

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04-03-21	Prepared by:	PRABHAKAR
PO/WO no.	73868	PO / WO Date.	16-01-21
Supplier Name	RADIANT SYSTEMS	PO/WO amount	10,648-32
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	122	11-02-21	10,648-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,648-00
Sl. No.	DC .No	DC. Date	MRN No.
1.			89179
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,648-00
Amount E – PO / WO value:			10,648-32
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		08-03-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- . 7. MD to approve all bills above 1, 00,000/-

INVOICE

Cell : 9246101075



Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. E-mail : rsgkrst@gmail.com

M/s. Serene Constructions LLP.SI.No. 122Secunderabad.Customer GST No 36ACVFS7909P1ZYDate : 11/2/2021.

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching Plot Number plates of Each size 4"x4".	47 Nos. 752- Sq. Inch.	Rs. 12/ Sq. Inch.	Rs. 9024/-	00
P.O. No: 73868.					
Bank Name : Bank of Maharashtra A/c. Name : Radiant Systems C-A/c : 20007000152 IFSC : MAHB0000383 Br. Kachiguda, Hyd-27. T.S.		CGST %		Rs. 812/-	
		SGST %		Rs. 812/-	
		IGST %			
		Advance			
Rupees in words <u>Ten Thousand Six Hundred & Forty Eight only.</u>		Balance			
GSTIN : 36AIKPG0292L1Z2		GRAND TOTAL		Rs. 10,648/-	

For M/s. Radiant Systems

Customer's Signature

G. Ravi
Signature

Purchase Order

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18-01-2021 3:06:30 PM



73868

16.01.21 10:36:43

From Company : **Serene Constructions LLP**
5-4-187/374,II Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Radiant Systems H.No. 3-5-967, Narayanguda, Hyderabad. GSTIN 36AIKPG0292L1Z2 6457-5075.. 9246101075	Doc No	73868	150464
	Doc Date	16-01-2021	
	Quote No	Nil	
	Quote Date	16-01-2021	
	SupplyType	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 4" -47 nos 1 to 50 (33,43,49 - Missing)	752.00	12.00	0.00	18.00	10,648.32
Total Order Value . . .					10,648.32
Rupees : Ten Thousand Six Hundred Fourty Eight and Paise Thirty Two Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.1 to 50 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Serene Constructions LLP**

Authorised Signatory

Name: 

Accepted the above Terms And Conditions

For **Radiant Systems**

Name : _____

Date : __/__/__

MEMO

DATE & FROM:	TO & REMARKS.
Sir,	
	As per Circular for
	SS Name plates for village
	4" x 4" to be extended
	6" x 6"
	But site mentioned to add.
	Please advise to add.
	(9.12.16 - old no 885)
T. Shukla	

Requisition Form

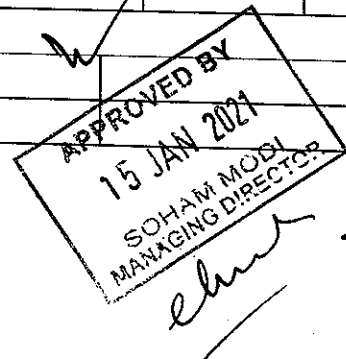
Company Name:		Serene construction llp		Date:		13-01-21		
Site & Phase:		Serene farms		Time:		12:59		
Supplier				Req. No.		150464		
Material required before date:			15-01-21		ID No.			63055
No	Description	Size	Quantity	Units	Inward No	Date		
1	SS PLATE (6mm thickness)	6" X 6"	10	nos				
2								
3								
4								
5								
6								
7								
8								
9								
10								

Remarks: The above materials required for VILLA 1 TO 10

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	13-01-21	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

33,43,49



Estimate/Draft PO

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16-01-2021 2:04:40 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Radiant Systems
H.No. 3-5-967, Narayanguda, Hyderabad.

GSTIN 36AIKPG0292L1Z2
6457-5075..

9246101075

Doc No	73868	150464
Doc Date	16-01-2021	
Quote No	Nil	
Quote Date	16-01-2021	
SupplyType	Supply	

Kind Attn : Ravi Kiran

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Total Order Value . . .					10,648.32
Rupees : Ten Thousand Six Hundred Fourty Eight and Paise Thirty Two Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 7 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Included in the above price.

Warranty 5 years warranty on finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.1 to 50 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Radiant Systems**

Name : _____

Name : _____

Date : ____/____/____

Old Intd Memo No. 912/46/ New circular no. 885(a)

Date: 09.10.2010

Subject: - Standard sizes of SS name plates.

Standard sizes of SS name plates of various sizes to be strictly enforced at all sites is given below:

Villa number: 4" x 4"

Name of owners on villa: 12" x 3"

Name of villa (at additional cost): 12" x 3"

Parking no.: 4" x 2"

Clubhouse, toilets & other name plates: 9" x 2"

Clubhouse timing, swimming pool timing: 12" x 12"

Purchase is advised to increase or decrease the size of font to accommodate the name, also try to use a standard type of font (suggested font - Times New Roman). The thickness of plate should be 1 mm.

Soham Modi.



asia