PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/8/21	Prepared by:	Prabhakar.
PO/WO no.	75094	PO / WO Date.	23/2/21
Supplier Name	SSLLP	PO/WO amount	966.42
Firm/Company	ONE	Project	ONE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16179	26/2/21	966.42
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			966.42

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13832	26/2/21	89472	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				966.42
Amount E – PO / WO value:				966.42
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ☑ No
Payment – due date	15/3
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		6/5					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	16179
Invoice Date.	26-02-2021
PO No.	75094
PO Date.	23-02-2021
Req ID	64228
Req Date	23-02-2021
Loc Req No	175211

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7505 - Stationery - other - Binder Clips - other -	8305	30	20.00	600.00	18	108.00
2	7533 - Stationery - other - Highlighter - NA - nos	9608	6	19.00	114.00	18	20.52
3	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	73.71	73.71	Total Taxable Amount	819.00	147.42
			Total Invoice Amount	966.42	

Rupees : Nine Hundred Sixty Six and Paise Fourty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 74807 Date 1/3

Authorised signatory

Purchase Order

 23-02-2021 12:19:13

75094
23.02.21 5:16:09

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	75094	175211
Doc Date	23-02-2021	
Quote No	Nil	
Quote Date	23-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7505 - Stationery - other - Binder Clips - other - boxes	30.00	20.00	0.00	18.00	708.00
2	7533 - Stationery - other - Highlighter - NA - nos	6.00	19.00	0.00	18.00	134.52
3	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
					Total Order Value . . .	**966.42**

Rupees : Nine Hundred Sixty Six and Paise Fourty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 23/02/2021

Contact --

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	20-02-2021
Site & Phase :	NILGIRI ESTATE	Time:	10:45
Supplier		Req. No.	175211
Material required before date:		ID No.	64228

No	Description	Size	Quantity	Units	Inward No	Date
1	Binder Clips	STD	30	No's		
2	Highlighter Marker	STD	06	No's		
3	Whitener	STD	05	No's		
4						
5	15094					
6						
7						
8						
9						
10						

Remarks: - For Site office use purpose.

APPROVED
23 FEB 2021
MANISH PARIKH
MANAGER PROCUREMENT

Prepared By	Kavitha	Approved by	
Sign.& Date	20-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	13832
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	26-02-2021
	PO No.	75094
	PO Date.	23-02-2021
	Req ID	64228
GSTIN : 36AAHFN0766F1ZA	Req Date	23-02-2021
	Loc Req No	175211

	Description of Goods	HSN/SAC	Qty
1	7505 - Stationery - other - Binder Clips - other - boxes	8305	30
2	7533 - Stationery - other - Highlighter - NA - nos	9608	6
3	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
4			
5			
6			
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28			
29			
30			

INWARD
Inward No: 22407 Dt: 26/02/21
MRN No: 89473 Dt: 01/03/21
Received By: Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 4684
Date: 2/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	16179
Invoice Date.	26-02-2021
PO No.	75094
PO Date.	23-02-2021
Req ID	64228
Req Date	23-02-2021
Loc Req No	175211

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22497 Dt: 26/02/21
MRN No: 89473 Dt: 01/03/21
Received By: Sign
Nilgiri Estates

IGST	CGST	SGST			
	73.71	73.71	Total Taxable Amount	819.00	147.42
			Total Invoice Amount	966.42	

Rupees : Nine Hundred Sixty Six and Paise Fourty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction