PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/03/2021	Prepared by:	T.D. Murthy
PO/WO no.	75041	PO / WO Date.	22/02/2021
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 25,488/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1648	25/02/2021	Rs. 23,600/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 23,600/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1054	25/02/2021	89285	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 23,600/-
Amount E – PO / WO value:				Rs. 25,488/-
Amount F – Difference (A – E):				Rs. -1,888/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 12,744/- ☐ No
Payment – due date	**13/03/2021**

Remarks: **Please check advance and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			06 MAR 2021				
Date	6/3/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, SILVER OAK VILLAS LLP No. 1054

CHERLAPALLY

P.O.No - 75041 Date 25/2/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	GREY Pavers 8"x4"		2500 No	
	DCm TS-12 UC-~~B2~~			
	GST No. : 36AEPPP5661P1ZI			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 46117 Date 27/2 Sign

INWARD WITH TIME:
Inward No 15598 Dt. 28/2/21
MRN No: 89285 Dt: 26/2/2021
Received By: Sign
SILVER OAK VILLAS

Receiver's Signature

For PURNIMA MOSAIC TILES

TAX INVOICE
~~CASH~~ / CREDIT

State code: 36

Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. D.C.No- 1054

To, SILVER OAK VILLA LLP.
Cherlapally - P.O.No - 75041
GST No:- 36ADBFS3288A2Z7.

No. 1648

Date 25/02/21

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	GREY Pavers BLOCK 6mm 8"x4"	2500 NO			
		555.55 SFT	36/-	19,999	80
	Rs 23,600/-				
	GST No.36AEPPP5661P1ZI		Total	19,999	80
		SGST	~~Total~~ 9%	1799	98
		CGST	~~VAT@~~ 9 %	1799	98
	TIN:36593591244		G. Total	23,599	76

INWARD No. 7513 Date 6/3/21 Sign. Alex

Receiver's Signature

For PURNIMA MOSAIC TILES

Purchase Order

 22-02-2021 17:24:33

75041
22.02.21 11:30:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI NA
27531972 9849195298

Doc No	75041	156388
Doc Date	22-02-2021	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Grey Colour - 8" x 4" x 60mm*	600.00	36.00	0.00	18.00	25,488.00
					Total Order Value . . .	**25,488.00**

Rupees : Twenty Five Thousand Four Hundred Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	50% as advance & balance of after delivery of all materials & completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 12,744/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 6,16 & 82.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 23/02/2021

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ____________

Date : __/__/____

Requisition Form - Pavers					
Company Name:-	SOV LLP		Site & Phase		SOV
Req. no.	156388		Req. Date		20-02-2021
Material required before	22-02-2021		ID no.	641601	
Prepared by:	Mona		Approved by (sign):		
Flat / Block no:	**Footpath pavers near villa no: 6,16,82**				
Name of the supplier ;	Purnima Mosaic				
Type A1 1100 Sft 2BHK Order Value:	3	Flats			
Type A2 1100 Sft 2BHK Order Value:	0	Flats			

S No.	Item Description	Units	Qty required for 1 Villa	Qty required forType A1 1100 Sft 2BHK flat	Type A2 1100 2BHK flats requirement	Type A 2040Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Parking Designer Tiles 13" X 13" (Red Colour)	Sft	-	-	-	-	0	-	-		
2	Parking Designer Tiles 13" X 13" (Grey Colour)	Sft	-	-	-	-	0	-	-		
3	Pavers Brick Design 8" X4"X60mm (Grey Colour)	Sft	-	600.0	-	-	600	-	600.0		
4	Pavers Brick Design 8" X4"X60mm (Red Colour)	Sft	-	-	-	-	0	-	-		
	Total		-				600.0	-	600.0		

APPROVED
23 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT