PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/3/21	Prepared by:	NEHA
PO/WO no.	75091	PO / WO Date.	23/2/21
Supplier Name	SSLLP	PO/WO amount	1008/-
Firm/Company	GVRC	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16155	25/2/21	773/-
2			/
3			/
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			773/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13808	25/2/21	89311	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	773/-
Amount E – PO / WO value:	1008/-
Amount F – Difference (A – E): GST-18%	235/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	5/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	05 MAR 2021				
Date		5/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16155
GV Research Centres Pvt Ltd	Invoice Date.	25-02-2021
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	75091
	PO Date.	23-02-2021
	Req ID	64155
GSTIN : 36AAHCG4562D1ZP	Req Date	22-02-2021
	Loc Req No	163378

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		10	37.00	370.00	12	44.40
2	7560 - Stationery - other - Pen - NA - nos	9608	50	3.50	175.00	12	21.00
	blue-60 ,black-50						
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	6.00	30.00	18	5.40
	small						
4	7533 - Stationery - other - Highlighter - NA - nos	9608	3	19.00	57.00	18	10.26
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	10	6.00	60.00	0	0.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	692.00	81.06
	40.53	40.53	Total Invoice Amount	773.06	

Rupees : Seven Hundred Seventy Three and Paise Six Only.

MODI PROPERTIES INWARD No. 14844 Date 1/3

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-02-2021 12:19:13 Origin

75091
23.02.21 5:16:09

m Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	75091	163378
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos	10.00	37.00	0.00	12.00	414.40
2	7560 - Stationery - other - Pen - NA - nos *blue-60 ,black-50*	110.00	3.50	0.00	12.00	431.20
3	7594 - Stationery - other - Stapler pin - other - boxes *small*	5.00	6.00	0.00	18.00	35.40
4	7533 - Stationery - other - Highlighter - NA - nos	3.00	19.00	0.00	18.00	67.26
5	7515 - Stationery - other - Chalkpiece - NA - boxes	10.00	6.00	0.00	0.00	60.00
					Total Order Value . . .	**1,008.26**

Rupees : One Thousand Eight and Paise Twenty Six Only.

Terms and Conditions :-

part material receivd
@ 16155 - 25/2/21 - 773/-
Balance - 235/-
[illegible]
5/3/21

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 23/02/2021

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	20.02.2021
Site & Phase :	INNOPOLIS	Time:	15.33
Supplier		Req. No.	163378
Material required before date:		ID No.	64155

No	Description	Size	Quantity	Units	Inward No	Date
1	Box file	Big	10	Nos		
2	Blue pen		06	Pkts		
3	Black pen		05	Pkts		
4	Stapler pins	Small	05	Boxes		
5	Highlighter		03	Nos		
6	Chalk piece		10	Box		
7						
8						
9						
10						

75091

Remarks : For Office use purpose

Prepared By	MOUNIKA	Approved by	VENKATESH.G
Sign.& Date	20.02.2021	Sign. & Date	20.02.2021

APPROVED BY
20 FEB 2021
G. Venkatesh
Project Manager

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	DC No.	13808
Sy no. 542, Genome Valley, Turkapally, Hyderabad	DC Date.	25-02-2021
	PO No.	75091
	PO Date.	23-02-2021
	Req ID	64155
	Req Date	22-02-2021
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163378

	Description of Goods	HSN/SAC	Qty
1	~~7507 - Stationery - other - Box file - Big - nos~~		10
2	7560 - Stationery - other - Pen - NA - nos	9608	50
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
4	7533 - Stationery - other - Highlighter - NA - nos	9608	3
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	10
6			
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19			
20			
21	INWARD		
22			
23	Inward No 2661 Dt: 26/2/21		
24	MRN No 89311 Dt: 26/2/21		
25	Received By: Sign:		
26	G.V. RESEARCH CENTERS PVT. LTD		
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD
No. 46223
Date 9/3
Sign:

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	Req ID	64155
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6							
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15							

INWARD
Inward No: 2661 Dt: 26/2/21
MRN No: 89311 Dt: 26/2/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT LTD

IGST	CGST	SGST	Total Taxable Amount	692.00		81.06
	40.53	40.53	Total Invoice Amount		773.06	

Rupees : Seven Hundred Seventy Three and Paise Six Only.

for Summit Sales LLP

Authorised signatory

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