SSC
WRC
WRC

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9.3.21	Prepared by:	T Bhasker
PO/WO no.	75204	PO / WO Date.	25/2/21
Supplier Name	Kaveri Timber Depot	PO/WO amount	39648
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	882	25/2/21	39648
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			39648

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89308	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	590
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	40238
Amount E – PO / WO value:	39648
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	19/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	9.3.21						

APPROVED
09 MAR 2021
MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 882

Date : 25/02/2021

M/s. Summit Sales LLP

GST :- 36ACQFS2044C1Z7 [P.O:- 75204 [16836]]

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	Indp Wood Cutsizes.					
	7' - 1½ x 3/4 = 300 Nos	2100 sf @ 14/-			29,400	=
	3' - 1½ x 3/4 = 100 Nos	300 sf @ 14/-			4,200	=
			Transporting		500	=
	E. & O.E.		TOTAL		34,100	=
			CGST 9 %		3,069	=
			SGST 9 %		3,069	=
			IGST %			
			TOTAL AMOUNT GST		40,238	=

MODI PROPERTIES ★SEC'BAD★ INWARD No. 74960 Date 2/3/21 Sign

Certified by: Stores Manager

INWARD
Inward No: 15902 Dt: 25/2/21
GRN No: 89308 Dt: 26/2/21
Received By: Sign:
SUMMIT SALES LLP

Party GSTIN No.

Way Bill No. :

Vehicle No. : AP 11Y 3385

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

 25-02-2021 13:03:55

75204
25.02.21 10:26:00

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	75204	168436
Doc Date	25-02-2021	
Quote No	Nil	
Quote Date	10-12-2019	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'0 x 1.5" x 3/4" - 300 nos*	2,100.00	14.00	0.00	18.00	34,692.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'0 x 1.5" x 3/4" - 100 nos*	300.00	14.00	0.00	18.00	4,956.00
	Rupees : Thirty Nine Thousand Six Hundred Fourty Eight Only.				**Total Order Value . . .**	**39,648.00**

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168436
Material required before date:		ID No.	60349

No	Description	Size	Quantity	Units	Inward No	Date
1	Internal beading	7' X 1.5" X 3/4"	300	nos		
2	Internal beading	3' X 1.5" X 3/4"	100	nos		
	75204					

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	23.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR