PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9.3.21	Prepared by:	T Bhasker
PO/WO no.	73372	PO / WO Date.	29/12/20
Supplier Name	Reflecting Electricals	PO/WO amount	118658
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	3132	13/2/21	13764
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			13764

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88740	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13764
Amount E – PO / WO value:	118658
Amount F – Difference (A – E): GST-18%	104894
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	19/3/21
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 09 MAR 2021 MINISH PARIKH				
Date	9.3.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 Contact : 040 27543785,970 55 77 77 6 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3132**	Dated **13-Feb-2021**
	Delivery Note **931**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3132 dt. 13-Feb-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73372/168251**	Dated **29-Dec-2020**
	Dispatch Doc No.	Delivery Note Date **13-Feb-2021**
	Dispatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**6M Plate Venia BP956**	8538	18 %	**240.0000 nos**	48.60	nos	**11,664.00**
	OUTPUT CGST						**1,049.76**
	OUTPUT SGST						**1,049.76**
	Rounding Off						**0.48**
	Total			**240.0000 nos**			**₹ 13,764.00**

MODI ★ SEC'BAD 74950 Date: 2/3/21 Sign:

INWARD
Inward No: 1582 Dt: 13/2/21
MRN No: 88740 Dt: 15/2/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)

E. & O.E

INR Thirteen Thousand Seven Hundred Sixty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8538	11,664.00	9%	1,049.76	9%	1,049.76	2,099.52
Total	**11,664.00**		**1,049.76**		**1,049.76**	**2,099.52**

Tax Amount (in words) : **INR Two Thousand Ninety Nine and Fifty Two paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 29-12-2020 15:32:04

73372
23.12.20 11:33:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	73372 168251
	Doc Date	29-12-2020
	Quote No	Nil
	Quote Date	11-11-2020
	SupplyType	Supply

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	12.00	415.00	0.00	18.00	5,876.40
2	4596 - Electrical - other - MCB - 16Amps - nos	144.00	94.00	0.00	18.00	15,972.48
3	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	200.00	0.00	12.00	4,480.00
4	4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
5	4746 - Electrical - other - LED Lights - NA - nos *D530565*	20.00	150.00	0.00	12.00	3,360.00
6	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	184.00	70.00	18.00	19,540.80
7	4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	103.00	70.00	18.00	21,877.20
8	4794 - Electrical - other - Modular switch - 16 A - nos	100.00	157.00	70.00	18.00	5,557.80
9	4631 - Electrical - other - Modular Plate - 6way - nos	360.00	162.00	70.00	18.00	20,645.28
10	4628 - Electrical - other - Modular Plate - 2 way - nos	60.00	86.00	70.00	18.00	1,826.64
11	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	72.00	557.00	70.00	18.00	14,196.82
					Total Order Value . . .	**118,657.58**

Rupees : One Lakh(s) Eighteen Thousand Six Hundred Fifty Seven and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil

(1) Part matrl delivered
Invoice no: 2813
Amont: 97,743/-
Dt: 28/1/21
Ballance receivable

(2) Part Bill Recived
@ 3046 - 08/02/21 - 7,151/-
Blc Recivable - 13,764/-

For *Summit Sales LLP*
Authorised Signatory

Name :
Contact

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Purchase Order

 29-12-2020 15:32:04

Original / Office Copy / Purchase Div.Copy

Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	28.12.20
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168251
Material required before date:		ID No.	62598

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	144	NOS		
2	MCB	6A	48	NOS		
3	FP ISOLATOR	40A	12	NOS		
4	LED LIGHTS	1'	20	NOS		
5	LED LIGHTS	2'	20	NOS		
6	MODULAR PLATE 7337	6M	360	NOS		
7	MODULAR PLATE	2M	60	NOS		
8	SWITCH	6A	600	NOS		
9	SOCKET	6A	300	NOS		
10	SWITCH	16A	100	NOS		
11	FAN DIMMER		72	NOS		
12						

Remarks : FOR STOCK MAINTENANCE AND SIT E USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	28.12.20	Sign. & Date	29/12

Note: On receipt of material at site write inward number and date in last 2 columns.