

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04-03-21	Prepared by:	PRABHAKAR
PO/WO no.	75107	PO / WO Date.	23-2-21
Supplier Name	VIVID WORLD	PO/WO amount	926-30
Firm/Company	Silver Oak Villas LLP	Project	Phase IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	2004	17-02-21	926-30
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			926-30
Sl. No.	DC .No	DC. Date	MRN No.
1.			DC matches MRN
2.			☒ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			926-30
Amount E – PO / WO value:			926-30
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		08-03-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad - 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

PO No 75107

Invoice No. : 2004

Invoice Date : 17/02/2021

Reverse Charge (Y/N) :

State : TELANGANA

Code

36

Transport Mode :

Vehicle Number :

Date of Supply :

Bill to Party

Address: M/S. SILVER OAK VILLAS LLP (CHERLAPALLY SITE),
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD, SECBAD.

Ship to Party

GATE PASS NO:3873

GST: 36ADBFS3288A2Z7

GSTIN :

State : TELANGANA

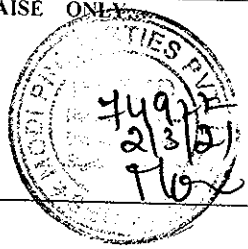
State :

Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12 A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					785.00	141.30					926.30

RS. NINE HUNDRED TWENTY SIX AND THIRTY PAISE ONLY

(RS.926.30)



ADD :CGST 9%

785.00

ADD :SGST 9%

70.65

70.65

Total Amount After Tax

926.30

GST on Reverse Charge

Bank Details

Bank Name : INDIAN BANK

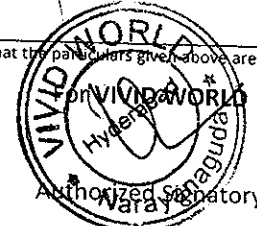
Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct



INWARD RECEIPT	
Inward No. 15521	DT. 18/2/21
MRN No:	
Received By: <i>[Signature]</i>	Sign
SILVER OAK VILLAS LLP	

Purchase Order

Page(s) 1 Of 1

25-02-2021 10:11:55



75107

23.02.21 5:16:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	75107	182646
Doc Date	23-02-2021	
Quote No	Nil	
Quote Date	23-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					926.30

Rupees : Nine Hundred Twenty Six and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for site use .

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Content

Requisition Form

Company Name:		Silver oak villas llp		Date:			
Site & Phase :		HO		Time:		12.00	
Supplier				Req. No.		182646	
Material required before date:				ID No.		64108	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Toner refill		2	nos			
2	Toner drum		1	nos			
Remarks: Stock maintenance and site use							
Prepared By		Suneel					
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.