PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	04/03/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Modi Properties PVT LTD	Project name	Mayflower Platinum
Nature of work	Painting work		
Villa/flat/block no.	A- 901 to 907 & B- 901,908,905.		
Request for payment date	19/02/2021	Request for payment amount – B	Rs. 97,200/-
GST on bills – C	Rs. 17,496/-	Total D = B + C	Rs. 1,14,696-
Work done from	26/01/2021	Work done to	15/02/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	180	04/03/2021	Rs. 1,14,696-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,14,696-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,14,696-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☑ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	~~☑ Yes ☐ No~~ (explained below)
Excess / short material received	☑ ~~Approved -~~ within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**06/03/2021**
Remarks**: No work order for above bill. Please consider the bill for processing.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			05 MAR 2021				
Date	4/3	4/3					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Modi Properties PVT LTD

Address :

GST IN : 36AABCM4761E1Z4 State T.S. Code 36

Invoice No. 180

Invoice Date : 4/3/21

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	Painting work done @	01	L.S.	97200	40
2		A-901 to 907 & B-901, 908, 905				
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD.
INWARD
No: 75034
Date: 4/3/21
Sign:
SEC'BAD

SUB TOTAL	97,200	40
DISCOUNT	-	
Net Sale Value	97,200	40
Add : CGST 9 %	8748	40
Add : SGST 9 %	8748	40
Add : IGST %	-	
GRAND TOTAL	1,14,696	40

Total invoice amount in words : One lakh Fourteen thousand Six hundred and ninety Six only -

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

T.D : 60494 to 60503

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	566	Date - site bills Register	19/2/2021
Company Name:	MPL	Site:	May Flower Platinum
Name of Contractor	B. Baseppa		
Nature of work	Painting work		
Work done	From Date 26/1/2021	To Date	15/2/2021

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
	One coat of					
1.	Cappam work					
2.	A-901, A-902, A-903	1500x6	6/-	Sft	54,000=00	
3.	A-904, A-905, B-901					
4.						
5.	A-906, A-907, A-908.	1800x4	6/-	Sft	43,200=00	
6.	B-905					
7.						
8.	Total				97,200=00	
9.	GST 18%				17,496=00	
10.						
11.	Total:				1,14,696=00	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 19/2/2021	Date: 23/02/21	Date:
Sign: [signature]	Sign: Nagaraj	Sign: [signature]

APPROVED BY
23 FEB 2021
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Contractor - Sign [signature]

MEASUREMENT SHEET					Approved				
Company Name:	MPPL								
Project:	May Flower Patinum								
Work Description:	Painting of Flat nos A-901 to A-908, B-901, B-905 one coat of lappam work								
Name of the Contractor	B. Basappa								
Prepared By	K. Narender Reddy								
Date:	19-02-2021								

S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity	F Units	G=Sum of E Item Head Total
	Painting of Flat nos A-901 to A-908, B-901, B-905 one coat of lappam work								
1	Painting work	I coat lappam work A-901, A-902, A-903, A-904	1,500.00	1.00	1.00	6.00	9000.00	sft	
		A-905, B-601 - 1500 sft flats							
2	Painting work	I coat lappam work A-906, A-907, A-908	1,800.00	1.00	1.00	4.00	7200.00	sft	
		B-905 - 1800 sft flats							

ESTIMATE SHEET						Approved	
Company Name:		MPPL					
Project:		May Flower Patinum					
Work Description:		Painting of Flat nos A-901 to A-908, B-901, B-905 one coat of lappam work					
Name of the Contractor		B. Basappa					
Prepared By		K. Narender Reddy					
Date:		19-02-2021					
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Item Head Total**
	Painting of Flat nos A-901 to A-908, B-901, B-905 one coat of lappam work						
1	Painting work	I coat lappam work A-901, A-902, A-903, A-904	9,000.00	sft	6.00	54000	
		A-905, B-601 - 1500 sft flats					
2	Painting work	I coat lappam work A-906, A-907, A-908	7,200.00	sft	6.00	43200	
		B-905 - 1800 sft flats					97200
							17496
		Total Amount					114696
		Amount in words One Lakh Fourteen Thousand Six Hundred Ninety Six Rupees only					
	Note :I & II coats lappam 40% of Rs. 30, I coat lappam 20% of Rs30/- i,e Rs.6/- and 18 % GST added						