

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/3/21		Prepared by: NEHA	
PO/WO no. 74902		PO / WO Date. 17/2/21	
Supplier Name S S L P		PO/WO amount 2,961/-	
Firm/Company Modi Realty pocham		Project Nilgiri Heights	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16080	22/02/21	2,961/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			2,961/-
Sl. No.	DC No	DC. Date	MRN No.
1.	13733	22/2/21	89277
2.			
3.			
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2,961/-
Amount E - PO / WO value:			2,961/-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☐ No	
Payment -- due date		11/3/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			05 MAR 2021
Date	5/3/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-02-2021

Customer Details				Invoice No.		16080	
Modi Realty Pocharam I.I.P Nilgiri Heights, Pocharam GSTIN : 36ABIFM1836H1Z7				Invoice Date.		22-02-2021	
				PO No.		74902	
				PO Date.		17-02-2021	
				Req ID		64017	
				Req Date		17-02-2021	
				Loc Req No		181546	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos		6	95.00	570.00	18	102.60
2	7560 - Stationery - other - Pen - NA - nos blue-red	9608	60	3.50	210.00	12	25.20
3	7593 - Stationery - other - Stapler - other - nos	9608	5	37.00	185.00	18	33.30
4	7509 - Stationery - other - Calculator - NA - nos		2	158.00	316.00	18	56.88
5	7555 - Stationery - other - Paper - A4 - bundles	4810	2	230.00	460.00	12	55.20
6	7584 - Stationery - other - Scribbling Pads - other -		4	12.00	48.00	18	8.64
7	7594 - Stationery - other - Stapler pin - other - boxes	7415	10	6.00	60.00	18	10.80
8	7533 - Stationery - other - Highlighter - NA - nos	9608	5	19.00	95.00	18	17.10
9	7505 - Stationery - other - Binder Clips - other -	8305	30	20.00	600.00	18	108.00
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		2,544.00	417.72
		208.86	208.86	Total Invoice Amount		2,961.72	
Rupees : Two Thousand Nine Hundred Sixty One and Paise Seventy Two Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order



74902

16.02.21 11:20:52

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18-02-2021 12:25:33

From Company : **Modi Reality Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	74902	181546
	Doc Date	17-02-2021	
	Quote No	Nil	
	Quote Date	17-02-2021	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7578 - Stationery - other - Ring Binder - other - nos	6.00	95.00	0.00	18.00	672.60
2 7560 - Stationery - other - Pen - NA - nos blue-red	60.00	3.50	0.00	12.00	235.20
3 7593 - Stationery - other - Stapler - other - nos	5.00	37.00	0.00	18.00	218.30
4 7509 - Stationery - other - Calculator - NA - nos	2.00	158.00	0.00	18.00	372.88
5 7555 - Stationery - other - Paper - A4 - bundles	2.00	230.00	0.00	12.00	515.20
6 7584 - Stationery - other - Scribbling Pads - other - nos	4.00	12.00	0.00	18.00	56.64
7 7594 - Stationery - other - Stapler pin - other - boxes	10.00	6.00	0.00	18.00	70.80
8 7533 - Stationery - other - Highlighter - NA - nos	5.00	19.00	0.00	18.00	112.10
9 7505 - Stationery - other - Binder Clips - other - boxes	30.00	20.00	0.00	18.00	708.00
Total Order Value . . .					2,961.72
Rupees : Two Thousand Nine Hundred Sixty One and Paise Seventy Two Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Nilgiri Heights
pocharam
Phone. 9849497484.**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
For **Modi Reality Pocharam LLP** Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name : _____

Name : _____

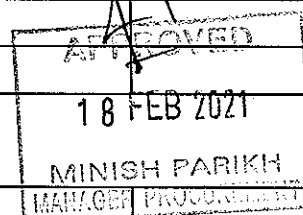
Date : ____/____/____

Content : -

Requisition Form

Company Name:		Modi Realty pocharam LLP		Date:		17-02-2021	
Site & Phase :		Niligiri Heights		Time:		11:30	
Supplier :				Req. No.		181546	
Material required before date:			ID No.			No's 64017	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Ring Files	STD	06	No's			
2	Blue Pens	STD	30	No's			
3	Red pens	STD	30	No's			
4	Stapler	STD	05	No's			
5	Calculator	STD	02	No's			
6	A4 size papers	STD	02	Bundle's			
7	Scribbling pads	STD	04	No's			
8	Stapler pins	STD	10	No's			
9	Highlighter markers	STD	05	No's			
10	Binder Clips	STD	30	No's			
Remarks: -For site office use purpose.							
Prepared By		Anand Kishore		Approved by			
Sign.& Date		17-02-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent			ID No.	
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

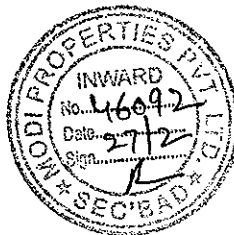
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-02-2021

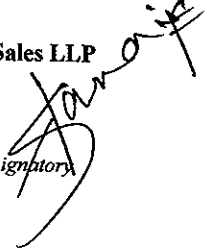
Customer Details		DC No.	13733
Modi Realty Pocharam I.I.P		DC Date.	22-02-2021
Nilgiri Heights, Pocharam		PO No.	74902
		PO Date.	17-02-2021
		Req ID	64017
GSTIN : 36ABIFM1836H1Z7		Req Date	17-02-2021
		Loc Req No	181546
	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		6
2	7560 - Stationery - other - Pen - NA - nos	9608	60
3	7593 - Stationery - other - Stapler - other - nos	9608	5
4	7509 - Stationery - other - Calculator - NA - nos		2
5	7555 - Stationery - other - Paper - A4 - bundles	4810	2
6	7584 - Stationery - other - Scribbling Pads - other - nos		4
7	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
8	7533 - Stationery - other - Highlighter - NA - nos	9608	5
9	7505 - Stationery - other - Binder Clips - other - boxes	8305	30
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INWARD	
Inward No: 10055	Dt: 22/02/21
MRN No: 59277	Dt: 26/2/21
Received By: 	Sign: 
NILGIRI HEIGHTS	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP


 Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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10							
11							
12							
13							
14							
15							
INWARD Inward No: 10055 Dt: 22/02/21 MRN No: 89077 Dt: 26/2/21 Received By:  Sign:  NILGIRI HEIGHTS							
IGST				CGST		SGST	
				208.86		208.86	
Total Taxable Amount				2,544.00		417.72	
Total Invoice Amount				2,961.72			
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