PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	74829	PO / WO Date.	15/02/2021
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 12,956/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1647	24/02/2021	Rs. 13,275/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 13,275/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1053	24/02/2021	89191	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 13,275/-
Amount E – PO / WO value:				Rs. 12,956/-
Amount F – Difference (A – E):				Rs. 319/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**13/03/2021**

Remarks**: Please check advance and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 06 MAR 2021 MINISH PARIKH				
Date	6/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

~~CASH~~ / CREDIT State code: 36

Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. D.C.No - 1053

To, VISTA HOMES
KUSAIGUDA. P.O.No - 74829
GST NO:- 36AAGFV2068P1ZJ.

No. 1647

Date 24/02/21

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	GREY Tiles foot Bath - 10"x10"	216			
2	RED " " "	576			
		792 No			
		550 SFT	18/-	9900	00
3	GREY " 13"x13"	20 No			
4	BLACK " "	20 No			
		40 No			
	Rs. 13,275/-	50 SFT	27/-	1350	00
			Total	11,250	00
		SGST	~~Total~~ 9%	1012	50
	GST No.36AEPPP5661P1ZI	CGST	~~VAT@~~ 9%	1012	50
	TIN:36593591244		G. Total	13,275	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 7514
Date: 6/3/21
Sign: Nch

Receiver's Signature

For PURNIMA MOSAIC TILES

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, VISTA HOMES
KUSAI GUDA
P.O. No - 74829

No. 1053

Date 24/2/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	GREY TILES 10"x10"		216 No	
2	RED TILES 10"x10"	45873	576 No	
3	GREY 13X13		20 No	
4	BLACK 13"X13"		20 No	
	TROLLY TS-08 UH.3002			

INWARD
Inward No: 9349 Dt: 24/2/21
MRN No: 89191 Dt:
Received By Sign:
Vista Homes

GST No. : 36AEPPP5661P1ZI

For PURNIMA MOSAIC TILES

Receiver's Signature

Purchase Order

74829
16.02.21 11:18:36

 15-02-2021 14:28:31

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Purninma Mosaic Tiles	**Doc No**	74829	180634
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc Date**	15-02-2021	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	27-09-2019	
27531972 9849195298	**SupplyType**	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9027 - Tiles - Cement floor - 13 In x13 In - sft *Parking designer tiles 20 to 25mm thickness - White colour*	20.00	27.00	0.00	18.00	637.20
2	9027 - Tiles - Cement floor - 13 In x13 In - sft *Parking designer tiles 20 to 25mm thickness - Black colour*	20.00	27.00	0.00	18.00	637.20
3	9039 - Tiles - Cement Floor Tiles - 10 in X 10 in - Sft *Footpath tiles - 18 to 20mm thick - White colour*	150.00	18.00	0.00	18.00	3,186.00
4	9039 - Tiles - Cement Floor Tiles - 10 in X 10 in - Sft *Footpath tiles - 18 to 20mm thick - Red colour*	400.00	18.00	0.00	18.00	8,496.00
					Total Order Value . . .	**12,956.40**

Rupees : Twelve Thousand Nine Hundred Fifty Six and Paise Fourty Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for main gate tiles replacement at C block purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Vista Homes*
Authorised Signatory

Name : 15/02/2021

Accepted the above Terms And Conditions
For ***Purnima Mosaic Tiles***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	13.02.21
Site & Phase :	Vista Homes	Time:	14:42
Supplier		Req. No.	180634
Material required before date:	16.02.21	ID No.	63958

No	Description	Size	Quantity	Units	Inward No	Date
1	**Rubber Modular tiles (White)**	13"x13"	20	No's		
2	Rubber Modular tiles (Black)	13"x13"	20	No's		
3	Chequered tiles (White)	12"x12"	150	No's		
4	Chequered tiles (Red)	12"x12"	400	No's		
5	71829					
6						
7						
8				APPROVED		
9						
				15 FEB 2021		

Remarks: ForMain Gate tiles replacement and C-Block Entrance road Purpose

Prepared By	T.Madhu	Approved by	MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	13.02.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.