

PURCHASE DIVISION
Advice for approval for credit to supplier

592
25/2/21
JRC

Date:		9.3.21		Prepared by:		T Bhasker	
PO/WO no.		75204		PO / WO Date.		25/2/21	
Supplier Name		Kaveri Timber Depot		PO/WO amount		39648	
Firm/Company		SSLP		Project		SSLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	882	25/2/21		39648			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						39648	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			89308	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges						590	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						40238	
Amount E – PO / WO value:						39648	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19/3/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	9.3.21		09 MAR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

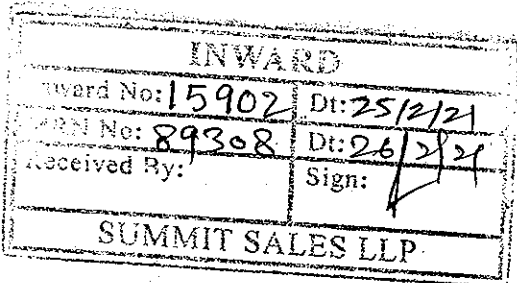
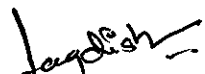


~~CASH / CREDIT MEMO~~

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.
Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 882 Date: 25/02/2021
M/s. SUMMIT SALES LLP
GST :- 36ACQF82044C1Z7 [P.O!-75204 [168436]]

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT	
					Rs.	Ps.
	IMP WOOD COTSI 2ER.					
	1 - 1 1/2 x 3/4 = 300 Nos ✓	2100 SF @ 14/-			29,400 = 00	
	3 - 1 1/2 x 3/4 = 100 Nos ✓	300 SF @ 14/-			4,200 = 00	
	 					
	E. & O.E.					
Party GSTIN No.						
Way Bill No. :		HDFC Bank				
Vehicle No. : AP 11Y 3385		A/c. No. 50200005516244				
		IFSC Code : HDFC0000081				
		Branch : Himayathnagar				
TRANSPORTING					500 = 00	
TOTAL					34,100 = 00	
CGST 9%					3,069 = 00	
SGST 9%					3,069 = 00	
IGST %						
TOTAL AMOUNT GST					40,238 = 00	
* Goods once sold will not be taken back. * No claim will be admitted by us once goods delivered from our premises. * Interest rate @ 24% will be charged of this bill, if not paid within a week time. For  Kaveri Timber Depot						

Purchase Order

Page(s) 1 Of 1

25-02-2021 13:03:55



75204

25.02.21 10:26:00

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	75204	168436
Doc Date	25-02-2021	
Quote No	Nil	
Quote Date	10-12-2019	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2237 - Carpentry - wood - Sal wood Beading - other - rft 7'0 x 1.5" x 3/4" - 300 nos	2,100.00	14.00	0.00	18.00	34,692.00
2 2237 - Carpentry - wood - Sal wood Beading - other - rft 3'0 x 1.5" x 3/4" - 100 nos	300.00	14.00	0.00	18.00	4,956.00
Rupees : Thirty Nine Thousand Six Hundred Forty Eight Only.					Total Order Value . . . 39,648.00

Terms and Conditions :-

Specification / Brand	Salwood from Malaysia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Stock Maintenance purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Kaveri Timber Depot

Name :

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Summit sales llp		Date:		23.2.2021	
Site & Phase :		Summit housing iip		Time:		12.00	
Supplier				Req. No.		168436	
Material required before date:				ID No.		60349	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Internal beading	7' X 1.5" X 3/4"	300	nos			
2	Internal beading	3' X 1.5" X 3/4"	100	nos			
Remarks: Stock maintenance and site use							
Prepared By		NEHA					
Sign. & Date		23.2.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

