COMPUTERS

#2, Block 19, Baglingampally,
Hyderabad - 44. Mobile: 901 082 0929

INVOICE

Date: 5/11/20

No.: 282

M/s.

Summit Sales LLP

Sl.No.	Description	Qty.	Rate	Total ₹
1.	Dell adapter	1	950/-	950/-
TOTAL				950/-

INWARD	
Inward No: 637	Dt: 05/11/20
MRN No:	Dt:
Received By: Jagan	Sign: [Signature]
MODI PROPERTIES	

Rupees in words:

for SILICON COMPUTERS



SILICON COMPUTERS

#2, Block 19, Baglingampally,
Hyderabad - 44. Mobile: 901 082 0929

INVOICE

Date: 05/11/20

No.: 283

M/s.

Summit Sales UP

Sl.No.	Description	Qty.	Rate	Total ₹						
1	Lenovo adapter	2	1000/-	2000-00						
INWARD <table><tr><td>Inward No: 638</td><td>Dt: 05/11/20</td></tr><tr><td>MRN No:</td><td>Dt:</td></tr><tr><td>Received By: <i>[Signature]</i></td><td>Sign: <i>[Signature]</i></td></tr></table> MODI PROPERTIES					Inward No: 638	Dt: 05/11/20	MRN No:	Dt:	Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
Inward No: 638	Dt: 05/11/20									
MRN No:	Dt:									
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>									
TOTAL				2000-00						

Rupees in words:

[Signature]
for SILICON COMPUTERS

State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10273

Dated : 11-Nov-2020

Particulars		Debit	Credit
OE-Misc. Services	Dr	300.00	
To ECARD-SSLLP COMEXP JAIKUMAR			300.00
	-		
On Account of :			
Being amt cr to Jaikumar expenses card towards GHMC Garbage collection for the month of Oct ' 2020.			
		₹ 300.00	₹ 300.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name		Gr Sai Kumar		Statement date	10/11/2020	
Prepared by		Gr. Sai Kumar		Sign		
From period		20/9/2020		To period	7/11/2020	
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SSUP Common Expenses		Gr HMC Garbage collection	300 ✓	☒	☒
2.	MPPCL		food Allowance	140 ✓	☒	☒
3.	MPPCL		food Allowance 11/11/2020 to 17/11/2020	280 ✓	☒	☒
4.	SSUP LOGISTICS		food Allowance Gr. Ramesh	275	☒	☒
5.	SSUP LOGISTICS		food Allowance Gr. Ramesh	275	☒	☒
6.	SSUP LOGISTICS		food Allowance Gr. Ramesh	275	☒	☒
7.	SSUP LOGISTICS		food Allowance Gr. Ramesh	275	☒	☒
8.	SSUP LOGISTICS		food Allowance Gr. Ramesh	275	☒	☒
9.	SSUP LOGISTICS		food Allowance V. Sankar	275	☒	☒
10.	SSUP LOGISTICS		malik motors PVT LTD	6035	☒	☒
Total				8130 ✓		
Amount credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.				
Approved by:		Div. Manager				
Sign:		Accountant		MD		
Date:		11/11/2020		11 NOV 2020		

APPROVED BY: **A. SAMBA SIVA RAO**
 SR. MANAGER-ACCOUNTS

Notes: 1. Scanned copy of this statement to be submitted every Friday 2pm. 2. Original vouchers to be attached to this statement and sent to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 1 months. 6. Division manager and accounts **GR. SAI KUMAR** required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

3512
DEBIT VOUCHER
SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : *05/11/20*

Paid to	<i>G.H.M. Garbage Collector (Said)</i>	Rs.	Ps.
towards	<i>Garbage Collection for the month of</i>	<i>300/-</i>	
	<i>October 2020.</i>	<i>1</i>	
Rupees	<i>Three hundred only</i>		
Paid by	Cheque No. Dated Drawn on Bank		
Cheque Cash	APPROVED BY <i>17 NOV 2020</i> <i>G. JAI KUMAR</i> Approved by: <i>G & ADMIN</i>		
		<i>300/-</i>	

05/11/20
Prepared by

Receiver's Signature



SLLP Commc Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10301

Dated : 11-Nov-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	2,000.00	
Summit Sales Llp Logistics	Dr	979.00	
To ECARD-SLLP COMEXP SUNEEL K			2,979.00
On Account of :			
Being amount credited to suneel kumar exp card towards repairing charges of Printer; Vista(2000); SLLP(599 +380);			
		₹ 2,979.00	₹ 2,979.00

Weekly - Petty cash /expense card statement.

Name		K Suneel Kumar		Statement date		13-11-2020	
Prepared by		K Suneel Kumar		Sign			
From period		06-11-2020		To period		12-11-2020	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	SSLLP	vista	Printer repairing charges (Vista)		☒ Y ☐ N	☐ Y ☒ N	
2.	SSLLP	SSLLP	LAN Adapter purchased (Suneel)	2000	☒ Y ☐ N	☐ Y ☒ N	
3.	SSLLP	SSLLP	Bank Charges	599	☒ Y ☐ N	☐ Y ☒ N	
4.				380	☐ Y ☒ N	☐ Y ☒ N	
5.					☐ Y ☒ N	☐ Y ☒ N	
6.					☐ Y ☒ N	☐ Y ☒ N	
7.					☐ Y ☒ N	☐ Y ☒ N	
8.					☐ Y ☒ N	☐ Y ☒ N	
9.					☐ Y ☒ N	☐ Y ☒ N	
10.					☐ Y ☒ N	☐ Y ☒ N	
11.	Total				☐ Y ☒ N	☐ Y ☒ N	
Amount to be credited by:				☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:	2979	☐ Y ☒ N	☐ Y ☒ N
Approved by:		Div. Manager		Accountant		MD	
Sign:				Accounts Manager			
Date:		12/11/2020		APPROVED BY			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employees must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

SUMMIT SAIL PLACEMENT EXPENSES
Sohani, M. S. 5/11/73 And 4,
2nd floor, M.C. 120,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. Surek, Ekong Carl.

Date : 12/11/20

Paid to	Baito ching			Rs.	1	Ps.	
towards	Baito ching				300		-
Rupees	Three hundred eighty only				1		
Paid by	Cheque No.	Dated	Drawn on Bank				
<u>Cheque</u> Cash					300		-

Prepared by Sr

Approved by

Receiver's Signature

INVOICE

Cell : 96 0413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.No. **607**

Date : 12/11/20

Name Summitt Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon 2900 Teflon and pressure Rollers Replaced and printer total Service Done.	1	2000	2000/-
			TOTAL	2000/-

Goods once sold will not be taken back.

For: 24 MANTRA TECHNOLOGIES

Sharma

IRN/QR Code:

**Sold By :**

Appario Retail Private Ltd
* GMR Airport City, Survey No. 99/1, Mamidipally
Village, Shamshabad
Hyderabad, Telangana, 500108
IN

PAN No: AALCA0171E

GST Registration No: 36AALCA0171E1Z0

Billing Address :

Summit Sales LLP
Summit Sales LLP
5-4-187/3&4, II nd Floor, Mg Road, Secunderabad,
MG Road
SECUNDERABAD, TELANGANA, 500003
IN

GST Registration No: 36ACQFS2044C1Z7
State/UT Code: 36

INWARD	
Inward No: 662	Dt: 11/11/2020
MRN No:	Dt:
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

Shipping Address :

Summit Sales LLP
Summit Sales LLP
5-4-187/3&4, II nd Floor, Mg Road, Secunderabad,
MG Road
SECUNDERABAD, TELANGANA, 500003
IN

State/UT Code: 36
GST Registration No: 36ACQFS2044C1Z7

Place of supply: TELANGANA
Place of delivery: TELANGANA

Invoice Number : IN-HYD8-4423288

Invoice Details : TG-HYD8-1034-2021

Invoice Date : 11.11.2020

Order Number: 407-3999379-1093120
Order Date: 11.11.2020

Sl. No	Description	Unit Price	Discount	Qty	Net Amount	Tax Rate	Tax Type	Tax Amount	Total Amount
1	TP-Link UE200 USB 2.0 to 100 Mbps Ethernet Network Adapter - Plug and Play B01GNP5UUA (B01GNP5UUA) HSN:8544	₹507.62	₹0.00	1	₹507.62	9%	CGST	₹45.69	₹599.00
	Shipping Charges HSN:8544	₹33.90	-₹33.90		₹0.00	9%	SGST	₹45.69	
						9%	CGST	₹0.00	₹0.00
						9%	SGST	₹0.00	
TOTAL:								₹91.38	₹599.00

Amount in Words:

Five Hundred Ninety-nine only

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10302

Dated : 12-Nov-2020

Particulars	Debit	Credit
Modi Realty Vikarabad LLP <i>Dr</i>	45.00	
To OTHLOAN- TDS Receivable 20 - 21		45.00
On Account of : Being TDS Receivable reversal.		
	₹ 45.00	₹ 45.00

Prepared by: rajkumar.n

Approved by

SSLLP Common Expenses
5-4-187/3 & 4, M S Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10209 **303.**

Dated : 13-Nov-2020

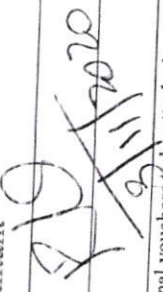
Particulars	Debit	Credit
OE-Electricity Supply <i>Dr</i>	300.00	
To ECARD-SSLLP COMEXP JAIKUMAR		300.00
On Account of : being amt cr to Jaikumar expense card towards TSSPDCL electrician sudharshan power problem in HO.	₹ 300.00	₹ 300.00

Weekly - Petty cash /expense card statement.

Name	G JAI KUMAR		Statement date	02.11.2020
Prepared by	G. JAI KUMAR		Sign	
From period	24.10.2020		To period	02.11.2020

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Toll Taxes			
2.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Narender food allowances 28.10.20	451/-	☒ Y ☐ N	☒ Y ☐ N
3.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Narender food allowances 17.10.20	275/-	☐ Y ☒ N	☐ Y ☐ N
4.	SSLLP-LOGISTICS	SSLL - LOGISTICS	TSSDPCL electrician sudharshan power problem resolved	275/-	☐ Y ☐ N	☐ Y ☐ N
5.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Varun Motors 4520 WagonR repair	300/-	☐ Y ☐ N	☐ Y ☐ N
6.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Srinivas Tyres - Jeetho 3122 new tyres - 2 no.s	7270/-	☒ Y ☐ N	☒ Y ☐ N
7.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Tyres fitting charges jeetho 3122 vehicle	5800/-	☒ Y ☐ N	☒ Y ☐ N
8.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Salman - Toll charges	400/-	☐ Y ☐ N	☐ Y ☐ N
9.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Salman food allowance 3 days	186/-	☐ Y ☐ N	☐ Y ☐ N
10.	SSLLP-LOGISTICS	SSLL - LOGISTICS	Auto fare - hayatnagar up and down - 17 th and 24 th (salman)	875/-	☐ Y ☐ N	☐ Y ☐ N
	Total			480/-	☐ Y ☐ N	☐ Y ☐ N
Amount to be credited by				16,312/-		

Approved by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Div. Manager	Accountant	Accounts Manager	MD
JAI KUMAR			
Date:	02.11.2020		

Notes: 1. Scanned copy of this statement to be submitted before 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

G. JAI KUMAR
MANAGER-H.R.

SSLP
DEBIT VOUCHER

debit to ↓
SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 08/11/20

Paid to <u>Electricity Dept. (Secunderabad)</u>	Rs.	Ps.
towards <u>Porter problem at Narmada bazar from</u>	300/- 	
<u>Police on 08/11/20.</u>		
Rupees <u>Three hundred Rs. only</u>		
Paid by <u>Cheque</u> Cash	Cheque No. APPROVED BY	Dated
	Drawn on Bank	
	300/-	

08/11/20
Prepared by

02 NOV 2020
G. JAIKUMAR
MANAGER, H.R. & ADMIN

Receiver's Signature



SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/103067

Dated : 13-Nov-2020

Particulars	Debit	Credit
PROMOUD-Print Media <i>Dr</i>	750.00	
To ECARD - SLLP COMEXP MALAREDDY		750.00
On Account of : Being amt cr to Malareddy expenses card towards xerox copies of E & F Block of Vista Homes (480) & Sanction plans prints of SOVLLp (270)		
	₹ 750.00	₹ 750.00

Weekly - Petty cash /expense card statement.

1,02,1800

Name		M. Mella Reddy		Statement date	07/11/2020	
Prepared by				Sign	<i>[Signature]</i>	
From period		M. Mella Reddy		To period		
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed □ Y □ N	GST bill □ Y □ N
1.	Vista Hmny	✓	EBF Block plus Printer for Sanction Purpose	48000	□ Y □ N	□ Y □ N
2.	Modi Housing Bundelapuram		Sanction plus Printer three sets	18200	□ Y □ N	□ Y □ N
3.	GOB Phuc III (2)	✓	Sanction plus Printing	27000	□ Y □ N	□ Y □ N
4.	Modi Housing Decham.		Inspection Haira server - Pacharam Site	26000	□ Y □ N	□ Y □ N
5.	Modi Housing		Sanction vehicle - Conveyance - 17/10/2020 to 31/10/2020	70300	□ Y □ N	□ Y □ N
6.					□ Y □ N	□ Y □ N
7.					□ Y □ N	□ Y □ N
8.					□ Y □ N	□ Y □ N
9.					□ Y □ N	□ Y □ N
10.	Total		three hundred eighty three thousand	328300		
Amount to be credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.				
Approved by:		Div. Manager		Accounts Manager	MD	
Sign:		<i>[Signature]</i>		<i>[Signature]</i>		
Date:		7.11.2020				

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07 NOV 2020
G. KANAKA RAO
GENERAL MANAGER

07 NOV 2020
A. SAMBA SIVA RAO
SR. MANAGER-ACCOUNTS

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 27/11/2020

Paid to <u>R.V. Xerox.</u>				Rs.	Ps.
towards <u>quite Paper & Plots Blue Prints</u>				270	00
Rupees <u>Two hundred Rupees are seventy</u>					
<u>Rupees only</u>					
Paid by	Cheque Cash	Cheque No. 	Dated 	Drawn on Bank 	
					270 00

Prepared by

Approved by

Receiver's Signature



DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

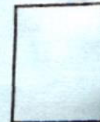
A/c. Vista Homes Date : 07/11/2020

Paid to	<u>R.V. Xerox</u>			Rs.	Ps.
towards	<u>Vista Homes . E & F Block. Sanction</u>			<u>480</u>	<u>00</u>
	<u>Plans Prints FOR OC Purpose</u>				
Rupees	<u>Four hundred eighty Rupee Only</u>				
Paid by	Cheque No.	Dated	Drawn on Bank		
<u>Cash</u>				<u>480</u>	<u>00</u>

Prepared by

Approved by

Receiver's Signature



Om Sri Sai

Ph : 66620489

R. V. XEROX

LG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.

CASH MEMO

No.

6495

Date :

28/10/20

M/s.

SSLP Computer Expenses CVR & Hms

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	60	480
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			480

Signature

Om Sri Sai

Ph : 66620489

R. V. XEROXLG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.**CASH MEMO**

No.

6493

Date : 7/10/20

M/s.

~~SSLP Computer Services~~ CSOB TL

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints A1 B/D	1	60 = 00
2.	Colour Xerox / Prints A2 Scan	1	60 = 00
3.	D.T.P. (Telugu & English)		30 = 00
4.	A0 Xerox / Prints A2 B/D	1	
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			150

Signature

Om Sri Sai

Ph : 66620489

R. V. XEROX

LG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.

CASH MEMO

No.

6494

Date : 21/10/20

M/s.

3 SLP common Expenses (S.O.B.T.)

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	2	120
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			120

Signature