

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>4/3/21</u>		Prepared by: <u>NEHA</u>	
PO/WO no. <u>74431</u>		PO / WO Date. <u>09/02/21</u>	
Supplier Name <u>Sr. Sai Rohit Marketing</u>		PO/WO amount <u>15,747/-</u>	
Firm/Company <u>SOV LLP</u>		Project <u>SOV</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>484</u>	<u>25/2/21</u>	<u>15,747/-</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>15,747/-</u>
Sl. No.	DC No	DC. Date	MRN No.
1.	<u>/</u>	<u>/</u>	<u>89290</u>
2.			
3.			
Amount B –Other Credits :Transportation charges			<u>-</u>
Amount C –Other Debits :			<u>-</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>15,747/-</u>
Amount E – PO / WO value:			<u>15,747/-</u>
Amount F – Difference (A – E): GST-18%			<u>15,747/-</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u> </u> /- ☐ No	
Payment – due date		<u>11/3/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Date	<u>5/3/21</u>	<u>5/3</u>	<u>05 MAR 2021</u>

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICEOriginal for Receptient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHIT MARKETING .CO**Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,
New Narsimha Nagar Colony, Near Noma Kalyana Vedita, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: ~~484~~ 484

INVOICE DATE: 25-02-21

TRANSPORTATION NAME:

VEHICLE NO: A/29W05331/LR.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/S Silver Oak Villas LLP
54-182/324 Ind Floor, M. W. Road.
Sec-bad - 500003

STATE CODE

GSTIN NO: 36A08F3328A227

DETAILS OF CONSIGNEE (SHIPPED TO)

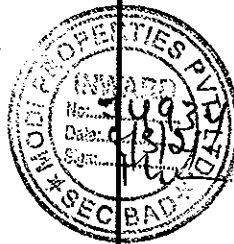
Site: Silver Oak Villas
Cheruvu
P.O. No. 74437

STATE CODE

GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs. Ps.	
①	7005 7005		Sum Sliding Glass 4x3 →	4mm	48 sq	65/-	3120	00
②	7005		Sum Mirror with Fixing 8x4 →	2mm	64 sq	150/-	9600	00
③			cl/dicon →	5 nos	125	125/-	625	00
TOTAL BEFORE TAX							13345	00
ADD:CGST							94	00
ADD:SGST							94	00
ADD:IGST								00
TAX AMOUNT GST								00
GRAND TOTAL							15742	00

INWARD WITH TIME:	
Inward No: 15602	Dr. 25/2/21
MRN No: 89290	Dr. 26/2/2021
Received By:	Sign
SILVER OAK VILLAS LLP	

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO: 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.....

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad jurisdiction only.
4. Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Receiver Stamp & Signature.....

Authorised Signature

Purchase Order

Page(s) 1 Of 1

09-02-2021 16:29:55



74431

05.02.21 11:33:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	74431	156362
Doc Date	09-02-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2245 - Carpentry -glass - Plain glass - other - sft Clear glass - 4mm thick with fitting - 4'0 x 3'0 - 04nos	48.00	65.00	0.00	18.00	3,681.60
2 2241 - Carpentry -glass - Mirror - 5mm - sft with fitting - 8'0 x 4'0 - 02nos	64.00	150.00	0.00	18.00	11,328.00
3 3130 - Chemicals - Silicon Gel Tube - NA - pkts	5.00	125.00	0.00	18.00	737.50
Rupees : Fifteen Thousand Seven Hundred Fourty Seven and Paise Ten Only.					
Total Order Value . . .					15,747.10

Terms and Conditions :-

Specification / Brand	Glass should be Saint Gobain.
Payment Terms	After Delivery & completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 2day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House purpose.
Completion Date	Work shall be completed within 2 days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Sri Sai Rohith Marketing Company

Name : 09/02/2021

Name : _____

Date : / /

501
Silver

A close-up photograph of a document with a grid pattern. A date stamp '06 FEB 2021' is visible. Below it, there is a tilted rectangular stamp containing the date '- 3 FEB 2021'. The document appears to be a form or a ledger.

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

03-02-2021 15:47:02

Original / Office Copy / Purchase Dlv.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Draft PO for Approval**Supplier Details**

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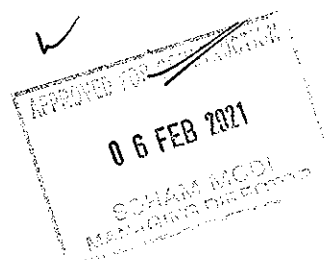
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Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Model flats 991A & 991B purpose.
Completion Date	Work shall be completed within 2 days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

**Draft PO for Approval**

Accepted the above Terms And Conditions
For **Sri Sai Rohith Marketing Company**

For **Silver Oak Villas LLP**
Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____