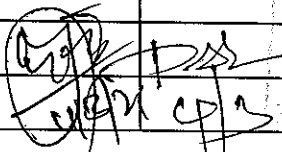
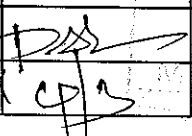
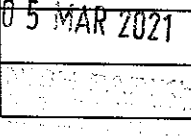


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	04/03/2021	Prepared by:	T.D. Murthy
WO no.	73514	WO date.	05/01/2021
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 88,200/-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Cladding tiles		
Villa/flat/block no.	64 & 184.		
Request for payment date	19/01/2021	Request for payment amount – B	Rs. 1,18,380/-
GST on bills – C	Rs. 5,918/-	Total D = B + C	Rs. 1,24,298/-
Work done from	15/12/2020	Work done to	28/12/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	146	24/02/2021	Rs. 1,24,298/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 1,24,298/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,24,298/-
Amount J – Difference A-B (should be nil)			Rs. -30,180/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☒ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below)		
Close WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	06/03/2021		
Remarks: Estimate and measurement sheet is attached.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		11377		Date - site bills Register		19/01/2021	
Company Name:		VOC LLP		Site:		VOC	
Name of Contractor		KARONAKER REDDY					
Nature of work		STONECLADDING WORK					
Work done		From Date		15/12/2020		To Date	
						28/12/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	64	488.10	150/-	5/1	73,215		
2.	184	301.10	150/-	5/1	45,165		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				1,18,380/-		
Bill required		YES NO.		GST bill required		YES NO.	
Measurement & estimate sheet:		Required Not required		Measurement & estimate sheet:		Enclosed Not enclosed	
PO/WO no.		77514		PO/WO date:		01/11/2020	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.P.V			
Date: 19/01/2020		Date: 22/01/21		Date: 23 JAN 2021			
Sign: YW		Sign: Nagalakshmi		Sign: MCDI DIRECTOR			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheet are not required for turnkey jobs where guideline rates are clearly given.

13 JAN 2021

Measurement Sheet

Company Name:

Project:

Description :

Prepared By:

Date :

Name of the Contractor

Villa Orchids

Cladding stone tile laying work done villas details

A Suresh

19-01-2021

Karunakar Reddy

A

S No. Item Head

1 V No 64

S No.	Item Description	A			B		C		D	E=AnBxCxD		F	Units	C=Sum of E Item Head Total	Remarks
		Length	Width	Height	Length	Width	Height	Nos.		Quantity	Units				
8	Cladding tile	14.5	1.0	10.5	1.0	1.0	1.0	1.0	1.0	152.3	Sft				
		26.0	1.0	5.0	1.0	1.0	1.0	1.0	1.0	130.0	Sft				
		7.0	1.0	7.0	1.0	1.0	1.0	1.0	1.0	49.0	Sft				
		16.0	1.0	9.8	1.0	1.0	1.0	1.0	1.0	156.8	Sft				
										488.1	Sft				
8	Cladding tile	10.5	1.0	11.5	1.0	1.0	1.0	1.0	1.0	120.8	Sft				
		27.0	1.0	4.0	1.0	1.0	1.0	1.0	1.0	108.0	Sft				
		7.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	28.0	Sft				
		5.0	1.0	2.0	1.0	1.0	1.0	1.0	1.0	10.0	Sft				
		27.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	27.0	Sft				
		7.3	1	1	1	1	1	1	1	7.3	Sft				
										301.1	Sft				
														789.2	

19 JAN 2021

Estimate Sheet		Po no : 77514	
Company Name:	Villa orchids LLP	work completed form date : 15-12-2020	
Project:	Villa orchids	work completed todote : 28-12-2020	
work description:	Cladding tile laying work done villas details	Approved by:	
Prepared By:	A Suresh	Sign:	
Contractor Name:	Karunaker reddy		
Date:	19-01-2021		

S No.	Item Description	A Quantity	C Rate	D=AxC Amount	E=Sum of D Item Head Total	Remarks
1.00	Estimated fixing work for cladding tile	789.20	150.00	1,18,380.00	1,18,380.00	



1212 APR 6 1

Purchase Order

Page(s) 1 Of 1

05-01-2021 17:26:09



73514

31.12.20 3:28:55

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	73514	63625
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	01-11-2018	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8503 - Stone - granite - Cladding - NA - sft Stone cladding	560.00	150.00	0.00	5.00	88,200.00
Rupees : Eighty Eight Thousand Two Hundred Only.					Total Order Value . . . 88,200.00

Terms and Conditions :-

Specification / Brand	All items shall be 10mm 20mm thickness, Yellow color.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Villa Orchids kowkur, Alwal Phone.
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/UL included. Above order for villa no. 64 & 184. Laticrete & Laying charges included in above price. Work completed.
Completion Date	
Measurment	Nil
Security	Nil
Remarks	

For **Villa Orchids LLP**

Authorised Signatory

06/01/2021

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Date : ____/____/____

Requisition Form - Cladding tile										
Company	Villa orchids LLP	Site & Phase	Voc							
Req. no.	63625	Req. Date	29 December 2020							
Material required before	30 December 2020	ID no.	62705							
Prepared by:	A Suresh	Approved by (sign):								
Flat / Block no:	64 & 184									
Name of the supplier	karunaker reddy									
Type B2 1940 Sft 3BHK Order Value:	2 Villas									
Type B 1585Sft 3BHK Order Value:	Villas									
S No.	Item Description	Qty required for Type Villa	Qty required for Type d11585 Sft 3BHK villa	Qty required for Type B2 1940Sft3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No
1	Cladding tile - Store Cladding	280		280		2			560.0	
2						2				
	Total								560.0	
Note : Please issue the work order										

APPROVED

06 JAN 2021

MINISH PARIKH
MANAGER PROCUREMENT

73514