

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9.3.21	Prepared by:	T Bhasker
PO/WO no.	74667	PO / WO Date.	10/2/21
Supplier Name	Prathvi Sams	PO/WO amount	113312
Firm/Company	Sscrp	Project	Sscrp
SL No.	Bill No.	Bill Date	Bill amount
1	857	11/2/21	113312
2			
3			
4			
Amount A - Bills total (Excluding Transport & Hamali Charges):			
SL No.	DC No	DC Date	MRN No.
1.			88614
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value:			
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO / WO			
☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?			
☒ Yes ☐ No (explained below)			
Excess / short material received			
☐ Approved - within acceptable limits ☐ No (explained below)			
Close PO / WO			
☐ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)			
☐ Yes - Rs. /- ☒ No			
Payment - due date			
19/3/21			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts Manager
Sign:			
Date	9.3.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)



Purchase Order

Page(s) 1 Of 2

10-02-2021 1:52:05 PM

Orig



74667

10.02.21 4:59:45

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 40077300 65526886. 9849624797	Doc No	74667	168380
	Doc Date	10-02-2021	
	Quote No	Nil	
	Quote Date	16-05-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	15.00	3,650.00	37.28	18.00	40,520.26
2 7036 - Plumbing - CP - Shower arm - NA - nos F200028	15.00	490.00	37.28	18.00	5,439.71
3 7037 - Plumbing - CP - Shower head - NA - nos F160025	15.00	685.00	37.28	18.00	7,604.49
4 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	12.00	790.00	37.28	18.00	7,016.11
5 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	50.00	725.00	37.28	18.00	26,828.48
6 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos F200024	15.00	1,350.00	37.28	18.00	14,986.94
7 7035 - Plumbing - CP - Short Body - NA - nos F200003	10.00	790.00	37.28	18.00	5,846.76
8 7302 - Plumbing - sanitary - Health Faucet - NA - nos	10.00	685.00	37.28	18.00	5,069.66
Total Order Value . . .					113,312.40
Rupees : One Lakh(s) Thirteen Thousand Three Hundred Twelve and Paise Fourty Only.					

Terms and Conditions :-**Specification /** All items shall be of 'Hindware' brand, Classic series**Payment Terms** Within 30 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Within 3 days**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Included by us !**Warranty** 7 years warrantyFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		9.2.2021	
Site & Phase :		Summit housing llp		Time:		12.00	
Supplier				Req. No.		168380	
Material required before date:				ID No.		63834	

No	Description	Size	Quantity	Units	Inward No	Date
1	CP wall mixture		30	nos		
2	Long body		30	nos		
3	Short body		20	nos		
4	Shower arm		30	nos		
5	Shower head		30	nos		
6	Pillar cock		24	nos		
7	Angle cock		100	nos		
8	Bottle trap		20	nos		
9	Wash basin waste coupling		30	nos		
10	Ball valve	1/2"	10	nos		
11	Ball cock	1/2"	10	nos		
12	Health faucet		20	nos		
13	Sink	20"x17"	10	nos		
14	Extension nipple	1/2"	100	nos		
15	Pvc connection	2'	60	nos		
16	Waste pipe		60	nos		
17	Extension nipple	1 1/2"	50	nos		

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign. & Date	9.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
11.9 FEB 2021
SONAM MODI
MANAGING DIRECTOR

73878